

MEETING MINUTES
VILLAGE OF LUDLOW
WATER COMMISSION

Regular Meeting

November 6, 2018
5:30 PM

Board Members Present:

David Rose, Chair	Robert Gilmore (absent)	Ron Bixby
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Staff Present:

Scott Murphy	Chuck Craig	
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1. Call to Order:

- a. David Rose called the Water Commission meeting to order at 5:30 pm.

2. Consideration of any Changes, Additions or Removal to the Agenda:

- a. Scott Murphy said there were none.

3. Approve Minutes:

- a. MOTION by Ron Bixby and seconded by David Rose to approve the minutes with changes to section 11a. to read: Motion by Ron Bixby and seconded by David Rose. All in favor and the motion passed.

4. Comments from Citizens:

- a. None.

5. Possibly Approve Annual Christmas Party:

- a. Scott Murphy reported that the Select Board approved the annual Christmas party at their meeting last night and if the Water Commission and Trustees also approve, we will set a date and look for bids.
- b. MOTION by Ron Bixby and seconded by David Rose to approve the annual Christmas Party. All in favor and the motion passed.

6. Set FY 2020 Budget Workshop Dates:

- a. Scott Murphy said the Select Board is holding their budget workshop on November 19th.
- b. David Rose said the Water Commission's budget does not change much from year to year and suggested the board meet at 5:00 PM at their next meeting to give them a little more time. David Rose added that he will be away December 4 & 5 and December 9-15th.

7. Municipal Manager Updates:

Godfrey Tank:

- a. Scott Murphy reported that he received a letter from the State noting that our response was incomplete again. He said that Robert Clark and Mark Youngstrom from Otter Creek Engineering felt that their previous response would be sufficient.
- b. Scott Murphy explained that the letter from the state noted that the Village does not address the water quality and may need additional monitoring for chlorine and the elevation control at the storage tank. Scott said he will talk with Otter Creek Engineering again.
- c. David Rose said he read Otter Creek's response to the state and the engineers were firm.
- d. Scott Murphy said state representative has offered to meet with the Water Commissioners to provide more clarity.
- e. David Rose said he would not be opposed to have them attend a meeting.
- f. Scott Murphy said he will keep board members apprised of which way this is turning.

Bridge Street Project:

- g. Scott Murphy reported that all water and sewer services have been connected and everything is running just fine. He said the landscaping and curbing is next and they will bring in Surpac from the train to cover the surface and scrape it off in the spring.
- h. Scott Murphy said the homeowners have been very patient.
- i. David Rose asked if he was happy with the work.
- j. Chuck Craig yes, and the mechanic did a good job.
- k. Ron Bixby asked about the service to the Graves property and if there has been a response from a plumber.
- l. Chuck Craig said everyone has been very busy and they are still waiting.
- m. David Rose asked when Adams would be here.
- n. Scott Murphy said on Tuesday or Wednesday.
- o. David Rose asked if there will be paving associated with the project.
- p. Chuck Craig said just a patch.
- q. Scott Murphy said he will provide another update at the next meeting

Water Flushing:

- r. Chuck Craig said they will be flushing the water one a number of streets on November 19 & 20th.
- s. David Rose asked if they performed the water flushing one or two times per year.
- t. Chuck Craig said they try to flush two times per year, but were only able to do it once last year.

8. Set Date for Next Meeting:

- a. David Rose said the next meeting is scheduled on Tuesday, December 4, 2018 at 5:00 pm.

9. Possible Executive Session/Personnel/Contracts/Legal Issues:

- a. David Rose asked if an Executive Session was needed.
- b. Scott Murphy said no.

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10. **Adjourn:**

- a. **MOTION by Ron Bixby and seconded by David Rose to adjourn. All in favor and the motion passed.**
- b. Meeting adjourned at 5:40 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby