

PRELIMINARY MINUTES

VILLAGE OF LUDLOW WATER COMMISSION

Regular Meeting
Tuesday, April 5, 2016

Board Present:

David Rose Robert Gilmore

Staff Present:

Frank Heald

Call to Order:

- a. David Rose called the meeting to order at 5:00 pm.

Annual Board Re-Organization:

- a. MOTION by David Rose and seconded by Robert Gilmore to elect David Rose as Chairman. All in favor and the motion passed.
- b. MOTION by David Rose and seconded by Robert Gilmore to elect Robert Gilmore as Vice Chair. All in favor and the motion passed.
- c. MOTION by David Rose and seconded by Robert Gilmore to elect Ron Bixby as Clerk. All in favor and the motion passed.
- d. MOTION by David Rose and seconded by Robert Gilmore to appoint Robert Gilmore as the Ludlow Enterprise Fund Committee representative.
- e. MOTION by David Rose and seconded by Robert Gilmore to set the time and date of the Water Commission meetings at 5:00 pm on the first Tuesday of the month and the third Tuesday as an alternate date. All in favor and the motion passed.
- f. MOTION by Robert Gilmore and seconded by David Rose to use the Vermont Journal as the newspaper of record. All in favor and the motion passed.
- g. MOTION by David Rose and seconded by Robert Gilmore to adopt Roberts Rules of Order. All in favor and the motion passed.

Approve Minutes:

- a. MOTION by Robert Gilmore and seconded by David Rose to accept the minutes from March 1, 2016. All in favor and the motion passed.

Comments from Citizens:

- a. None present.

Water Allocation Requests:

- a. David Rose said there is a request from John Murphy, Jr. for a re-connection of water service to 48 Pleasant Street Extension, which was the former mini-golf. Mr. Rose said the re-connection fee would be \$15.
- b. MOTION by Robert Gilmore and seconded by David Rose to approve the water re-connection for one unit at 48 Pleasant Street Extension. All in favor and the motion passed.
- c. David Rose said there was an allocation request for the property of Mary Laramie at 28 High Street to add two additional bedrooms.
- d. Frank Heald said this will be for the record to increase the number of bedrooms from 3 to 5-bedrooms.
- e. David Rose said there was also a request to abate the past fees. Mr. Rose said many years ago Mary Laramie requested to drop 2-bedrooms.
- f. Frank Heald said there are no fees to abate.

Continue Discussion on Water Turbidity Issues:

- a. Frank Heald said that Ron Bixby has not reached Mr. Franke and does not have a budget for the cost of the filters so this will be tabled until the next meeting.

Other Business:

- a. Frank Heald said the water on High Street was stirred up from testing last week. Mr. Heald said they will start to flush hydrants and exercise valves in the Village as summer approaches.
- b. Robert Gilmore asked what will be done.
- c. David Rose said they turn the valves to open and close them.
- d. Frank Heald said it's much better to do this in warm weather.

Set Date for Next Meeting:

- a. Next meeting has been scheduled on Tuesday, May 3, 2016 at 5:00 pm.

Possible Executive Session Personnel/Contracts/Legal:

- a. None needed.

Adjourn:

- a. MOTION to adjourn by Robert Gilmore and seconded by David Rose. All in favor and the motion passed.
- b. Meeting was adjourned at 5:08 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby