

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday, March 6, 2012

BOARD MEMBERS PRESENT:

Bob Gilmore

Jim Fuller

David Rose

STAFF PRESENT:

Frank Heald

OTHERS PRESENT:

Matt Gajewski – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore called the meeting to order at 6:00 p.m., all members present.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of February 7, 2012 and the special meeting of February 21, 2012

B. **MOTION by David Rose and seconded by Jim Fuller to approve the minutes from the regular meeting of February 7, 2012 and the special meeting of February 21, 2012 as presented. Motion passed unanimously.**

3. **Comments From Citizens**

A. There were none.

4. **Wastewater Requests**

A. **Robert and Marg Kortmann**

i. Property address is 150 Lower Loop

ii. David Rose advised that this is a request for a sewer allocation for five (5) bedrooms in a single family dwelling. Loran Greenslet has approved this request.

a. Allocation fee – 5 bedrooms @ \$780.00/bedroom - \$3,900.00

b. Hook on fee – dwelling unit @ \$4,500.00

c. The allocation is for 210 gallons/day/unit

iii. **MOTION by Jim Fuller and seconded by David Rose to approve this application for 5 bedrooms @ \$780 per bedroom, \$3,900.00 plus hook on fee of \$4500 for a total of \$8,400.00. Motion passed unanimously.**

B. **Julianne Ellenbogen**

i. Property address is S-3 Snowbridge Road

ii. David Rose recused himself as the applicant is a client of his.

iii. Bob Gilmore advised that this is a request for a sewer allocation for one additional bedroom to a single family dwelling with 3 existing bedrooms. Loran Greenslet has approved this request.

a. Allocation fee – 1 bedroom @ \$780.00/bedroom

iv. **MOTION by Jim Fuller and seconded by Bob Gilmore to approve this application for one additional bedroom @ \$780 per bedroom for a total of \$780.00. Motion passed unanimously.**

C. **Kevin and Tomeika Mac Pherson**

- i. Property address is 8 Pleasant Street Extension
- ii. David Rose advised that this is a request to lower the sewer allocation from a two family dwelling to a single family dwelling.
- iii. **MOTION by David Rose and seconded by Jim Fuller to approve this request for credit resulting from change from two-family dwelling to single family dwelling. Motion passed unanimously.**

5. **Coin Drop Request – RE: Sons of the American Legion Squadron #36**

- A. Bob Gilmore advised that a request has been received from this group to hold a coin drop on Saturday, April 28, 2012 from 9 AM to 2 PM on Main Street in front of Veterans' Park. The coin drop will benefit the Children's Miracle Network and various Veteran programs.
- B. Frank Heald advised that there is an issue with the request. Project Graduation is holding its coin drop on the following Saturday.
- C. Jim Fuller said that this is an annual request and perhaps they could hold it on April 21st.
- D. David Rose noted that the hours should be 10 AM to 2 PM.
- E. Frank Heald said that this board could approve the request for April 21st and if they can't do it that weekend, they can come to the next meeting.
- F. **MOTION BY Jim Fuller and seconded by David Rose to approve the request for the coin drop for the Sons of the American Legion, Squadron #36 for April 21, 2012 from 10 AM to 2 PM. Motion passed unanimously.**

6. **Discuss Timber Inn Request Letter RE: "Irene" Damage**

- A. Frank Heald advised that a letter was received from the Timber Inn requesting credit for the time that they were without full use of the property due to Irene. The board had started to discuss it at the previous meeting. He said that Mr. Heitsmith is not unique in his request, as there are other businesses such as Shaw's, Sam's and Panarello's that also lost use of the their buildings. He suggested that the board adopt a philosophy to make some kind of adjustment for the period of time that the businesses were out of business.
- B. Jim Fuller noted that Mr. Heitsmith also lost partial use of his residence.
- C. Frank Heald said there are also a couple of mobile homes. He said that if the board wants, he will figure a rebate for the periods the businesses or residences were without use of the building.
- D. Bob Gilmore noted that the letter says that they were only using one half of the contract allocation.
- E. Frank Heald said that water and sewer uses are not metered. Some of the costs are in use changes and some are infrastructure and operational costs. The easiest way to do this is to do a rebate for the period of time that people/business lost use.
- F. David Rose asked if people would have to come forward to request this.
- G. Frank Heald said the office would go through the records and he would have it for the next meeting.
- H. **MOTION by David Rose and seconded by Jim Fuller to give abatement of the sewer for the time the business or residence was unable to use the property to be given as a credit on current or future (if necessary) billing cycle going forward. Motion passed unanimously.**

7. **Other Business**

- A. **Walker Bridge**
 - i. Frank Heald advised that the engineers working on the Walker Bridge sent a letter regarding proposed interruption of use and detours for approximately 6 weeks while repairs are being done on the bridge. He would like to bring this forward to people and encourage them to attend the hearing on Thursday, March 08, 2012 at 7:00 p.m. upstairs at Town Hall.
 - ii. Bob Gilmore said that he also encourages all residents and businesses to attend the hearing. The engineer will discuss the scope of work with maps and show detours. People will have to be prepared for the interruptions and detours. The bridge has to be repaired and should have been repaired several years ago.
- B. **Invoices for Payment**

- i. Frank Heald advised that he had received invoices from A1 and Garvey and Garvey Realty regarding 30 Pond Street. The invoice from A1 is for \$1,010 and the one from Garvey and Garvey is \$300. These invoices cover a backup in the residence due to a crushed pipe. There was a failure outside the sidewalk at 30 Main and a sewer pipe was dug up. When the material was back filled and compacted from a previous water line repair at the same location the vibration probably caused the clay pipe to fail.
- ii. David Rose said that sewer pipe broke in all likelihood due to a repair made on a water line above it by the Water Department around Christmas.
- iii. Bob Gilmore asked why A1 was called.
- iv. Frank Heald said that the sewer backed up into the house due to a blockage of the residential sewer service.
- v. Bob Gilmore asked if the Water Department would pay the bill.
- vi. David Rose said this would be sent to the Water Commissioners to discuss at their meeting on April 3rd.
- vii. Frank Heald said the bills would be paid and allocated to departments later.

8. **Set Date for Next Meeting**

- A. The next meeting will be held on Tuesday, April 3, 2012 at 6:00 p.m.
- B. Village meeting will be on Tuesday, March 27, 2012 at 7:00 p.m.
- C. Frank Heald advised that he will be on vacation from March 14th to the 23rd.

9. **Sign Warrant Orders**

- A. Warrant orders were signed.

10. **Adjourn**

- A. **MOTION by Jim Fuller and seconded by David Rose to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Jim Fuller