

**REGULAR MEETING MINUTES**

**VILLAGE OF LUDLOW  
WATER COMMISSION**

**Regular Meeting  
November 7, 2017  
5:00 PM**

**Board Present:**

David Rose	Robert Gilmore	Ron Bixby
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**Staff Present:**

Frank Heald		
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**1. Call to Order:**

- a. David Rose called the meeting to order at 5:00 pm.

**2. Approve Minutes:**

- a. MOTION by Robert Gilmore and seconded by David Rose to accept the minutes from October 3, 2017 as presented. All in favor and the motion passed.

**3. Comments from Citizens:**

- a. None.

**4. Water Allocation Request:**

**119 Main Street – Main & Mountain Motel**

- a. David Rose said there is a water allocation request from Main & Mountain Motel (former All Seasons Inn) to increase their water allocation by 240 GPD.
- b. Motion by Robert Gilmore and seconded by Ronald Bixby to increase the allocation for Main & Mountain Motel by 240 GPD, which represents an increase of \$226.80 annually. All in favor and the motion passed.

**Tina & Jeffrey Rebideau – 422 Route 100 South**

- a. David Rose said there is a water hook-on request from Tina and Jeffrey Rebideau at 422 Route 100 South.
- b. MOTION by Robert Gilmore and seconded by Ron Bixby to approve the water hook-on for 422 Route 100 South, with a fee of \$1,500 to be paid upon receipt of approval. All in favor and the motion passed.

**5. Schedule FY 2019 Budget Workshops:**

- a. Frank Heald said the budgets will be ready for the December meeting and can be approved in January.

**6. Discuss Christmas Party:**

- a. Frank Heald said that the Select Board will typically leave it for the staff to solicit bids for the annual Christmas Party.
- b. MOTION by Robert Gilmore and seconded by Ron Bixby to solicit bids for the Christmas Party. All in favor and the motion passed.

**7. Other Business:**

- a. None.

**8. Set Date for Next Meeting:**

- a. Next meeting has been scheduled for Tuesday, December 5, 2017.

**9. Possible Executive Session Personnel/Contracts/Legal:**

- a. Frank Heald advised that an Executive Session is needed.
- b. MOTION by Ron Bixby and seconded by Robert Gilmore that in accordance with the provisions of 1VSA §313 (1) (B), he moves that the Village Water Commission enter into Executive Session to consider:
  1. A proposed labor relations agreement with certain Municipal Employees.
- c. The premature public knowledge of the proposed contract would place the Town and Village of Ludlow at a substantial disadvantage. This motion for executive session includes the members present and the Municipal Manager. Motion passed unanimously.
- d. In Executive Session at 5:09 pm, no action taken. Board exited Executive Session at 5:27 pm.

**10. Adjourn:**

- a. MOTION to adjourn by David Rose and seconded by Ron Bixby. All in favor and the motion passed.
- b. Meeting was adjourned at 5:28 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Robert Gilmore

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Ronald Bixby