

**MINUTES**

**VILLAGE OF LUDLOW  
WATER COMMISSION**

**Regular Meeting  
February 6, 2018  
5:00 PM**

**Board Present:**

David Rose (absent)	Robert Gilmore	Ron Bixby
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**Staff Present:**

Frank Heald		
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**1. Call to Order:**

- a. Robert Gilmore called the meeting to order at 5:00 pm.

**2. Consideration of any Changes, Additions or Removal to the Agenda:**

- a. There were none.

**3. Approve Minutes:**

- a. MOTION by Ron Bixby and seconded by Robert Gilmore to accept the minutes from January 2, 2018 as presented and to approve the Joint Meeting from December 28, 2017 as amended with adjournment from the Water Commission from David Rose and Robert Gilmore. All in favor and the motion passed.

**4. Comments from Citizens:**

- a. None present.

**5. Water Allocation Request:**

- a. Robert Gilmore said there is a request from Main & Mountain Motel at 112 Main Street for additional water allocation of 420 additional gpd, giving them 30 total bar seats.
- b. Frank Heald said he will send a letter with the new annual and semi-annual charges.
- c. MOTION by Ron Bixby and seconded by Robert Gilmore to approve the allocation increase for Main & Mountain Motel. All in favor and the motion passed.
- d. Robert Gilmore said there is a new water allocation request from Jeff Predom for a new 3-bedroom home on 30/32 High Street. He said this would include a water hook-on fee of \$500.
- e. MOTION by Ron Bixby and seconded by Robert Gilmore to approve the water allocation request from Jeff Predom on High Street pending specifications and drawings for approval prior to construction. All in favor and the motion passed.

**6. FY 2019 Budget Workshop:**

- a. Frank Heald said there will be more money in the water fund balance due to a decrease in the salary and benefit package for the Municipal Manager. He said they needed to reduce the amount vs. the existing Manager's salary. He said no action is needed.

**7. Other Business:**

- a. Frank Heald said there were a few freeze ups this winter on Andover Street from homeowners who did not run their water.
- b. Robert Gilmore asked who was responsible for the charges.
- c. Frank Heald said three were outside the curbstops.

**8. Set Date for Next Meeting:**

- a. Robert Gilmore said the next meeting will be held on Tuesday, March 6, 2018, which is also Town Meeting Day.

**9. Possible Executive Session Personnel/Contracts/Legal:**

- a. Not needed.

**10. Adjourn:**

- a. MOTION to adjourn by Ron Bixby and seconded by Robert Gilmore. All in favor and the motion passed.
- b. Meeting adjourned at 5:15 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Robert Gilmore

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Ronald Bixby