

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

**REGULAR MEETING
HEALD AUDITORIUM**

5:00 PM

Tuesday October 5, 2021

BOARD MEMBERS PRESENT:

David Rose, Chairman George Abraham Ron Bixby

STAFF:

Scott Murphy Chuck Craig

OTHERS PRESENT:

Bob Brandt Ed Floyd Sarah Devereux (Okemo Valley-TV)

1. **Call to Order**

A. David Rose called the meeting to order at 5:00 p.m., all members present.

2. **Consideration of any Changes, Additions or Removals to the Agenda**

A. Scott Murphy advised that no changes are needed.

3. **Approve Minutes from Previous Meetings**

A. David Rose advised the minutes to be approved are from the regular meeting of September 7, 2021.

B. **MOTION by George Abraham and seconded by Ron Bixby to approve minutes from the meeting of September 7, 2021 as submitted. Motion passed unanimously.**

4. **Comments From Citizens**

A. There were none.

5. **Water Allocation Request**

- A. Riverside Veterinary Clinic.
i. Property address is 72 Pond Street. (Parcel #030368.000)

- ii. Scott Murphy advised that the Veterinary Clinic will be moving from its current location to 72 Pond (formerly Chrisandra's). There will be an increase in the allocation from 360 GPB to 750 GPB, an increase of 390 GPD.
- iii. **MOTION by George Abraham and seconded by Ron Bixby to approve this application for an additional allocation of 390 GPD. Motion passed unanimously**

6. **79 Pleasant Street – Review of Water Allocation**

- A. Scott Murphy said that in 2006, the board approved a water allocation for a single dwelling with 4 bedrooms. The allocation fee was \$300.00. They only had 2 bedrooms. There are now 2 mini-houses on the property.
- B. David Rose asked if they would need a CO from Rose Goings for the mini-houses
- C. Scott Murphy said yes.
- D. Chuck Craig said the water is not turned on.
- E. Scott Murphy said he would talk to the property owner about these units.
- F. David Rose asked if he needs a second hook-on.
- G. Chuck Craig said it is plumbed for more.
- H. Scott Murphy said the property owner would owe \$300.

7. **Jewel Brook Hotel Project Water Allocation**

- A. Scott Murphy said the original permit was issued in 2006 and was amended in 2017. They paid for on office and one unit. The allocation was 9,980 GPD and due at the issuance of the letter. They did not pay. The project is now moving forward and the board needs to recommit the reserves.
- B. Ed Floyd said that Section 220 of the Ludlow zoning regulations says that a project must be started within one year of the issuance of the permit. We forgot to get an extension. We also now only need 8,617 GPD, so the allocation can be reduced.
- C. Scott Murphy said the board could send a letter confirming the need.
- D. Ed Floyd said that the allocation never expired and the state permit is still good.
- E. Scott Murphy asked the board how long they leave an allocation for reserve.
- F. David Rose said the payment was due within 30 days of when the original allocation letter went out from the town.
- G. Scott Murphy said that originally it was for 34 condominium units.
- H. Ron Bixby said the board has to reserve the allocation.
- I. David Rose said they paid for one-unit hook-on fee.
- J. Ed Floyd said that would be the main hook-on. He said that he guesses they will start construction within the next 2 years. Progress has been made toward construction.
- K. Scott Murphy asked if it would be one hook-on for the hotel.
- L. David Rose said to hold the hook-on until the hotel is built.
- M. Scott Murphy said that there is a consensus to leave things as they are and revisit as needed.
- N. David Rose agreed that they would not charge the hook-on fee until the hotel is built.

8. **Municipal Manager Updates**

- A. **High Street Construction Project**

- i. Scott Murphy said that the project is close to completion. They have paved, done the side work, hayed and seeded. They have started to demobilize. There will be a final walk-through on Friday at 1:00 p.m. There is a punch list.
- ii. David Rose asked about certifications from the state.
- iii. Scott Murphy said the engineer will sign off and we will sign Substantial Completion. He said that we spent about \$209,000 and had a budget of \$210,000. We are waiting for reimbursement from the state and that is taking longer than before COVID.
- iv. George Abraham asked about the Legion property.
- v. Scott Murphy said that is their (contractor's) responsibility.
- vi. George Abraham asked if there would be a meeting with the engineer at the end.
- vii. Scott Murphy said probably not.

9. **Other Business**

A. **Vail Bridge**

- i. Scott Murphy said that is a state project to rehabilitate the bridge. He said that the storm water drain runs through the abutment and the pipe is dissolved. There was a new hole in the deck that we fixed. We have spent \$30,000 on this. The state is coming on Friday to look at the bridge and the original plans said that the abutments are fine. He thinks we may need to fix them.
- ii. Ron Bixby asked when the project is supposed to start.
- iii. Scott Murphy said next spring. They will have a 21-day window to complete the work (closing and fixing the bridge.).

B. **Cellular Device to Connect to the Valve Pit**

- i. David Rose asked if that had been done.
- ii. Chuck Craig said it is in and working.

C. **Godfrey Tank Paint**

- i. David Rose asked if they had painted the Godfrey tank.
- ii. Chuck Craig said yes.

D. **Springs**

- i. David Rose asked how the springs are running.
- ii. Chuck Craig said good.

E. **Collections**

- i. David Rose asked about delinquent water sewer payments.
- ii. Scott Murphy said that the water delinquencies are \$26,849 and sewer delinquencies are \$46,000.
- iii. David Rose asked if there are any that are delinquent by a lot.
- iv. Scott Murphy said the perennials, but nothing big.

F. **Money for Utility Assistance**

- i. David Rose said there is a program for assistance with utility payments.
- ii. Scott Murphy said people may contact the town hall office for information. The program ends in December.

10. **Set Date for Next Meeting**

- A. Next regular meeting – November 2, 2021 at 5:00 p.m.

- B. Scott Murphy advised that the board would be meeting in the Conference room as there will be a town vote that night for the Cannabis retail store. He said that absentee ballots are available from the town clerk's office and can be mailed in, put in the drop box or delivered in person.

11. **Possible Agenda Items for Next Meeting**

- A. High Street Project
- B. Future projects

12. **Sign Warrant Orders**

- A. David Rose said the warrants have been .

13. **Possible Executive Session/Personnel/Contracts/Legal Issues**

- A. Scott Murphy said that an Executive Session is not needed.

14. **Adjourn**

- A. **MOTION by Ron Bixby and seconded by George Abraham to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 5:23 p.m.

Respectfully submitted,

Lisha Klaiber
Recording Secretary

David Rose, Chairman

Ron Bixby, Vice Chair

George Abraham, Clerk