

**PRELIMINARY MINUTES**

**VILLAGE OF LUDLOW**

**VILLAGE OF LUDLOW BOARD OF TRUSTEES**

**SPECIAL ELECTRONIC MEETING**

**February 16, 2021**

**8:30 AM**

Join Zoom Meeting:

<https://us02web.zoom.us/j/89543698574?pwd=T2RnZVJIS05uMUpjY3RLNjU5YlZYZz09>

**Meeting ID:** 895 4369 8574

**Passcode:** 969586

**VILLAGE TRUSTEES PRESENT:**

David Rose, Chairman

Bob Brandt

Earl Washburn

**STAFF:**

Scott Murphy

**OTHERS PRESENT:**

Lisha Klaiber, Recording Sec

Eric Chattergee - OVTV

1. **Call To Order**

- A. Chairman David Rose opened the Special Meeting of the Trustees at 8:30 a.m. He advised that the Electronic Meeting Guidelines had been posted in the minutes from the meeting on April 7, 2020 and will still be followed.

2. **Consideration of any Changes, Additions or Removals from the Agenda**

- A. Scott Murphy said none were needed.

3. **Sewer Allocation & Hook-on Request – Winterplace COA – Building U**

- A. David Rose advised that this request is for 8 bedrooms for 2 dwelling units
- i. Property address is Ridgeview Road
  - ii. David Rose advised that this is a request to add two 4 bedroom dwelling units to the sewer system.
    - a. Allocation fee – 8 bedrooms @ \$780.00/bedroom \$6,240.00
    - b. Hook on fee for 2 dwelling units @\$4,500.00/unit \$9,000.00
    - c. Allocation reserves 960 GPD
    - d. Physical connection to the collector system shall be designed by a registered Professional Engineer and actual connection shall be witnessed by a member of the Village wastewater staff.

- B. David Rose asked if they are getting ready to build the units.
  - C. Scott Murphy said yes.
  - D. **MOTION by Bob Brandt and seconded by Earl Washburn to approve this application for an allocation for two 4-bedroom dwelling units (8 bedrooms) at \$780 per bedroom for an allocation total of \$6,240.00 and hook on fee of \$9,000 (2 dwelling units) for a total of \$15,240.00 at 960 GPD.**
4. **Possibly Approve & Sign the Warning for 2021 Village Meeting**
- A. Public Informational Meeting
    - i. David Rose said that the Public Informational meeting will be via ZOOM on Monday, March 22, 2021 at 6:00 PM. The meeting will be socially distant.
  - B. Village Meeting
    - i. David Rose advised that the voting will be by Australian Ballot on Tuesday, March 23, 2021 from 10:00 AM to 7:00 PM.
    - ii. Scott Murphy said that voters are requested to contact the Town Clerk's office to request absentee ballots. He asked Trustees to come into the office today to sign the warning.
  - C. **MOTION by Bob Brandt and seconded by Earl Washburn to approve and sign the Warning for 2021 Village Meeting. Motion passed unanimously.**
  - D. David Rose asked if the informational meeting is to discuss topics and answer questions.
  - E. Scott Murphy said yes. Scott Murphy advised the board that the State legislature is allowing boards to moderate the meetings themselves this year due to COVID. He asked the board if they want to have a moderator or moderate the meeting themselves. He said that the Select Board decided to have a moderator.
  - F. David Rose said he has no preference and asked how other trustees felt.
  - G. Earl Washburn suggested that the chair (David Rose) moderate the meeting.
  - H. David Rose said that about 3 or 4 years ago, he did moderate a Village meeting.
  - I. Bob Brandt said he is okay with David Rose moderating the meeting.
  - J. David Rose asked Scott Murphy if there will be a meeting at 7:00 PM on March 23<sup>rd</sup>.
  - K. Scott Murphy said no, the informational meeting will be the only meeting.

#### **Other Items Discussed**

- High Street Project
  - 1) Scott Murphy advised that there will be a virtual Pre-Bid meeting for the High Street Project today at 10:00 AM. It is a chance for prospective contractors to ask questions about subjects such as traffic control and mobilization. He said that Aldrich & Elliott (A&E) will conduct the meeting, probably Wayne Elliott. This will be a time when questions that we didn't anticipate will come out.
  - 2) Bob Brandt asked about the link to the meeting
  - 3) Scott Murphy said he will send it to trustees after this meeting. He thinks it is on the town website. He said that the bids for the project are due on March 3 and will then be vetted by A&E. When they vetted each contractor and bid, they will make a recommendation to this board. We will need to have a Special Meeting to approve the bid.
  - 4) David Rose asked if there has been any news on funding.
  - 5) Scott Murphy said not yet.

- 6) Earl Washburn asked if there is any idea how they will handle traffic control
- 7) Scott Murphy said that will be discussed at the meeting. He said that he did suggest to A&E about having a stop-light at both ends of the construction area and they thought it was a good suggestion.

5. **Adjourn**

- A. **MOTION by Earl Washburn and seconded by Bob Brandt to close this Special Meeting.**  
**Motion passed unanimously**
- B. David Rose closed the Joint Board Meeting at 8:41 a.m.
- C. All Trustees noted that they will be in today to sign the Warning.

Respectfully submitted,

Lisha Klaiber

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David Rose, Chairman, Trustees

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Earl Washburn, Vice Chairman

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Bob Brandt, Clerk