

REGULAR MEETING MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
September 7, 2017
4:00 PM**

Board Present:

David Rose	Robert Gilmore (via phone)	Ron Bixby (absent)
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Staff Present:

Frank Heald		
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1. Call to Order:

- a. David Rose called the meeting to order at 4:00 pm.

2. Approve Minutes:

- a. MOTION by Robert Gilmore and seconded by David Rose to accept the minutes from August 1, 2017 as presented. All in favor and the motion passed.

3. Comments from Citizens:

- a. None present.

4. Water Allocation Request:

- a. Frank Heald recommended approving Lynn and David Covell's water allocation request for two additional bedrooms at 10 Orion Avenue.
- b. Robert Gilmore asked if this was a new build or are they just adding 2 bedrooms.
- c. David Rose said this is an existing 3-bedroom home where the owners are trying to sell and need the additional allocation for a total of five (5) bedrooms.
- d. MOTION by Robert Gilmore and seconded by David Rose to approved David and Lynn Covell's request for two (2) additional bedrooms at 10 Orion Avenue. All in favor and the motion passed.

5. Other Business:

- a. David Rose said there is no other business.

6. Set Date for Next Meeting:

- a. Next meeting has been scheduled on Tuesday, October 3, 2017 at 5:00 pm.

7. Possible Executive Session Personnel/Contracts/Legal:

- a. Frank Heald said an Executive Session was needed.
- b. MOTION by David Rose and seconded by Robert Gilmore that in accordance with the provisions of 1VSA §313 (1) (B), he moves that the Ludlow Water Commission enter into Executive Session to consider;
- c. Proposed contract.

The premature public knowledge of the proposed contract would place the Town and Village of Ludlow at a substantial disadvantage. This motion for executive session includes the members present and the Municipal Manager. Motion passed unanimously.

- d. Board entered into Executive Session at 4:18 p.m.

- e. Executive session ended at 4:20 PM.
- f. MOTION by David Rose and seconded by Robert Gilmore to ratify the Union Contract and authorize the Chair to sign the contract on behalf of the Water Commission. Motion passed unanimously.

8. Adjourn:

- a. MOTION to adjourn by David Rose and seconded by Robert Gilmore. All in favor and the motion passed.
- b. Meeting was adjourned at 5:21 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby