

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

SPECIAL MEETING

5:00 PM

HOWARD BARTON, JR. CONFERENCE ROOM

Tuesday February 4, 2025

BOARD MEMBERS PRESENT:

David Rose, Chairman Jackie Cromwell

BOARD MEMBERS ABSENT:

Ron Bixby

STAFF:

Brendan McNamara

AGENDA

1. Call To Order
 - A. David Rose called the meeting to order at 5:00 p.m. Ron Bixby absent
2. Consideration of any Changes, Additions or Removals to the Agenda
 - A. Brendan McNamara noted that no changes are needed.
3. Hear Citizens
 - A. No citizens were present.
4. Review and Consider Approval of FY 25-26 Water Department Budget
 - A. Brendan McNamara said that the draft distributed tonight is the current, most updated draft. He said that everything is pretty much, status quo. Salaries increased by 3%. Insurance, FICA, Workman's Comp show no increase. He said that Debt Management has a slight increase of 2.1%. He said they are still working with FEMA on Equipment He referred to the increase in Maintenance , saying the actual for FY 24 was \$34,506 , mostly due to flood. They will have some major work this year. The increase 14.7%. He said that the Water Commissioners salaries have been increased. Water Corrosion, Etc. is down because Sodium Hydroxide has been decreased by \$1,000.00
 - B. David Rose noted that Zinc Orthophosphate hasn't been used in years, but is still a line item.
 - C. Brendan McNamara said that he is comfortable with the Revenue numbers. He said we are doing a better job with Collections.
 - D. David Rose asked if Fees are current
 - E. Brendan McNamara said yes.
 - F. David Rose said we can look at possible fees increase in a few months.
 - G. Brendan McNamara went over final numbers - Revenue greater than expenditures

-
- i. Expenditures up 4.9%
 - ii. Total Revenue up 6.4%
 - iii. To Be Raised in Fees DOWN 1.6%
 - H. Brendan McNamara said they are in a good spot
 - I. David Rose asked if Brendan McNamara expects and changes
 - J. Brendan McNamara said he is comfortable with the budget; the only change will be to increase the Commissioners to \$4,500 from \$3,000. He said
 - i. Total Expenditures \$374,073.00
 - ii. Total Revenues \$481,500.00
 - iii. To be raised in Fees (\$107,427.00)
 - K. **MOTION by Jackie Cromwell and seconded by David Rose to approve the 2025-2026 budget. Motion passed unanimously.**
5. Other Business
- A. Brendan McNamara said they will be holding information meeting (Merger) within the next 7 days
 - B. David Rose asked if the vote will be at the Village meeting
 - C. Brendan McNamara said yes.
 - D. Brendan McNamara advised that there had been a leak at LaMere Square. We fixed it.
 - E. Brendan McNamara said there is still water discoloration at Fox Run motel
 - F. Brendan McNamara said that there is a property that is ready to sell on Andover Street and we found out that they had not been billed for 20 year. He said we will discuss it at the next meeting.
6. Possible Executive Session – Personnel/Contracts/Legal Issues
- A. None is needed
7. Adjourn
- A. **MOTION by Jackie Cromwell and seconded by David Rose to adjourn. Motion passed unanimously.**
 - B. Meeting adjourned at 5:11 p.m.

Respectfully submitted,

Lisha Klaiber
Recording Secretary

David Rose, Chairman

Ron Bixby, Vice Chair

Jackie Cromwell, Clerk