

***PRELIMINARY MINUTES***

**VILLAGE OF LUDLOW  
WATER COMMISSION**

**REGULAR MEETING  
HEALD AUDITORIUM**

**5:00 PM**

Tuesday November 2, 2021

**BOARD MEMBERS PRESENT:**

David Rose, Chairman      Ron Bixby

**BOARD MEMBERS ABSENT:**

George Abraham

**STAFF:**

Scott Murphy

**OTHERS PRESENT:**

Bob Brandt                      Loren Greenslet      Eric Chattergee (Okemo Valley-TV)

1. **Call to Order**

A. David Rose called the meeting to order at 5:00 p.m., George Abraham absent.

2. **Consideration of any Changes, Additions or Removals to the Agenda**

A. Scott Murphy advised that no changes are needed.

3. **Approve Minutes from Previous Meetings**

A. David Rose advised the minutes to be approved are from the regular meeting of October 5, 2021.

B. **MOTION by Ron Bixby and seconded by David Rose to approve minutes from the meeting of October 5, 2021 as submitted. Motion passed unanimously.**

4. **Comments From Citizens**

A. Loren Greenslet voiced concerns about the water project on Pleasant Street Extension. He said that they will be digging up the road and then repaving it. He said that the pavement there is currently about 12 inches thick and he just paved his driveway. If they do this project, he would like to see the road ground down about 6inches.

B. David Rose said the board can discuss this with the engineer. They want to be shovel ready when funding becomes available.

5. **Christmas Party Discussion - Possibly Approve Gift Cards for Staff, Boards & Commissions.**
  - A. Scott Murphy said that last year, due to COVID, they opted to purchase gift cards in lieu of the Christmas Party. This year, the Select Board has also voted not to have an indoor party and to again give gift cards to staff, boards and commissions. Last year, the total cost was \$4,780.00 and we encouraged staff to spend it locally.
  - B. David Rose said it is a good idea.
  - C. Scott Murphy said that one of the Select Board members suggested that they consider an off-season party.
  - D. **MOTION by Ron Bixby and seconded by David Rose to purchase gift cards for staff, boards and commissioners. Motion passed unanimously**
  
6. **Possibly Sign Funding Application for Drinking Water Loan Program for Pleasant Street Extension/High Street Project**
  - A. Scott Murphy said that this is similar to the High Street project last year. This is for the preliminary engineering design study to get the project shovel ready. Aldrich and Elliott's price is \$9,550 and will be covered under the revolving loan with a 50% subsidy. If the project does not go, we have 5 years to repay it at 0% interest. If the project does go, it will be rolled into the project.
  - B. **MOTION by Ron Bixby and seconded by David Rose to sign the revolving loan application for the Pleasant Street Extension/ High Street Project and to authorize the Municipal Manager to sign other documents for the Clean Water Revolving Load Program. Motion passed unanimously.**
  - C. Scott Murphy said he will get George Abraham to sign the application also.
  
7. **Authorize Municipal Manager to Sign Other Necessary Documentation for the Clean Water Revolving Loan Program**
  - A. Covered under the motion in Agenda item #6.
  
8. **Set Dates for FY2023 Budget Workshops**
  - A. David Rose suggested waiting on this for a while.
  
9. **Municipal Manager Updates**
  - A. **Water Main Leak**
    - i. Scott Murphy said that the leak has been located, north of the bridge by the wastewater treatment plant, in the marshy area. It will be difficult to get to. They will set up a dam and are trying to isolate it. The repair may affect the Timber Inn. He will know more tomorrow. He said that Chuck Craig redirected the water to the Strong's tank.
    - ii. David Rose said the pipe is old.

- iii. Loren Greenslet said it was put in around 1975.
- iv. David Rose asked when the leak was discovered.
- v. Scott Murphy said Sunday.
- vi. David Rose asked if it was discovered by the monitoring system.
- vii. Scott Murphy said he doesn't have an answer to that.
- viii. David Rose asked if we notified the fire department.
- ix. Scott Murphy said yes.
- x. Loren Greenslet asked if it drew down the Godfrey tank.
- xi. David Rose said yes, both tanks. He said he would have liked to have been notified earlier.
- xii. Ron Bixby said that Chuck Craig called him for the Fire Department and that he called Chief Kolenda.
- xiii. Scott Murphy said it would be a hard repair.
- xiv. David Rose asked if they are still running the wells.
- xv. Scott Murphy said yes.

10. **Other Business**

A. **New Hydrants on High Street**

- i. David Rose asked if they will paint the hydrant tops – color coded.
- ii. Scott Murphy said yes, the engineer said they would be tested 2 weeks ago.
- iii. David Rose said that Chuck Craig said there is plenty of flow and asked Scott Murphy to make sure the hydrants are painted.

11. **Set Date for Next Meeting**

- A. Next regular meeting – December 7, 2021 at 5:00 p.m.

12. **Possible Agenda Items for Next Meeting**

- A. Review Water Service Rates for January-June Billing
- B. Budget Workshops

13. **Sign Warrant Orders**

- A. David Rose said the warrants have been .

14. **Possible Executive Session/Personnel/Contracts/Legal Issues**

- A. Scott Murphy said that an Executive Session is not needed.

15. **Adjourn**

- A. **MOTION by Ron Bixby and seconded by David Rose to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 5:12 p.m.

Respectfully submitted,

Lisha Klaiber  
Recording Secretary

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David Rose, Chairman

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Ron Bixby, Vice Chair

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George Abraham, Clerk