

## MINUTES

### VILLAGE OF LUDLOW WATER COMMISSION

Regular Meeting  
Tuesday, April 2, 2013  
5:00 pm

**Board Present:**

David Rose, Robert Gilmore, Ron Bixby

**Staff Present:**

Frank Heald, Chuck Craig

**Call to Order:**

David Rose called the meeting to order at 5:00 pm.

**Annual Board Re-Organization:**

- a. MOTION by Robert Gilmore and seconded by Ron Bixby to elect David Rose as Chairman. All in favor and the motion passed.
- b. MOTION by Ron Bixby and seconded by David Rose to elect Robert Gilmore as Vice Chair. All in favor and the motion passed.
- c. MOTION by Robert Gilmore and seconded by David Rose to elect Ron Bixby as Clerk. All in favor and the motion passed.
- d. MOTION by Robert Gilmore and seconded by David Rose to appoint Ron Bixby as the Ludlow Enterprise Fund Committee representative.
- e. MOTION by Robert Gilmore and seconded by Ron Bixby to set the time and date of the Water Commission meetings at 5:00 pm on the first Tuesday of the month and the third Tuesday as an alternate date. All in favor and the motion passed.
- f. MOTION by Robert Gilmore and seconded by Ron Bixby to use the same newspaper of record that the Village Trustees and Select Board select. All in favor and the motion passed.
- g. MOTION by Ron Bixby and seconded by Robert Gilmore to adopt Roberts Rules of Order. All in favor and the motion passed.

**Approve Minutes:**

- a. MOTION by Ron Bixby seconded by Robert Gilmore to approve the minutes from March 5, 2013. All in favor and the motion passed.

**Comments from Citizens:**

- a. None present.

**Other Business:**

- a. Frank Heald reported that the Pleasant Street Water Project will go out for bid next week with the opening of the RRP's at the May meeting.
- b. Frank Heald said the water main would be replaced from Mill Street to the transite.
- c. Frank Heald said that Johnny Butler will be retiring at the end of April. He said a luncheon festival has been planned on Friday April 26<sup>th</sup> and the Water Commission is invited. He added that they are planning a gift certificate in recognition of his years of service.
- d. Chuck Craig said he believed that Johnny Butler had been with the Village for 32 years.
- e. David Rose asked if Mark Youngstrom has been back to flow test any of the hydrants on Pleasant Street.
- f. Ron Bixby asked if the engineers were able to figure out what the flow problems were in the areas they identified. He said if the first project was Pleasant Street they may want to wait until the water line replacement is finished before they do the testing.
- g. Chuck Craig said the flow testing has been done on the hydrants from the village line to John Murphy's house.
- h. Ron Bixby said the new water line may correct the entire street.
- i. David Rose asked if there will be more work to do on Pleasant Street and if we can look into this.

- j. Ron Bixby said the February 5, 2013 minutes refer to the identified areas that Mark Youngstrom outlined.
- k. David Rose asked if they will mark the hydrants for the Fire Department.
- l. Frank Heald said yes, but as it turns out they do not like the pink color. He said they had difficulty with the paint and Sherwin Williams provided replacement paint.
- m. Frank Heald said they will paint the tops of the hydrants based on the actual flows achieved so the Fire Department will know what they will be able to get out of each hydrant.

**Set Date for Next Meeting:**

- a. Next meeting has been scheduled on Tuesday, May 7, 2013.

**Adjourn:**

- a. MOTION to adjourn by Ron Bixby and seconded by Robert Gilmore. All in favor and the motion passed.
- b. Meeting was adjourned at 5:20 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Robert Gilmore, Vice Chair

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Ronald Bixby, Clerk