

MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
January 7, 2020
5:00 PM**

Board Members Present:

David Rose, Chair	Robert Gilmore	Ron Bixby
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Staff Present:

Scott Murphy	Chuck Craig	
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1. Call to Order:

- a. David Rose called the meeting to order at 5:00 pm.

2. Consideration of any Changes, Additions or Removal to the Agenda:

- a. Motion by Robert Gilmore and seconded by Ron Bixby with a change to 5.b. to read Ron Bixby. All in favor and the motion passed.

3. Approve Minutes:

- a. MOTION by Robert Gilmore and seconded by Ron Bixby to accept the meeting minutes from December 17, 2019 regular meeting and December 17, 2019 Joint Committee meeting as presented. All in favor and the motion passed.

4. Comments from Citizens:

- a. None present.

5. FY 2021 Budget Workshop:

- a. Scott Murphy said that at the last meeting the new truck could be either split between water and wastewater or placed into capital.
- b. David Rose said the budget seemed well funded and noted that the depreciation is also being funded.
- c. Robert Gilmore asked if a service rate hike was to be discussed tonight.
- d. David Rose said no they will review the rates again in the spring.
- e. David Rose asked if the commission should keep the new truck in the budget or purchase it through the capital fund as in the past.
- f. Ron Bixby said he was in favor of a purchase.
- g. Scott Murphy said they will remove it from the budget and the truck will go out to bid.
- h. Chuck Craig said the trade is a 2015 truck with little miles because it mostly driven in the Village.
- i. David Rose suggested that the truck specifications be on the bid so it will be apples-to-apples when the bids are opened.

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- j. Scott Murphy said there is approximately \$168,000 in the capital fund balance.
- k. David Rose said to make the one change for the truck and they can finalize the budget at the February meeting.

6. Confirm Municipal Manager's Review:

- a. David Rose said that the Joint Committee voted to increase the Municipal Manager's salary to 3% effective December 1, 2019.
- b. MOTION by Robert Gilmore and seconded by Ron Bixby to approve the Municipal Manager's increase of 3% effective December 1, 2019. All in favor and the motion passed.

7. Other Business:

- a. David Rose asked what the Backflow Preventers & Plumbing is.
- b. Scott Murphy said they need to replace some valves and materials.
- c. Chuck Craig suggested that this would be in the Village Trustee's portion for the wastewater.
- d. Chuck said the parts and materials are approximately \$5,200 and the total cost will be around \$10,000.
- e. David Rose asked where this will be done.
- f. Chuck Craig said this is in the Control Building to prevent any backflow into the drinking water. He said there are good measures in place to be sure it doesn't fail.
- g. David Rose said he would like to talk more about the waterline replacement line on High Street. He recommended that High Street should be done this year.
- h. Scott Murphy said he will talk to the engineers.
- i. David Rose asked what the Pleasant Street Extension water line will entail.
- j. Scott Murphy said the commission should talk about the Pleasant Street Extension waterline at the next meeting. He said there is an 8" line running parallel.
- k. Chuck Craig said the fire flows are better with the 8" line that runs from Jeld Wen to the Greenslet home.
- l. Scott Murphy said the state was requiring all water systems to have testing for PFAS. He said there is good news because the testing was done and there is no indication of PFAS in the water system.
- m. David Rose asked if the Godfrey Water Tank project was completed yet?
- n. Scott Murphy said it is close.
- o. Chuck Craig said they are doing the pressure testing and disinfection as we speak.
- p. David Rose asked if the state is here.
- q. Chuck Craig said the engineers will certify and the state will require up front testing to be sure there is no coliform in the distribution system.
- r. Ron Bixby reported that the Ludlow Fire Department was invited to Governor Scott's State of the Union Address to be recognized for their rescue on Thanksgiving Day at the Overlook Apartments. The event will take place on Thursday, January 9th at 2:00 pm and he will be attending with Eric Lever, Angela Kissel and Chief Kolenda.

8. Set Date for Next Meeting:

- a. Next meeting will be February 4, 2020

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9. Possible Executive Session/Personnel/Contracts/Legal Issues:

- a. Not needed.

10. Adjourn:

- a. MOTION to adjourn by Robert Gilmore and seconded by Ron Bixby. All in favor and the motion passed.
- b. Meeting adjourned at 5:20 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby