

June 5, 2018

**MEETING MINUTES
VILLAGE OF LUDLOW
WATER COMMISSION**

Regular Meeting

June 5, 2018

5:00 PM

Board Present:

David Rose, Chair	Robert Gilmore	Ron Bixby (via phone)
-------------------	----------------	-----------------------

Staff Present:

Scott Murphy	Chuck Craig	
--------------	-------------	--

Others Present:

Mark Youngstrom & Robert Clark, Otter Creek Engineering

a. Call to Order:

- a. David Rose called the Water Commission meeting to order at 5:00 pm.

b. Consideration of any Changes, Additions or Removal to the Agenda:

- a. There were none.

c. Moment of Silence:

- a. David Rose asked for a moment of silence to remember Howard Barton, Jr. He said Howard did a lot for the Town & Village of Ludlow and will be missed.

d. Approve Minutes:

- a. MOTION by Robert Gilmore and seconded by David Rose to approve the minutes from May 1, 2018 as presented. All in favor and the motion passed.

e. **Comments from Citizens:**

- a. None.

f. **Water Project Update from Otter Creek Engineering:**

- a. Scott Murphy said Otter Creek was asked to give an update on the engineering an analysis for the Godfrey Tank water project.
- b. Mark Youngstrom explained that he and Chuck Craig spoke several months ago to discuss the concerns that were identified through the annual state Sanitary Survey at the Godfrey Tank. He said that since the new Strong Tank on the other side of town was put online the water in the Godfrey Tank often sits stagnant which creates lower than ideal chlorine levels and in the winter ice forms on the top due to the lack of water flowing in/out of the tank.
- c. Mark Youngstrom said a solution would be to isolate a portion of the water system in the vicinity of the Godfrey tank and force the water to flow. He said they would also make use of the small well building across the street from the Treatment Plant at the little league field to house equipment needed to do so.
- d. Robert Clark said they would be unable to totally split the system but could exercise the flows in the water tank by use of trial and error with valves to turn the tank over.
- e. Robert Clark said they are looking for an approach that would turnover approximately 1/3 of the tank.
- f. David Rose asked how the use of the existing well building would work.
- g. Robert Clark said they will use level sensors in the tank that will send a signal to open and close the valves in the well building with “one pipe in and one pipe out”. He explained that the well building will also give them the ability to sample the water and boost the chlorine to modest dilutions.
- h. Robert Clark said power will be necessary, along with a small amount of pipe work and a new control system.
- i. Mark Youngstrom said this represents a good solution and a low-cost solution.
- j. David Rose said the well at the little league field was drilled years ago to serve as an emergency backup for the water system. However, it was too close to the Wastewater Treatment facility so the state would not approve its use and so it was never used.
- k. Robert Clark said this approach is the least costly and most flexible. He said Otter Creek will send an outline to the state.
- l. David Rose asked if they will need an approval and a permit.
- m. Mark Youngstrom said a permit will be needed.
- n. Robert Clark said he will send a letter of recommendation on the Village’s behalf and a copy of the compliance schedule.
- o. Chuck Craig said the state is waiting for a response.
- p. Ron Bixby asked if this procedure will affect the cloudy water issue for a resident on Pleasant Street.
- q. Mark Youngstrom said he and Loran Greenslet have had conversations about this in the past and are aware this is a stagnant area.
- r. Chuck Craig said he believes this method will help the issue.

June 5, 2018

- s. Robert Gilmore asked if Otter Creek will draft a recommendation letter.
 - t. Mark Youngstrom said yes. He said they will also need to know what we want for compliance dates based on when the Village wants to do the project and when funds will be available. He said he will have a cost estimate when the design is complete.
 - u. Mark Youngstrom said the state wants a response, a plan and a letter from the Village.
 - v. David Rose said if the cost isn't too big we should move forward as soon as we can, perhaps later this year.
 - w. Robert Clark said when we submit the application and give them a set of plans, they will also provide the cost.
 - x. Mark Youngstrom said once the project is completed the water staff will have the ability to monitor and operate the new valves from an I-Pad and the internet.
- g. Consider Holding a Public Hearing to Amend the Village's "Smoking & Tobacco" Policy:**
- a. Scott Murphy said the Village Trustees will make a decision tonight and may choose to have a public hearing. He said the Water Commission might want to table this until the Village Trustees meet.
 - b. David Rose agreed that they will table this discussion.
- h. Municipal Manager Updates:**
- a. Scott Murphy said Gurney Brothers will be starting on the Bridge Street project within the next 2-3 weeks and the Andover Street Culvert project is scheduled to start tomorrow (Wednesday, June 6th).
- i. Other Business:**
- a. David Rose asked Chuck Craig if they are or plan on exercise valves this summer to identify ones that need repair.
 - b. Chuck Craig said they exercise them as they need to use them, especially Bridge Street.
 - c. David Rose asked how the recent water system flushing went.
 - d. Chuck Craig said they flushed the entire system.
 - e. David Rose asked if they had any difficulties with cloudy water on Thompson Avenue.
 - f. Chuck Craig said they flushed that area several times.
- j. Set Date for Next Meeting:**
- a. David Rose said the next meeting will be held on Tuesday, July 3rd
- k. Possible Executive Session Personnel/Contracts/Legal:**
- a. Not needed.

June 5, 2018

1. **Adjourn:**

- a. MOTION by Robert Gilmore and seconded by David Rose to adjourn. All in favor and the motion passed.
- b. Meeting adjourned at 5:28 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby