

PRELIMINARY MINUTES

VILLAGE OF LUDLOW WATER COMMISSION

Regular Meeting
Tuesday, September 6, 2016

Board Present:

David Rose, Ron Bixby, Robert Gilmore (absent)

Staff Present:

Frank Heald

Call to Order:

- a. David Rose called the meeting to order at 5:00 pm.

Approve Minutes:

- a. MOTION by Ron Bixby and seconded by David Rose to accept the minutes from August 2, 2016. All in favor and the motion passed.

Comments from Citizens:

- a. None present.

Water Allocation Request:

- a. David Rose said there is a water allocation request from Jewell Brook LLC.
- b. Frank Heald reported that the project is located on Parker Avenue. He said the developer has torn down the factory building, improved the site and constructed a 2-bedroom model unit.
- c. Frank Heald said the developer thought his plumber could hook onto the water system with some temporary connections and struck our water line when they were digging. He added that this was done without our knowledge and we billed them for the repair cost, which totaled over \$1,000.
- d. David Rose asked if they are hooking onto the water line from the old mill to Parker Avenue.
- e. Frank Heald said yes and they hope to build interest in the project with the model unit. He added that the allocation letter will need to state that Jewell Brook LLC will receive a credit for the model unit allocation fee when the rest of the building goes to construction.
- f. MOTION by Ron Bixby and seconded by David Rose to grant the allocation for a 2-bedroom model unit in the amount of \$300 to Jewell Brook LLC on Parker Avenue. All in favor and the motion passed.

Other Business:

- a. Frank Heald said the Village has received a grant from the State to create an asset management plan for the entire water/wastewater system totaling \$55,700. He said this grant will give us a better mapping, inventory and proactive plan for the water system.
- b. Frank Heald said that he and Chuck Craig are attending four one-day seminars on asset management and have already been to one. He said it is a good use of time for Chuck Craig to spend some time dealing with all phases of the water system.
- c. Frank Heald said they are receiving a multitude of different perspectives from the other towns (such as Springfield, Bennington, Randolph) and the management systems they represent. He said the seminar points out that many elected officials do not take the time to understand the facilities they are responsible for.
- d. David Rose asked how the water levels are at the springs as a result of the dry weather we've been having.
- e. Frank Heald said 2/3 is in the system and 1/3 is a bypass.
- f. David Rose asked if the water system has switched over to liquid fluoride.
- g. Frank Heald said yes, the fluoride is now liquid.

Set Date for Next Meeting:

- a. Next meeting has been scheduled on Tuesday, October 4, 2016 at 5:00 pm.

Possible Executive Session Personnel/Contracts/Legal:

- a. None needed.

Adjourn:

- a. MOTION to adjourn by Ron Bixby and seconded by David Rose. All in favor and the motion passed.
- b. Meeting was adjourned at 5:20 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby