

*MINUTES*

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

Tuesday September 3, 2013

**BOARD MEMBERS PRESENT:**

Bob Gilmore, Chairman

Richard Harrison

David Rose

**STAFF:**

Frank Heald

**OTHERS PRESENT:**

Michelle Stinson – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore, called the meeting to order at 6:00 p.m., all members present.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of August 6.

B. **MOTION by David Rose and seconded by Richard Harrison to approve minutes from the meeting of August 6, 2013 as presented. Motion passed unanimously.**

3. **Comments From Citizens**

A. There were none.

4. **Sewer Allocation Request – Leslie Stuart, 46 Depot Street**

A. David Rose advised that Leslie Stuart has requested an additional allocation of 648 gallons as described below:

27 seats X 30 GPD X 20% low flow = 648 net gallons) of capacity as a result of increased seating.

This is at the rate of \$4.54 per gallon for a total cost of \$2,941.92.

B. **MOTION by Richard Harrison and seconded by David Rose to approve the sewer allocation increase request made by Leslie Stuart as presented. Motion passed unanimously.**

5. **Board of Listers Errors and Omissions Report**

A. David Rose advised that the village portion of taxes was omitted from property described below and this report indicates correction to the Grand List to include the Village portion of the taxes:

Property Owners: Richard Russo and Barbara Storrs

Parcel ID: 230461.000

Location: 32 Pleasant Street

Property value: \$270,300.00

B. **MOTION by Richard Harrison and seconded by David Rose to accept the Errors and Omissions Report from the Listers and to include the village portion of taxes on the above described property. Motion passed unanimously.**

6. **Ludlow Rotary Club Request RE: Annual Chili Cook-off**

- A. Bob Gilmore advised that the Ludlow Rotary has requested closure of Depot Street between Pleasant Street and Main Street on Saturday, October 12, 2013 from the hours of 7:30 a.m. until 3:00 p.m. for their annual Chili Cook-off.
- B. **MOTION by David Rose and seconded by Richard Harrison to approve the request from the Ludlow Rotary to close Depot Street on October 12, 2013 from 7:30 a.m. to 3:00 p.m. for the Chili Cook-off. Motion passed unanimously.**

7. **Goodman’s American Pie Request RE: Elm Street**

- A. David Rose advised that Goodman’s American Pie has requested closure of Elm Street between Pleasant Street and Main Street on Saturday, October 12, 2013 from the hours of. 3:00 p.m. until. 7:00 p.m. for participation in the nationwide event called Slice of Hope to raise money for the fight against breast cancer. They have received permission from Melvin Fink to use his lawn and submitted a letter from the Ludlow Health clinic. They will have music, seating and an outdoor pizza oven.
- B. Bob Gilmore noted that the times of the 2 road closure events on that day would not overlap with each other.
- C. **MOTION by Richard Harrison and seconded by David Rose to approve the request from Goodman’s American Pie to close Elm Street on October 12, 2013 from 3:00 p.m. to 7:00p.m. for the Slice of Hope event. Motion passed unanimously.**

8. **Approve FY 2014 Municipal Planning Grant**

- A. Frank Heald advised that the Planning Commission has requested approval to apply for a Municipal Planning Grant to be used to obtain Regional Planning Commission expertise and assistance in the updating of Ludlow’s Flood Hazard Regulations to comply with new FEMA and State regulations. The process will require great care for all compliance issues. We also want to enter into a Memo of Understanding with the Regional Planning Commission to act as backup for the DRB when issuing Flood Hazard Area permits. This would be less expensive than getting an expert in-house to work with the DRB to review prospective permits.
- B. **MOTION by David Rose and seconded by Richard Harrison to approve the Municipal Planning grant to be used for assistance on updating Flood Hazard Regulations and Memo of Understanding with the Regional Planning Commission.**
- C. David Rose asked if this is free money or are there terms.
- D. Frank Heald said it would be for \$4,000 and this is less than the \$8,000 where terms start to apply.
- E. Bob Gilmore asked who signs it.
- F. Frank Heald said all three Trustees.
- G. **Motion passed unanimously.**

***NOTE: Frank Heald added OTHER BUSINESS to the agenda.***

9. **Other Business**

- A. There was none.

10. **Set Date for Next Meeting**

- A. Next regular meeting set for Tuesday, October 1, 2013 at 6:00 p.m.

11. **Sign Warrant Orders**

- A. Warrant orders were signed.

12. **Possible Executive Session/Personnel/Contracts**

- A. Frank Heald advised that an Executive Session is not needed.

13. **Adjourn**

- A. **MOTION to adjourn by David Rose and seconded by Richard Harrison. Motion passed unanimously.**
- B. Meeting adjourned at 6:11 p.m.

Respectfully submitted,

Lisha Klaiber

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Robert Gilmore, Chairman

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David Rose

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Richard Harrison