

***PRELIMINARY MINUTES***

**VILLAGE OF LUDLOW  
WATER COMMISSION**

**REGULAR MEETING**

**5:00 PM**

**HOWARD BARTON, JR. CONFERENCE ROOM**

**TUESDAY, JUNE 7, 2022**

**BOARD MEMBERS PRESENT:**

David Rose, Chairman                      Ron Bixby

**STAFF:**

Scott Murphy                                      Ron Tarbell

**OTHERS PRESENT:**

Craig Kovalsky                                  Rebecca Prasse                                  Sarah Bennett

1. **Call to Order**

A. Ron Bixby called the meeting to order at 5:00 p.m., all members present, David Rose by phone.

2. **Consideration of any Changes, Additions or Removals to the Agenda**

A. Scott Murphy advised that no changes are needed.

3. **Approve Minutes from Previous Meetings**

A. Ron Bixby advised the minutes to be approved are from the regular meeting of May 3, 2022.

B. **MOTION by David Rose and seconded by Ron Bixby to approve minutes from the meeting of May 3, 2022 as submitted. Motion passed unanimously.**

4. **Comments From Citizens**

A. There were none.

5. **Water Allocation Request:**

A. Property at 117 Main Street by owner Keeneland Group, LLC for possible deli/market with 25 seats.

- i. Scott Murphy advised that they will be having 25 seats, serving 3 meals per day. There is no hook-on fee. They will be billed for the water usage, and a 6-month bill will be about \$747.00.
- ii. **MOTION by David Rose and seconded by Ron Bixby to approve the request for allocation Keeneland Group. Motion passed unanimously.**

6. **Update on Water Backflow Preventer Bid Results**

- A. Scott Murphy advised that one bid was received, from Vermont Mechanical. He said no action is needed by this board, and this is for their information only. The bid is for \$8,695.

7. **Water and Sewer Mapping Update Contract with Otter Creek**

- A. Scott Murphy said that the estimate is \$1,850. He said we did this about 2 – 3 years ago, but there have been changes from recent, new projects. Otter Creek has been doing the mapping and has the information on file.
- B. Ron Bixby noted that the quote states, plus expenses.
- C. Scott Murphy said that Otter Creek has all of the information they need and there should not be additional expenses.
- D. David Rose said this is a good price and they have done other mapping for us.

8. **Municipal Manager Updates**

A. **Hydrant Flow Testing**

- i. Scott Murphy said that they plan to do testing on the new hydrants on High Street this coming Sunday.
- ii. David Rose suggested they also test the last hydrant on Prospect Street that is now tied into the 8” line, by the Sullivan property.
- iii. Scott Murphy said he will tell this to Chief Kolenda.

B. **Manholes**

- i. Scott Murphy said they came and did 3 of the 4 manholes last week and they will do the last one, by the High School and Community Center next week.

9. **Other Business**

A. **Timber Inn**

- i. David Rose asked about the Timber Inn.
- ii. Scott Murphy said that is scheduled for next Tuesday when the water flow is down.

B. **Springs**

- i. Scott Murphy said that he has the water flows for the board.

C. **George Abraham Resignation**

- i. Scott Murphy said that he put out an ad for interested people, but has not received any response. He asked board members to tell anyone who may be interested to contact him.

D. **Control Switch Repairs at the Springs Building**

- i. David Rose asked about this. The last we heard was that Ken Cook, the electrician is waiting for parts.
- ii. Scott Murphy said he will check on it and let board members know by email.

10. **Set Date for Next Meeting**

- A. Next regular meeting - July 5, 2022 at 5:00 p.m.

11. **Possible Agenda Items for Next Meeting**

- A. Scott Murphy said there are no agenda items at this time.  
B. David Rose said he would like an update on the design for the Pleasant Street Extension project.  
C. Scott Murphy said he will follow up on this. He said that the state has issued the priority list for the Clean Water portion, but not for the Drinking water side.

12. **Sign Warrant Orders**

- A. Scott Murphy said he would be able to drop the warrants off at David Rose's house tonight.  
B. David Rose said that would work.

13. **Possible Executive Session/Personnel/Contracts/Legal Issues**

- A. Scott Murphy said that an Executive Session is not needed.

14. **Adjourn**

- A. **MOTION to adjourn by David Rose and seconded by Ron Bixby. Motion passed unanimously.**  
B. Meeting adjourned at 5:10 p.m.

Respectfully submitted,

Lisha Klaiber  
Recording Secretary

---

David Rose, Chairman

---

Ron Bixby, Vice Chair

---