

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

Tuesday May 5, 2020 - 6:00 PM

ZOOM ELECTRONIC ONLINE BOARD MEETING

Zoom Meeting Link: <https://us02web.zoom.us/j/646238267>

(Note: You must first sign up for a free ZOOM account by going to: <https://zoom.us/signup>)

BOARD MEMBERS PRESENT:

David Rose, Vice Chairman Earl Washburn Bob Gilmore, Chairman

STAFF:

Scott Murphy Chuck Craig

OTHERS PRESENT:

George Abraham Scott Baitz Eric Chattergee – Okemo Valley TV

1. **Call to Order**

- A. David Rose advised that Bob Gilmore had asked him to chair this meeting and called the meeting to order at 6:00 p.m., all members present. He said that the Electronic Meeting Guidelines had been discussed at their meeting on April 7, 2020 and will be followed at this meeting.
- B. Scott Murphy asked members to identify themselves.
 - i. Bob Gilmore - Chairman
 - ii. David Rose – Vice Chair
 - iii. Earl Washburn – member

2. **Consideration of any Changes, Additions or Removals to the Agenda**

- A. Scott Murphy advised that no changes are needed.

3. **Approve Minutes from Previous Meetings**

- A. David Rose advised the minutes to be approved are from the regular meeting of April 7, 2020.
- B. **MOTION by Earl Washburn and seconded by Bob Gilmore to approve minutes from the regular meeting of April 7, 2020. Motion passed unanimously.**

4. **Comments from Citizens**

- A. There were none.

5. **Sewer Allocation Requests**

- A. **DPC Associates**
 - i. Property address is 136 West Hill Road bedroom allocation. This is a 4-bedroom single family dwelling and they wish to add another bedroom
 - a) 1-bedroom X \$780.00 = \$780.00
 - ii. **MOTION by Bob Gilmore and seconded by Earl Washburn to approve this application to for sewer allocation fee for an additional bedroom at \$780.00 Motion passed unanimously.**

B. Krumperman

- i. Property address is 125 North Village Road
- ii. David Rose advised that this is a request to add a 5-bedroom, single family dwelling to the sewer system.
 - a) 5 bedrooms X \$780.00/ bedroom = \$3,900.00
 - b) Hook on fee \$4,500.00 = \$4,500.00
 - c) TOTAL = \$8,400.00
- iii. **MOTION by Bob Gilmore and seconded by Earl Washburn and for a 5-bedroom single family dwelling at \$3,900.00 plus hook-on fee of \$4,500.00 for a total of \$8,400.00. Motion passed unanimously.**

6. **Consider Sons of the American Legion Squadron 36 Coin Drop Request – Change to August**

- A. Scott Murphy advised that a letter was received from the Legion requesting to reschedule the date of their Coin Drop. It was originally scheduled for April 18th and they are asking it be rescheduled until August 1, 2020
- B. **MOTION by Bob Gilmore and seconded by Earl Washburn approve the request from the Sons of the American Legion to reschedule their coin drop until August 1, 2020. Motion passed unanimously.**

7. **Review Language Change in the Allocation Approval Letter**

- A. Scott Murphy advised that their meeting last month, the board asked him to look into the language for the Allocation Approval Letter. There is a draft in their packets. The letter now includes directions on how to pay and that the approval will expire if the payment is not received within 90 days. This has been the procedure, but some people have not been paying their fees.
- B. David Rose said that the letter sound good.
- C. Scott Murphy said thanked the board for bringing this to his attention.
- D. There was general consensus to approve the draft.

8. **Other Business**

- A. Possible Postponement of Annual Meeting
 - i. Scott Murphy suggested that the board consider postponing the annual meeting until June. The informational meeting would be on June 8th and voting would be on June 9th. This is due to the restrictions set by the state on public meetings. Hopefully by June things will be less restrictive.
 - ii. David Rose said it is a good idea to move it.
 - iii. Scott Murphy said they need to make a motion to change the date and to sign the warning. We need to have 30 days' notice.
 - iv. **MOTION by Earl Washburn and seconded by Bob Gilmore to reschedule the annual meeting with the Informational Meeting on June 8, 2020 and voting on June 9, 2020 and to sign the Warning. Motion passed unanimously.**
- B. Possibly Sign New Warning for June 8 and June 9, 2020
 - i. David Rose and Earl Washburn signed the Warning tonight.
 - ii. Scott Murphy said that a note will be written on the line where Bob Gilmore would sign indicating that he approved the warning via ZOOM.

9. **Municipal Manager Updates**

- A. Junk Vehicle Ordinance
 - i. Scott Murphy advised that they are pursuing enforcement of the ordinance at 2 properties in the Village.
- B. Street Light Conversion
 - i. Scott Murphy advised that they are in the process of converting the street lights in the town and village to LED. They are working with Ludlow Electric. Ludlow Electric is doing the installations free of charge and purchasing the lights for the

town. They are doing the project in small pieces and fronting the costs of the lights for us. We are applying for rebates and will reimburse them for the lights. There are 118 street lights in the town and 106 in the village. We expect the savings in electric costs will be about \$20,000 per year.

- ii. David Rose asked if the rebates would cover the costs of the lights.
- iii. Scott Murphy the rebates plus the reduced electric costs.
- iv. David Rose asked how they bill us, is it based on wattage.
- v. Scott Murphy said he would find out.

C. RFPs

- i. Scott Murphy said that the RFP for the sewer connection at town hall will go out next month. He added that the RFP for sidewalks will also go out next month. They plan to do the sidewalks on lower Main Street, from Huntley to Elm and lower High Street from Gleascott to Main Street. If there is money left, they may pave the sidewalk on Mill Street, but that RFP is not out there.
- ii. David Rose asked if this is for the next fiscal year and how much is budgeted.
- iii. Scott Murphy said it is for the next fiscal year and they have \$17,000 in the budget. They also have \$60,000 from the 3/5 money from the Town. He added that the town increased that amount this year.

D. Gill Terrace Storm Drain

- i. David Rose asked about this project.
- ii. Scott Murphy said that is has to be done.
- iii. David Rose said he would not be opposed to taking sidewalk money and using it for Gill Terrace.
- iv. Scott Murphy said maybe they should hold off on High Street sidewalks and take the \$60,000 and put it to Gill Terrace. They can discuss this at a future meeting.

E. Pond Street Court

- i. Bob Gilmore said that last fall, Mr. Creaser told him that there is little or no curbing on Pond Street Court and asked if there were plans to fix this.
- ii. Scott Murphy said it is on the list for the future and will be discussed at some point. He said that Ron Tarbell has suggested removing the sidewalks and widening the street. He said the sidewalks get little or no use. It is on the list for next year's projects.

F. Waste Water Treatment Plant Project

- i. David Rose asked how this project is coming along.
- ii. Scott Murphy said that due to the COVID restrictions, the contractor had to pull back. They came back last week and a couple of their men are in the empty building, painting. They also have about 5 men on the grounds. We usually have about 3 men at the plant of our own.
- iii. David Rose asked about their schedule.
- iv. Scott Murphy said they are still on schedule but parts are hard to get and they are looking at alternative sources.

G. Crosswalk Painting

- i. David Rose asked when this will be done.
- ii. Scott Murphy said that they have to wait until the weather gets warmer.

H. Trucks on Pleasant Street

- i. David Rose asked if the truck traffic on Pleasant Street is starting to calm with the new signs.
- ii. Scott Murphy said he thinks it has. They put up the signs and have contacted the GPS service for trucks.

10. Next Meeting

- A. David Rose said the next meeting will be on June 2, 2020 at 6:00 p.m.

11. Sign Warrant Orders

- A. Warrant orders were signed.

12. **Possible Executive Session/Personnel/Contracts**

A. Scott Murphy said that an Executive Session is not needed.

13. **Adjourn**

A. **MOTION to adjourn by Earl Washburn and seconded by Bob Gilmore. Motion passed unanimously.**

B. Meeting adjourned at 6:21 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Earl Washburn

Zoom Instructions

Topic: Ludlow Village Board of Trustees

Time: Tuesday, May 5, 2020 – 6:00 PM Eastern Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: <https://us02web.zoom.us/meeting/u5ArdeqgrD0tE-EI00ckvmGbK6gWRGgn9g/ics?icsToken=98tyKu-sqDkpEtaTt1yCc7QtE53qbN-xllQDj4oNzBzuFS10YCigMdVwFbVxSd-B>

Join Zoom Meeting Link:

<https://us02web.zoom.us/j/646238267>

Meeting ID: 646 238 267

One tap mobile (cell phone):

+13126266799,,646238267# US (Chicago)

+19292056099,,646238267# US (New York)

Dial by your location:

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 646 238 267

Find your local number: <https://us02web.zoom.us/u/kclINSeKMv>