

REGULAR MEETING MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
December 5, 2017
5:00 PM**

Board Present:

David Rose, Chairman	Robert Gilmore (absent)	Ron Bixby
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Staff Present:

Frank Heald	Chuck Craig	
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1. Call to Order:

- a. Chairman David Rose called the meeting to order at 5:00 pm.

2. Approve Minutes:

- a. MOTION by Ron Bixby and seconded by David Rose to accept the minutes from November 7, 2017 as presented. All in favor and the motion passed.

3. Comments from Citizens:

- a. None.

4. Water Allocation Request:

136 West Hill Road – DPC Associates

- a. David Rose said there is a water allocation request from DPC Associates at 136 West Hill Road to add one additional bedroom.
- b. Chuck Craig said the property was formerly owned by the Pallotta's and they installed a booster pump to pump water from their well to the house. He said the new owners are aware of the booster pump.
- c. Frank Heald said the allocation request represents a rate increase from 3 to 4 bedrooms and is now in the records.

5. Consider Manager Recruitment Process & Set Date for Joint Meeting:

- a. Frank Heald said there is a proposal from VLCT in the Trustees' packets. He said the Select Board agreed to use the suggested date of December 18, 2017 at 6:00 pm for a joint meeting. He said a representative from VLCT will be attending the meeting.

6. FY 2019 Budget Workshops:

- a. Frank Heald said this is the first cut of the budget. He said he does not expect the board to make any profound decisions tonight. He said this budget puts \$24,000 into the fund.

- b. David Rose asked if the board should consider another rate increase. He said they raised the rates last year.
- c. Frank Heald suggested looking at scenarios at the January meeting. He said it would be prudent to put more money away as the reserve account is not huge.
- d. David Rose asked what the new Mapping expense was.
- e. Frank Heald said that was a water planning note with zero-interest. He said the mapping has been completed, and he will talk with Otter Creek to see if they can be at the January meeting with a presentation.

7. Other Business:

- a. Chuck Craig said the water supply is looking good going into the winter.
- b. Frank Heald said the school will be participating in a state program with testing for lead. He added that the Town did some testing for lead several years ago and nothing was found.
- c. David Rose said the testing will be done by the state.
- d. David Rose asked if the Village does any testing.
- e. Chuck Craig said yes, they test 10 locations around the Village. He said the lead levels are well below action limits.

8. Set Date for Next Meeting:

- a. Next meeting has been scheduled for Tuesday, January 2, 2017.

9. Possible Executive Session Personnel/Contracts/Legal:

- a. David Rose asked if an executive session was needed.
- b. Frank Heald said no.

10. Adjourn:

- a. MOTION to adjourn by Ron Bixby and seconded by David Rose. All in favor and the motion passed.
- b. Meeting adjourned at 5:11 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby