

MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday October 7, 2014

BOARD MEMBERS PRESENT:

Bob Gilmore

David Rose

BOARD MEMBERS ABSENT:

Richard Harrison

STAFF:

Frank Heald

OTHERS PRESENT:

Mary Jane O'Hara

1. **Call to Order**

- A. Bob Gilmore called the meeting to order at 6:00 p.m. Richard Harrison absent.

2. **Approve Minutes from Previous Meeting**

- A. David Rose advised the minutes to be approved are from the regular meeting of September 2, 2014.
- B. **MOTION by David Rose and seconded by Bob Gilmore to approve minutes from the regular meeting of September 2, 2014. Motion passed unanimously.**

3. **Comments From Citizens**

- A. Mary Jane O'Hara asked if there is a way to reduce water fees for businesses. She told of a 2 businesses sharing a building and bathroom. A home uses as much water. She suggested that lower rates may encourage more businesses in the village.
- B. Bob Gilmore explained that there are two sets of rates, Commercial and Residential and commercial pays more.
- C. Frank Heald advised that Ludlow fees rank among the lowest in the state.
- D. Bob Gilmore noted that Ludlow has state of the art equipment and infrastructure. He said the board would look into the rates. He added that they have been discussing a development plan to fill the empty spaces in the village.
- E. Mary Jane O'Hara said that they should allow parking on streets in the Preservation District around the green.
- F. Bob Gilmore said that would be dangerous.
- G. Frank Heald said that is an issue for the Planning Commission.
- H. Mary Jane O'Hara said the Planning Commission is changing the Preservation District regulations.
- I. Bob Gilmore said that any changes would have to be approved by this board.

4. **Approve and Sign Certification for Town Road & Bridge Standards**

- A. Frank Heald advised that the town and village do comply.
- B. **MOTION by David Rose and seconded by Bob Gilmore to approve and sign the Certificate of Compliance. Motion passed unanimously.**

5. **Sewer Allocation Request**

- A. **Okemo Mountain School Fitness Center**
- i. Property address is 53 Main Street
 - ii. David Rose advised that this is a request for additional sewer allocation of 300 GPD.
 - iii. Allocation fee –300 GPD @ \$4.54 per gallon = \$1,362.00
 - iv. **MOTION by David Rose and seconded by Bob Gilmore to approve this application for additional allocation of 300 GPD at \$4.54 for a total of \$1,362.00. Motion passed unanimously.**

6. **Consider and Re-Approve Purchasing Policy RE: Purchases with Federal Funds**

- A. Frank Heald advised that there are 2 changes to the policy. One is a definition of Purchases with Public Funds. The other is description of conflict of interest of town staff/personnel being involved in the award or purchasing process for which they or their family members may have a financial interest. If bidding, the employee may not be involved in the selection process.
- B. **MOTION by David Rose and seconded by Bob Gilmore to re-approve and sign the policy as presented. Motion passed unanimously.**

7. **Act 148 Solid Waste Update**

- A. Frank Heald advised that they will continue to work on this and discuss it. He advised that a public meeting was held on September 23rd and it was relatively well attended. One person suggested changing the traffic circulation flow, going to counterclockwise. If they go to zero sort, one compactor would be used for that, the other for trash and a third would be purchased for overflow. He has been working with the pickup vendor, trying to get pricing for village pick up of trash and recyclables. He hopes to have numbers for the next meeting. You or the voters will have to decide if village pick up will be continued. Regarding Pay to Throw, suggestions have been made to use stickers, imprinted bags, cash or electronic swipe pre-pay cards. Imprinted bags would mean more plastic into the landfills. He added that biodegradable bags are expensive. He thinks that the village can probably include 1 bag or tote per week. Additional trash would be pay to throw. He said that totes are not inexpensive. He is looking at the possibility of a longer contract with the vendor with totes included in the contract. We could also purchase the totes and borrow money to pay for them. The town is discussing zero sort on mandated recyclables. We have not really discussed options for food scraps in 2017. He advised that he taped a ½ hour show with Ralph Pace for TW3 that will air in mid-October. He is also planning a second public meeting later in October.
- B. David Rose asked if the numbers from the vendor would include zero sort and pay to throw bags.
- C. Frank Heald said it would include one 46 gallon tote in the pickup. There would be additional charges for anything exceeding that. Another issue is that the village pickup and property managers would also have to pick up recyclables. The village may consider a bi-weekly pick up for recyclables. The current contract price is \$33,000 for weekly pick up. If the additional bi-weekly pickup of recyclables were added, that would increase the contract price by at least 50% more and result in a penny on the tax rate. He hopes to have the numbers by the next meeting.
- D. Bob Gilmore asked if there would be any capital impact on the transfer station.
- E. Frank Heald said they would not need to redesign. The metal and CD containers are in concrete already. The swap shop building is in place. There is no need to redo the barn. The \$35,000 scales are in place. The station rests on a foot of dirt over the dump and we don't dig deep there. If we take away the source separated people situation, it may remove some clutter up there. With zero sort it would be one bucket and people would be gone.
- F. David Rose asked if there could be some zero sort and some not.
- G. Frank Heald said no, it would affect the service fee and if the good stuff was gone, the vendor would look askance.
- H. Bob Gilmore said that he supports zero sort, but we are still facing the organics.
- I. Frank Heald said that will be a challenge. Haulers will have to pick it up if there is a pickup service. He said that his sense is that by 2017, there will be a viable way to deal with it.
- J. Bob Gilmore said it is the right thing to do.
- K. Frank Heald noted that the 4th graders are taught about recycling and have made field trips to the Lebanon land fill. The cell has 12 years left and the piping is in place to run the generators off the methane from the existing landfill. In Nantucket, they are back in the old landfill mining recyclables.
- L. Bob Gilmore said that he had heard that methane is worse for the ozone layer than CO₂.
- M. Frank Heald said that years ago, they ran 3 diesels off the methane, now only one.

- N. Bob Gilmore asked Frank Heald to keep this on the monthly agenda.

8. **Other Business**

A. **Parking Lot Outside this Building**

- i. Mary Jane O'Hara said that regarding the parking on the west side of the lot outside, it was always understood that the space nearest the blue building would always be reserved for that building. She is getting a new tenant with need of that space. It is also critical for plowing in the winter. This needs to be enforced.
- ii. Frank Heald said that is a town issue.
- iii. Bob Gilmore suggested putting up a "Reserved Parking" sign.
- iv. Mary Jane O'Hara said that she had done that and the town did the posts. The signs were knocked down.

B. **Crossing Route 103 at Andover Street**

- i. Bob Gilmore said that when you are coming down Andover Street and trying to make a left turn onto Main Street, at times there are clusters of cars and they will not let you make the turn, or they knife across. He asked if there could be a mini-divider placed there.
- ii. Frank Heald said it would be hard for plowing. He suggested NO LEFT TURN.
- iii. Bob Gilmore said no.
- iv. Sharon Bixby said that she is representative to the Regional Transportation and that once a year, they examine dangerous intersections. This is a dangerous intersection and she said that she will bring it up at their next meeting. She added that they group had already done it for this year.
- v. Bob Gilmore said it is dangerous as well as coming out of Shaw's.
- vi. Frank Heald said it could also be a NO LEFT TURN situation.

9. **Set Date for Next Meeting**

- A. Next regular meeting set for Tuesday November 4, 2014 at 6:00 p.m.

10. **Possible Executive Session/Personnel/Contracts/Legal**

- A. Frank Heald said one was not needed.

11. **Adjourn**

- A. **MOTION to adjourn by David Rose and seconded by Bob Gilmore. Motion passed unanimously.**
- B. Meeting adjourned at 6:33 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Richard Harrison