

**MINUTES**

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

Tuesday September 2, 2014

**BOARD MEMBERS PRESENT:**

Bob Gilmore, by phone

Richard Harrison

David Rose

**STAFF:**

Frank Heald

**OTHERS PRESENT:**

Mary Jane O'Hara

1. **Call to Order**

A. Bob Gilmore called the meeting to order at 6:00 p.m. All members present.

2. **Approve Minutes from Previous Meeting**

A. David Rose advised the minutes to be approved are from the regular meeting of August 5, 2014 and the special meeting/public hearing of August 5, 2014.

B. **MOTION by David Rose and seconded by Richard Harrison to approve minutes from the regular meeting of August 5, 2014 and the special meeting/public hearing of August 5, 2014 submitted. Motion passed unanimously.**

3. **Comments From Citizens**

A. There were none.

4. **Sewer Allocation Request**

A. Ellenbogen Trust

i. Property address is 81 Snowridge Road

ii. David Rose advised that this is a request for a sewer allocation for one additional bedroom.

iii. Allocation fee – 1 bedroom @ \$780.00 each = \$780.00

iv. **MOTION by David Rose and seconded by Richard Harrison to approve this application for 1 additional bedroom for the Ellenbogen Trust at 81 Snowridge Road, for a total of \$780.00. Motion passed unanimously.**

B. 126 Main Street LLC

i. Property address is 126 Main Street

ii. David Rose advised that this is a request for an additional sewer allocation for a 24 seat bistro and additional office.

iii. Allocation fee – 24 seats @ 45 GPD/seat = 1,080 GPD

iv. 1 additional office @ 360 GPD = 360 GPD

v. Total Additional GPD = 1,440 X \$4.54/GPD = \$6,537.60

vi. **MOTION by Richard Harrison and seconded by David Rose to approve this application for a 24 seat café at 45 GPD per seat and an additional office at 360 GPD for a total additional GPD of 1,440 GPD x \$4.54 per GPD for a total of \$6,537.60. Motion passed unanimously.**

C. Lamere Square LLC

- i. Property Address is 2 Lamere Square
  - ii. Frank Heald advised that this item is a change of use from a hair salon to a café/restaurant and for the board's information only. There is no change in allocation and no action is needed.
  
5. **Sewer Allocation Removal and Reimbursement Request**
  - A. 196 Main Street – Beauty Shop
    - i. Property addresses are 196 Main Street
    - ii. Bob Gilmore said that the conclusion from the Water Commissioners' meeting was to table this and wait for the Listers to review it. He said this board would look at it again at their October 7<sup>th</sup> meeting.
    - iii. Mary Jane O'Hara said that she gave the board a copy of the billing.
    - iv. Bob Gilmore said they would review it.
  
6. **Ludlow Rotary Club Request RE: Annual Chili Cook-off**
  - A. Bob Gilmore asked this has been an annual event and good for the community.
  - B. Richard Harrison advised that he is a member of the Rotary Club.
  - C. Bob Gilmore said that it would be okay for Richard Harrison to vote.
  - D. **MOTION by David Rose and seconded by Bob Gilmore to approve the Rotary request for the annual chili cook-off on Saturday, October 11, 2014 from 7:30 a.m. to 3:00 p.m. Depot Street will be closed from Pleasant Street to Main Street. Motion passed unanimously.**
  
7. **Update on Community Discussion for Act 148 Discussion (Vermont's Universal Recycling Law)**
  - A. Frank Heald advised that he had hoped that LPCTV would be here tonight to help get the information about the public meeting out.
  - B. Bob Gilmore announced that on Tuesday, September 23, 2014 at 6:30 p.m. in the Town Hall Auditorium, there would be a public meeting for open discussion of Vermont Act 148, the new recycling law. He asked everyone to attend. He advised that this is an incremental law, starting in 2015 and going through 2017.
  - C. Richard Harrison said it would cost more.
  - D. Frank Heald said that it was discussed at length at last night's Select Board meeting. He said that he hopes that he will be able to arrange to be on Ralph Pace's That Was the Week That Was on LPCTV before the public meeting.
  
8. **Consider Final Draft of Village Flood Hazard Area Regulations**
  - A. Rose Goings said that Planning Commission had made the change from 25 feet to 15 feet for stream setbacks on main streams as requested by the board.
  - B. Bob Gilmore asked if this was approved by FEMA.
  - C. Rose Goings said it was approved by the state.
  - D. **MOTION by David Rose and seconded by Richard Harrison to approve the Flood Hazard Regulations for the Village of Ludlow as presented.**
  - E. Bob Gilmore said the Planning Commission and Rose Goings did a great job and did what the Trustees had requested.
  - F. Rose Goings said that she and Jason Rasmussen work well together. She said that using the state model was helpful and it was good for us to work with the Regional Planning Commission.
  - G. **Motion passed unanimously.**
  - H. David Rose asked if the Planning Commission is working on anything for the village now.
  - I. Rose Goings said yes, new Zoning Regulations. She said there have been a lot of changes and it should be ready in a couple of months. It also includes new sign regulations.
  - J. David Rose asked if the Trustees would be able to see the regulations before a public hearing were scheduled for the Trustees and they would become law.
  - K. Rose Goings said there would be a Planning Commission first and the Trustees would see them before. The first hearing would be for the Planning Commission.
  
9. **Consider Addendum to Village Contract with Casella for Trash/Pick Up Services**

- A. Bob Gilmore advised that Frank Heald had arranged to extend the contract with Casella through June 30, 2015.
  - B. **MOTION by David Rose and seconded by Richard Harrison to approve the addendum to the contract for the Village of Ludlow with Casella (dba Gobin) and to authorize Bob Gilmore to sign the contract. Motion passed unanimously.**
  - C. Mary Jane O'Hara asked if the contract is online.
  - D. Frank Heald said no.
  - E. Mary Jane O'Hara asked if anyone can see the contract.
  - F. Frank Heald said copies could be requested at the municipal office.
10. **Other Business**
- A. There was none.
11. **Set Date for Next Meeting**
- A. Next regular meeting set for Tuesday October 7, 2014 at 6:00 p.m.
12. **Possible Executive Session/Personnel/Contracts/Legal**
- A. Frank Heald said one was needed.
  - B. **MOTION by David Rose and seconded by Richard Harrison, in accordance with the provisions of 1VSA§ 313 (1)(B) to move that the Ludlow Village Trustees enter into Executive Session to consider:**
    - i. **A proposed labor relations agreement with certain Municipal Employees.**
    - ii. **The evaluation/appointment of certain Municipal Employees**  
**The premature public knowledge of this proposed agreement would place the Town & Village of Ludlow at a substantial disadvantage. This motion is for executive session and includes the members present and the Municipal Manager. Motion passed unanimously.**
  - C. Board entered into Executive Session at 6:18 p.m.
  - D. Board exited Executive Session at 6:38 p.m.
  - E. **MOTION by David Rose and seconded by Richard Harrison to ratify the union contract and approve the wage increase for non-union employees as presented. Motion passed unanimously.**
13. **Adjourn**
- A. **MOTION to adjourn by David Rose and seconded by Richard Harrison. Motion passed unanimously.**
  - B. Meeting adjourned at 6:39 p.m.

Respectfully submitted,

Lisha Klaiber

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Robert Gilmore, Chairman

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David Rose

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Richard Harrison