

MINUTES

VILLAGE OF LUDLOW WATER COMMISSION

Regular Meeting
Tuesday, November 6, 2012
5:00 p.m.

Board Members Present:

David Rose

Ron Bixby

Bob Gilmore

Staff Present:

Frank Heald

1. **Call to Order**
 - a. David Rose called the meeting to order at 5:00 p.m. All members present.
2. **Approve Minutes from Previous Meeting**
 - a. Motion by Ron Bixby and seconded by David Rose to approve the minutes from October 2, 2012 as presented. Motion passed unanimously.
3. **Comments from Citizens**
 - a. Frank Heald said that he had found a notice from the Water Commissioner's Office dating back to September 15, 1919. (Copy attached.)
4. **Discuss Holiday Party**
 - a. Frank Heald advised that the date for the Holiday Party will be Thursday, December 13, 2012. He said that the prices are virtually the same as last year. He said that the party has been at Sam's Steakhouse for the last 2 years and this year it will be at Bella Luna. He said that Sam's has done a great job, but that the town would like to spread the business around the community businesses.
 - b. Bob Gilmore asked the price.
 - c. Frank Heald said about \$36/per person plus tax.
 - d. David Rose said that Bella Luna has done the party in the past and did a good job.
 - e. Frank Heald said he wants to have equity in the community so we are moving it this year. He added that Black River Good Neighbors recently held its fund raiser there and she (Mary Mutz) did a nice job. The Select Board has given its approval.
5. **Water Mapping Project Update**
 - a. Frank Heald advised that the project is pretty much in its final stages and he hopes to have the completed mapping and hydraulic study for the December meeting. He said that last week he met with Eric Law and Ashley Lutz from ANR regarding the pending \$116,000 water project green credit. They discussed how our system operates and reviewed the water department's balance sheet. They were surprised by how low our water rates are and very pleased at our cash reserves. Frank Heald noted that the pending green credit of \$116,000 will reduce the outstanding water note to \$744,000. The water note ANR last presented was for the full bond amount, but since we underspent on the project by \$350,000 the new note needs to be revised to reflect this and the green credit.

Mark Youngstrom of Otter Creek Engineering will submit the revised project numbers to ANR. Eric Law was also interested in the water departments future asset planning. Mr. Heald explained that we just finished a major asset upgrade and until the hydraulic study of the system is complete, we can't plan further. The study will be completed soon and allow us time to include water system improvements in next year's budget.

6. Update on Lower Pleasant Street Water Issues

- a. Frank Heald advised the recently flow testing and flushing was conducted on Pleasant and High Streets. As a result some Pleasant Street Extension residents between Mill Street and the Village line on Pleasant Street Extension ended up with cloudy water. Mr. Heald explained the water line for Pleasant Street Extension is 4" from Mill Street to the Village line. The line then turns into a 6" transite line to the intersection of Soap Stone Road. Once the hydrology study is done, we should look at the 4" section of the line as it's undersized. After the testing Rich Frank's water was very cloudy and, while the water is now clear, he will install a filter at his own expense. At this point he is reasonably happy because the water is clear. Frank Heald said that he told Mr. Frank that if the issue continues, the commission will consider paying for the filter.
- b. Bob Gilmore noted that Loran Greenslet's home is on that line and asked if he had any problems with cloudy water.
- c. Frank Heald said no.
- d. David Rose asked if any valves were exercised during the testing.
- e. Frank Heald said they did valve adjusting which may have resulted in pressure changes and may have attributed to the cloudy water. Mr. Heald noted that any dead end lines in the system reduces flows and lowers pressures. If these lines are not religiously flushed they will result in cloudy water for a time when they are flushed. We think that there are 4" lines on High and Meadows Streets.
- f. David Rose asked if that showed up during the hydrant testing.
- g. Frank Heald said yes.
- h. Bob Gilmore asked if there had been any complaints from people on High Street.
- i. Frank Heald said no. He said that he thinks that Rich Frank experienced the brunt of it because of his location on the line.
- j. David Rose asked if once Mark Youngstrom's flow study is done, will he have recommendations.
- k. Frank Heald said yes.

7. Schedule FY 2014 Budget Workshops

- a. Frank Heald said they would start at the meeting in January.

8. Other Business

- a. Frank Heald advised that the American Legion is doing some interior improvements to their building. They're putting in a new elevator and sprinkler system which will result in a need of a new larger water service line for the building. Ned Bowen from then legion has applied for and received a road cut permit. The water main they will be connecting to is located on the south side of the street and will require digging across Main Street. The contractor will be M&M Excavating of Chester. They will cut the pavement tomorrow. Next Monday evening, M&M will execute a night time dig to minimizing traffic impacts. They will have to do a live tap. We need to review their drawings tomorrow. There will be a few days of sure pack and a rough road, but Wilk Paving will pave the cut.

9. **Set Date for Next Meeting**
 - a. Next meeting will be 5:00 p.m. on December 4, 2012.

10. **Adjourn**
 - a. Motion by Bob Gilmore and seconded by Ron Bixby to adjourn this meeting. Motion passed unanimously.
 - b. Meeting adjourned at 5:27 p.m.

Respectfully Submitted,

Lisha Klaiber
Acting Recording Secretary

David Rose, Chairman

Robert Gilmore, Vice Chair

Ronald Bixby, Clerk

Water Commissioners' Office

September 15, 1919.

Please send in the cash for your May assessment of Water Rent.

The funds are required for construction work now in progress. Office hours 2 to 4 P. M.

E. A. HOWE, Collector.