

**PRELIMINARY MINUTES**

**VILLAGE OF LUDLOW  
WATER COMMISSION**

**Regular Meeting  
Tuesday, March 7, 2017**

**Board Present:**

David Rose, Ron Bixby, Robert Gilmore

**Staff Present:**

Frank Heald, Chuck Craig

**1. Call to Order:**

- a. David Rose called the meeting to order at 5:00 pm.

**2. Approve Minutes:**

- a. MOTION by Robert Gilmore and seconded by Ron Bixby to accept the minutes from February 7, 2017 as presented. All in favor and the motion passed.

**3. Comments from Citizens:**

- a. None present.

**4. Other Business:**

- a. David Rose asked how the abatements were going for the Rolka and Dwyer properties.
- b. Frank Heald said they are still on the radar, but have not made any progress.
- c. Frank Heald said Chuck Craig will remember to include the water flow monthly reports for the Commissioners to review.
- d. Frank Heald said they will have a discussion of personnel movement at the April meeting.

**5. Construction Update**

- a. Frank Heald reported that things are moving along as scheduled. He the undone piece is to ask the Village Trustees to enact an emergency parking ban on certain streets during the Pleasant Street Extension Bridge and Walker Bridge construction.
- b. Frank Heald said we have used every information outlet to let residents and the public know about what is going to happen. He said updates will be added as they become available.
- c. Frank Heald said there is one additional piece to the construction and that is an intersection signal light at the junction of Routes 100/103 north that will happen either late summer or early fall.
- d. Frank Heald said that the Town of Ludlow and ACT 250 signed off on the use of Sheriff's at the intersection during the winter months.

**6. Set Date for Next Meeting:**

- a. Next meeting has been scheduled on Tuesday, April 4, 2017.

**7. Possible Executive Session Personnel/Contracts/Legal:**

- a. Not needed.

**8. Adjourn:**

- a. MOTION to adjourn by Robert Gilmore and seconded by Ron Bixby. All in favor and the motion passed.
- b. Meeting was adjourned at 5:10 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Robert Gilmore

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Ronald Bixby