

***PRELIMINARY MINUTES***

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**Tuesday March 3, 2020 - 6:00 PM**

**HOWARD BARTON, JR. CONFERENCE ROOM**

**BOARD MEMBERS PRESENT:**

David Rose, Vice Chairman      Earl Washburn (by phone)

**BOARD MEMBERS ABSENT:**

Bob Gilmore, Chairman

**STAFF:**

Scott Murphy

**OTHERS PRESENT:**

Eric Chattergee – Okemo Valley TV

1. **Call to Order**

A. Vice Chairman, David Rose called the meeting to order at 6:00 p.m., Bob Gilmore absent.

2. **Consideration of any Changes, Additions or Removals to the Agenda**

A. Scott Murphy advised that no changes are needed.

3. **Approve Minutes from Previous Meetings**

A. David Rose advised the minutes to be approved are from the regular meeting of February 4, 2020 and the special meeting of February 20, 2020.

B. **MOTION by Earl Washburn and seconded by David Rose to approve minutes from the regular meeting of February 4, 2020 and the special meeting of February 20, as submitted. Motion passed unanimously.**

4. **Comments From Citizens**

A. There were none.

5. **Sewer Allocation Request – Timber Creek Subdivision – Lot 1A Trailside Road**

- A. David Rose advised that this is a request for sewer allocation for one, single family dwelling with 4 bedrooms.
- B. Allocation fee – 4 bedrooms at \$780/bedroom = \$3,120.00
- C. Hook on fee \$4,500/lot = \$4,500.00
- D. TOTAL = \$7,620.00
- E. David Rose advised that Chuck Craig has signed off on this.
- F. **MOTION by Earl Washburn and seconded by David Rose to approve this application to for sewer allocation fee of \$3,120.00 plus hook-on fee of \$4,500.00 for a total of \$7,620.00. Motion passed unanimously.**

6. **Sewer Allocation Removal Request – Brian Schwinn, Trailside Village IV Unit 41B**

- A. Scott Murphy advised that when the units were built, they were sold as 4-bedroom unit. One of the “bedrooms” is a lower room and has no egress. The owner recently found out that a bedroom must have egress and wants to lower the allocation from 4 bedrooms to 3 bedrooms. Scott Murphy said that there may be more of these units. He said that Rose Goings will look at this unit and suggested that the application be approved pending her inspection.
- B. David Rose said that at the bottom of his email, Mr. Schwinn mentioned credit. He said that this board has not done that, in the past, and he does not think this would be a good idea.
- C. **MOTION by David Rose and seconded by Earl Washburn to approve the request from Brian Schwinn to lower the allocation from 4 bedroom to 3 bedrooms, pending inspection by Rose Goings, Zoning Administrator. Motion passed unanimously.**

7. **Possibly Approve Contract for Backflow System**

- A. David Rose advised that there is a bid from Master Plumbing for \$10,460.00. He noted that this project will prevent the treatment facility waste water from backing up into the potable water should there be a problem at the plant. He asked why there were 2 quotes.
- B. Scott Murphy said that the contractor had received information from their supplier and it was not up to the specifications.
- C. David Rose asked if they had received quotes from anyone else.
- D. Scott Murphy said that there had been a quote from Daniels for \$22,750.00.
- E. **MOTION by Earl Washburn and seconded by David Rose to approve the quote from Master Plumbing for \$10,460.00. Motion passed unanimously.**
- F. David Rose asked if the work would be done in the spring.
- G. Scott Murphy said yes.

8. **Municipal Manager Updates**

- A. Scott Murphy advised that they have applied to the Clean Water fund and hope to get in the queue for funding for the High Street project (2016 Dufresne). Otter Creek has updated the numbers and we applied. We should hear by April if we get in the queue.

9. **Other Business**

A. There was none.

10. **Set Date for Next Meeting**

- A. Meeting set for Tuesday, April 7, 2020 at 6:00 p.m.
- B. Village Meeting will be held on Tuesday, March 24, 2020.

11. **Possible Agenda Items for Next Meeting**

A. None known at this time.

12. **Sign Warrant Orders**

A. Warrant orders were signed.

13. **Possible Executive Session/Personnel/Contracts**

A. Scott Murphy said that an Executive Session is not needed.

14. **Adjourn**

- A. **MOTION to adjourn by Earl Washburn and seconded by David Rose. Motion passed unanimously.**
- B. Meeting adjourned at 6:06 p.m.

Respectfully submitted,

Lisha Klaiber

---

Robert Gilmore, Chairman

---

David Rose

---

Earl Washburn