

## MINUTES

### VILLAGE OF LUDLOW WATER COMMISSION

**Regular Meeting**  
**Tuesday, August 5, 2014**  
**5:00 pm**

#### **Board Present:**

David Rose, Ron Bixby, Robert Gilmore (via telephone)

#### **Staff Present:**

Frank Heald, Loran Greenslet

#### **Call to Order:**

- a. David Rose called the meeting to order at 5:00 pm.
- b. Frank Heald said that for the record they want to acknowledge that Robert Gilmore is on speaker phone and confirm that everyone in the room can hear him clearly.
- c. David Rose said it was acknowledged.

#### **Approve Minutes:**

- a. MOTION by Ron Bixby and seconded by Robert Gilmore to approve the minutes from July 1, 2014. All in favor and the motion passed.

#### **Comments from Citizens:**

- a. None present

#### **Water Allocation Requests:**

- a. David Rose said there were three water allocation requests on the agenda.
- b. David Rose said the first request was from Ludlow Laundry, LLC for a laundromat with a total of 14 machines at 500 gpd each for a total of 7,000 gpd.
- c. Robert Gilmore said he has looked at it and said it looks like a good project.
- d. MOTION by Ron Bixby and seconded by Robert Gilmore to approve the water allocation request from Ludlow Laundry, LLC for 14 machines for a total of 7,000 gpd All in favor and the motion passed.
- e. David Rose said there was a request from Justin Hyjek at 119 Main Street for a 20 seat café service.
- f. MOTION by Ron Bixby and seconded by Robert Gilmore to approve the water allocation request for Justin Hyjek at 119 Main Street for 20 café seats at 30 gpd for a total of 600 gpd. All in favor and the motion passed.
- g. David Rose said there was an allocation request for 6 Andover Street.
- h. Frank Heald said that request will need to be tabled.

**Water Removal Request:**

- a. David Rose said there is a water disconnect request from George Dunnett for 22 Pond Street and 5 West Hill Street.
- b. Frank Heald said at 22 Pond Street there used to be a house and trailer and an in-law apartment at 5 West Hill Street.
- c. MOTION by Ron Bixby and seconded by Robert Gilmore to disconnect the water service at 22 Pond Street and 5 West Hill Street.
- d. David Rose asked for discussion on the motion.
- e. Robert Gilmore said he was in favor of forgiving the past due balances and was surprised Mr. Dunnett had not requested this sooner.
- f. David Rose said that the Water Commission has not done this in the past.
- g. Ron Bixby said Mr. Dunnett should be obligated to pay the fees up to the discontinuance.
- h. Robert Gilmore said he would like to withdraw his previous statement and is in agreement that Mr. Dunnett should pay past due fees.
- i. MOTION to disconnect the water service at 22 Pond Street and 5 West Hill Street passed unanimously.
- j. Ron Bixby said if Mr. Dunnett asks to have the fees abated, the Water Commission will need it in writing at a different time.

**Other Business:**

- a. David Rose asked if there was a water break in the Village.
- b. Loran Greenslet said a lead joint let go on Depot Street. He said there are lead joints at the end of each section of pipe and they are replaced once they have broken.
- c. Frank Heald asked Loran Greenslet if he wanted to share his news with the Water Commission.
- d. Loran Greenslet said he will be taking seven weeks of vacation and will retire when his vacation leave is finished at the end of September.
- e. Robert Gilmore said Loran Greenslet has served the community well and has always been there for everyone. Robert wished him the best of luck and said Loran has accomplished a lot over the past 26 years and did a stellar job during the Irene recovery and was engaged in all of the upgrades over the years.
- f. Ron Bixby congratulated Loran Greenslet and wished him well.
- g. David Rose said he is sorry to see Loran leave and wished him the best of luck in his retirement.

**Set Date for Next Meeting:**

- a. Next meeting has been scheduled on Tuesday, September 2, 2014 at 5:00 pm.

**Possible Executive Session Personnel/Contracts/Legal:**

- a. Frank Heald advised that an Executive Session is needed.
- b. MOTION by Ron Bixby and seconded by Robert Gilmore in accordance with the provisions of IVSA§ 313 (1)(B) to move that the Village Water Commission enter into Executive Session to consider:
  - A proposed labor relations agreement with certain Municipal Employees.
  - The premature public knowledge of this proposed agreement would place the Town & Village of Ludlow at a substantial disadvantage. This motion is for an executive

- session and includes the members present and the Municipal Manager. Motion passed unanimously.
- c. Board entered into Executive Session at 5:10 pm.
  - d. Board exited Executive Session at 5:18 pm. No action taken.

**Adjourn:**

- a. MOTION to adjourn by Robert Gilmore and seconded by Ron Bixby. All in favor and the motion passed.
- b. Meeting was adjourned at 5:20 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Robert Gilmore

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Ronald Bixby