

## MINUTES

### VILLAGE OF LUDLOW WATER COMMISSION

**Regular Meeting**  
**Tuesday, June 4, 2013**  
**5:00 pm**

**Board Present:**

David Rose, Robert Gilmore

**Staff Present:**

Frank Heald, Loran Greenslet, Chuck Craig

**Call to Order:**

David Rose called the meeting to order at 5:00 pm.

**Approve Minutes:**

- a. MOTION by Robert Gilmore and seconded by David Rose to approve the minutes from May 7, 2013. All in favor and the motion passed.

**Comments from Citizens:**

- a. None.

**Water Hook On Request:**

- a. David Rose said there was a request from Jennie Sydorowich of 22 Smith Street to hook onto the water system.
- b. Loran Greenslet said the owners plan to have a separate curbside for the water service so they will need to pay the \$500 hook on fee.
- c. MOTION by Robert Gilmore and seconded by David Rose to approve the hook on request for Jennie Sydorowich at 22 Smith Street with a \$500 hook on fee. All in favor and the motion passed.
- d. David Rose asked if the \$500 hook on fee was enough to cover the water department's expenses.
- e. Loran Greenslet said the inspections, labor and parts for the connection were covered for now.

**Pleasant Street Water Line Project Update:**

- a. Loran Greenslet said that today they walked the Pleasant Street Water Line project with the contractor and did some exploratory that brought to light a few additional things they did not know about. He said the contractor is scheduled to start in the morning with one machine by the Mill Street Bridge and another machine at the other end of the project to cap off the old water line.
- b. Robert Gilmore asked if the street will be closed off and if the residents were notified.
- c. Loran Greenslet said the road would be closed to traffic starting around 9:00 am and that all residents have been notified.

- d. Loran Greenslet said that after reviewing the prints with the engineer and contractor they have found that the drawing indicates that the water line would go off the roadway an additional 1,300’.
- e. Frank Heald said the water line was designed to run on the opposite side of the road but will run in the travel area on the same side of the street as Loran’s house. He said it would increase the cost of the project with additional paving.
- f. Frank Heald said the line will also run 65’ further toward Soapstone. He said a hydrant would be moved pending the approval of the Fire Chief.
- g. Frank Heald said these changes would add an additional 12% or \$26,000 (+/-) to the project.
- h. MOTION by Robert Gilmore and seconded by David Rose to do the additional work that was discovered today by the engineer, contractor, Loran Greenslet and Frank Heald for the Pleasant Street Water Line Replacement Project. All in favor and the motion passed.

**Other Business:**

- a. Frank Heald said that the water and sewer billing for July will be going out tomorrow.
- b. Loran Greenslet said that a copy of the Water Consumer Confidence Report will also be mailed to water customers.
- c. David Rose asked if we are happy with the Water Mapping Project.
- d. Loran Greenslet said they still have more to do and that he is working with Chuck Craig to make a list of things that are missing on the original drawings and to perform more research.

**Set Date for Next Meeting:**

- a. Next meeting has been scheduled on Tuesday, July 2, 2013.

**Executive Session Personnel/Contracts:**

- a. Not needed.

**Adjourn:**

- a. MOTION to adjourn by Robert Gilmore and seconded by David Rose. All in favor and the motion passed.
- b. Meeting was adjourned at 5:15 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Robert Gilmore, Vice Chair

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Ronald Bixby, Clerk