

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
Tuesday, May 2, 2017**

Board Present:

David Rose Robert Gilmore Ron Bixby (absent)

Staff Present:

Frank Heald

1. Call to Order:

- a. David Rose called the meeting to order at 5:12 pm.

2. Approve Minutes:

- a. MOTION by Robert Gilmore and seconded by David Rose to accept the minutes from April 4, 2017 as presented. All in favor and the motion passed.

3. Comments from Citizens:

- a. None present.

4. Review & Approve Pipe Replacement at Snell Spring:

- a. Frank Heald reported that they are waiting for one more quote. He said Chuck Craig had been up all night flushing the hydrants and the quote may be on his computer.
- b. Frank Heald said they will need to put in a bypass pipe that is above ground with push couplings. He explained that the Village will purchase the pipe and fittings and hire a contractor for the installation.
- c. David Rose said that the project is at the springs at the bottom of the dam/infiltration gallery to the spring house. He said there is a restriction (root) that needs to be removed.
- d. Frank Heald said the last time that was fixed they found a root ball and dug it up. He could not recall when that was done last.

5. Review Water Rates & Consider Increase

- a. David Rose said the last water rate increase was in July of 2015 and feels it is time. He said he would recommend a 5% increase.
- b. Frank Heald said a 10% increase would be approximately \$10 on a 3-bedroom home.
- c. Robert Gilmore said we should hold the line, but understands the issue. He said he would be more comfortable with a 5% increase.
- d. MOTION by Robert Gilmore and seconded by David Rose to increase the water rates by 5% to yield \$15,200. All in favor and the motion passed.

6. Other Business:

- a. David Rose asked if there was any other business to discuss.
- b. Frank Heald said that as we near the Walker Bridge project the water staff is looking for the appropriate valves so we can shut off the section of water under the bridge.
- c. Frank Heald said the water staff will be flushing again tonight. He said Chuck Craig had reported that all was very clean indicating the system is in good shape.

7. Set Date for Next Meeting:

- a. Next meeting has been scheduled on Tuesday, June 6, 2017

8. Possible Executive Session Personnel/Contracts/Legal:

- a. Not needed.

9. Adjourn:

- a. *MOTION to adjourn by Robert Gilmore and seconded by Ron Bixby. All in favor and the motion passed.*
- b. Meeting was adjourned at 5:25 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby