

***PRELIMINARY MINUTES***

**VILLAGE OF LUDLOW**

**WATER COMMISSION**

**REGULAR MEETING**

**5:00 PM**

**HOWARD BARTON, JR. CONFERENCE ROOM**

**Tuesday February 7, 2023**

**BOARD MEMBERS PRESENT:**

David Rose, Chairman

Ron Bixby

Jackie Cromwell

**STAFF:**

Scott Murphy

Joe Gaudiana

1. **Call to Order**

A. David Rose called the meeting to order at 5:00 p.m., all present.

2. **Consideration of any Changes, Additions or Removals to the Agenda**

A. Scott Murphy advised that no changes are needed.

3. **Approve Minutes from Previous Meetings**

A. David Rose advised the minutes to be approved are from the regular meeting of January 23, 2023.

B. **MOTION by Ron Bixby and seconded by Jackie Cromwell to approve minutes from the meeting of January 23, 2023 as submitted. Motion passed unanimously.**

4. **Comments From Citizens**

A. There were none.

5. **Altitude Valve Failure: The Altitude valve in the lower vault on Andover Street that helps balance water levels in the holding tank has failed and needs possible replacement or repair**

A. Scott Murphy said there is a problem with the lower valve that controls the water level for the Strong tank and he asked Joe Gaudiana to get a price to replace or repair the valve.

B. Joe Gaudiana said the valve had been repaired by the rep from Cla Valve 3 or 4 years ago and it broke again shortly thereafter.

C. David Rose asked if they contacted them to come back to repair it again after it broke.

- D. Scott Murphy said no, we can try to have it repaired again.
- E. Joe Gaudiana said we never called them to look at it again, but we never got charged for the repair and they rebuilt the whole valve.
- F. David Rose suggested having it repaired again before replacing it.
- G. Joe Gaudiana said since the last repair, we have been running it manually. He would like to retrofit the existing valve to convert it from running mechanically to electrical. He has a quote for \$17,520.73 from Champlain Associates.
- H. David Rose said to contact the Cla Valve company service rep and try fixing it again.
- I. Joe Gaudiana said Champlain are the telemetry people who did the Godfrey valve telemetry. He said he received an email today.
- J. David Rose said the Prescott people did the Godfrey valve and they are hard to get hold of also. They are the same people who gave the quote.
- K. Scott Murphy said to try to repair it first.
- L. David Rose said see if it works, if not, have a talk with them about their service.

6. **Municipal Manager Updates**

A. **Gill Terrace Hydrant Leak**

- i. Scott Murphy said the hydrant has been leaking for a while and we tried the shut-off valve. If that doesn't work, we will have to dig it up and put in a new hydrant.
- ii. David Rose asked if it is open all the way.
- iii. Joe Gaudiana said only 3 turns. He said he thinks it's the drain.
- iv. David Rose said that line services the last few houses.
- v. Jackie Cromwell asked if the overflow is causing the ice buildup on Gill Terrace.
- vi. David Rose said yes.

B. **Freeze-ups**

- i. Scott Murphy said last week they notified residents to keep their water flowing to prevent freeze-ups. He said there were no freeze-ups.
- ii. David Rose asked about freeze-ups at town buildings.
- iii. Scott Murphy said only the academy.

7. **Other Business**

A. **Asset Study Follow-up**

- i. Scott Murphy said that it is not complete. The mapping is done and the hydrologic analysis is done. He said that it would include a Water System analysis and Wayne Elliott said a copy of the Town of Fairfax study. He said they only do about 3 -4 per year. We are going to have a meeting about the lead service inventory requirements is due by October 2024. He said we could qualify for a Drinking Water fund loan. The cost is \$107,000 and we would be forgiven \$103,000. We can do some of the work in-house.
- ii. David Rose asked if the \$107,000 is for the engineering.
- iii. Scott Murphy said for the inventory.
- iv. David Rose asked if there is assistance to cover some of that.
- v. Scott Murphy said no, he expects the RFP would be about \$15,000 to \$18,000.
- vi. David Rose said it's the next step. It may help us get money for other projects. He asked Scott Murphy to get the RFP prepared and to possibly talk to Wayne Elliott about it.
- vii. Scott Murphy said he will have the RFP prepared for the next meeting.

B. Control Valve at the Wells

- i. David Rose asked for an update
- ii. Scott Murphy Ken Cook is working on this. He ordered a part and it is still backordered. He is working on it.
- iii. Joe Gaudiana asked about the circuit breaker on the heater.
- iv. David Rose asked if there is a way to change the controller.
- v. Joe Gaudiana said it is a 220 volt, 3 phase motor and it gets complicated.
- vi. David Rose asked how the springs are running.
- vii. Joe Gaudiana said good.

8. Set Date for Next Meeting

- A. March 7, 2023 at 5:00 p.m.

9. Possible Agenda Items for Next Meeting

- A. Altitude Valve
- B. Asset Study

10. Sign Warrant Orders

- A. David Rose said they have been signed

11. Possible Executive Session/Personnel/Contracts/Legal Issues

- A. Scott Murphy said that it is not needed.

12. Adjourn

- A. **MOTION to adjourn by Jackie Cromwell and seconded by Ron Bixby. Motion passed unanimously.**
- B. Meeting adjourned at 5:18 p.m.

Respectfully submitted,

Lisha Klaiber  
Recording Secretary

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David Rose, Chairman

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Ron Bixby, Vice Chair

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Jackie Cromwell