

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

**REGULAR MEETING
HOWARD BARTON JR. CONFERENCE ROOM**

TUESDAY, JULY 6, 2021

6:00PM

TRUSTEES PRESENT:

David Rose, Chairman

Bob Brandt

Earl Washburn

STAFF:

Scott Murphy

Chuck Craig

OTHERS PRESENT:

Troy Caruso

Faith Miele

Lisha Klaiber, Recording Sec.

Art Ciasca

Sam Koshy

Fred Marin - OVTV

Mary Ciasca

Rosie Stoltze

1. Call To Order

- A. David Rose called the regular meeting of the Village Trustees to order at 6:00 p.m.
- B. All members present

2. Consideration of any Changes, Additions or Removal to the Agenda

- A. Scott Murphy advised that no changes are needed. He added that we will need an Executive Session for Personnel.

3. Approve Minutes from Previous Meetings

- A. David Rose advised the minutes to be approved are from the regular meeting of June 1, 2021.
- B. **MOTION by Bob Brandt and seconded by Earl Washburn to approve minutes from the regular meeting of June 1, 2021 as submitted. Motion passed unanimously.**

4. Comments from Citizens

- A. Art Ciasca asked the status of the Stone House demolition.
- B. Scott Murphy said that he has spoken with Troy Caruso about the property. Troy Caruso may purchase the property and remove the material. He may lease it to the town for a possible municipal parking lot with electric car charging stations and possibly a "Welcome to Ludlow kiosk.
- C. Troy Caruso said he wants to get rid of the pool (at the motel) and make a bigger lot behind the gazebo. He will clean up the lot and it would possibly hold 50 to 60 cars.
- D. Scott Murphy asked what part the condo owners own.

- E. Troy Caruso said it is a shared driveway and he owns the barn.
- F. Scott Murphy asked Troy Caruso if he has negotiated a price with the Patels.
- G. Troy Caruso said that the prices for the condos and the lot are separate. He would like to reopen the Laundromat and thinks that the connections may still be there.
- H. Faith Miele asked what this would look like.
- I. Scott Murphy said they are still working out the details.
- J. Troy Caruso said the charging stations look like parking meters. It would be a small lot and needs to be simple. There will be about \$50,000 in demolition dumping fees.
- K. David Rose said it would have to go to a landfill.
- L. Scott Murphy said he will get that information to Troy Caruso and will continue to work with him.
- M. Faith Miele asked when they will get rid of it (the demolition.)
- N. Scott Murphy said it would depend on Troy Caruso.
- O. Troy Caruso said that if the town rents the lot, he will need to charge to recoup his costs.
- P. Scott Murphy said the Village (trustees) does not have “deep pockets”, but the Select Board is willing to help. The Select Board will discuss it at their next meeting.
- Q. Troy Caruso said that he can help with the clean-up, but will need help with the dump fees.
- R. Scott Murphy told Troy Caruso that there is no asbestos there.
- S. Troy Caruso asked about the pool area.
- T. Scott Murphy said no, just that one lot. There is plenty of parking in town. This may fit in with the Village Center designation.

5. **Sewer Allocation Request**

- A. CF Upper Crossroad, LLC.
 - i. Property address is 200 Upper Crossroad (Parcel #220141.000)
 - ii. David Rose advised that this is a request to add one bedroom above a garage to the sewer system. This will be a total of 5 bedrooms.
 - iii. Allocation fee – 1 bedrooms @ \$780.00/bedroom \$780.00
 - iv. **MOTION by Earl Washburn and seconded by Bob Brandt to approve this application to add one additional above a garage at single family dwelling at \$780.00 per bedroom. Motion passed unanimously**
- B. Greg Biancardi
 - i. Property address is Okemo Heights (Parcel #230735.000)
 - ii. David Rose advised that this is a request to add a single family home with 4 bedrooms onto the sewer system.
 - iii. Allocation fee – 4 bedrooms @ \$546.00/bedroom \$2,184.00
 - iv. Hook-on Fee – \$2,200.00.
 - v. Lisha Klaiber noted – for the record – that the letter that went out to the applicant listed the address as Okemo Acres, not Okemo Heights. A corrected letter has been sent out with Okemo Heights.
 - vi. **MOTION by Bob Brandt and seconded by Earl Washburn to approve this application to add a 4-bedroom single family dwelling at \$546.00 per bedroom, plus hook-on fee of \$2,200.00 for a total of \$4,384.00. Motion passed unanimously**

6. **Possibly Approve Parade Route to Commemorate 20th Anniversary of 9/11**

- A. Scott Murphy said that we have received a request from the Fire Department for a 9/11 Parade/Remembrance for the 20th Anniversary of 9/11. The time would be from about 12:30 to about 1:00 and start at the Fire Station and parade down to Veterans' Park. They would not use lights or sirens.
- B. There was general consensus from the board to approve this request.

7. **Possibly Approve Summer Paving Bids**

- A. Scott Murphy said that at their meeting last month the Select Board approved Filler Sand and Gravel. He said that – for their information, last year the price for the Village was \$68.00/per

<u>Paving Vendor</u>	<u>Town/ Bid Per Ton</u>	<u>Cold Planing</u>
All States Construction	\$82.50	
Fuller Sand & Gravel	\$65.40	
Pike Industries	\$79.18	
Wilk Paving	\$68.50	

<u>Paving Vendor</u>	<u>Village/Bid Per Ton</u>	
All States Construction	\$95.00	\$6.20 S/YD
Fuller Sand & Gravel	\$69.00	\$2.50 S/YD
Pike Industries	\$110.00	\$5.25 S/YD
Wilk Paving	\$75.98	\$4.22 S/YD

- B. **MOTION by Bob Brandt and seconded by Earl Washburn to award the bid to Fuller Sand & Gravel for the Village paving for \$69/per ton and \$2.50 per square yard. Motion passed unanimously.**

8. **Vote to Accept ARPA Funds & Set Up Separate Funds for the Village & Sewer to Handle the Funds**

- A. Scott Murphy explained Scott Murphy said that the Trustees will have to vote to designate an authorized representative to manage the funds, someone to be contact and also accept the allocation of the funds and the terms and conditions and assurances of Compliance with the Civil Rights Requirements of the plan.
- B. David Rose asked how much they would receive.
- C. Scott Murphy said that the Village share would be about \$50,000, to be received now and the second half to be received after the beginning of the next calendar year. The funds must be spent by 2026. He said that VLCT has warned all to be patient.
- D. **MOTION by Bob Brandt and seconded by Earl Washburn as follows**
 - i. **I move that the Village of Ludlow accept its allocation of the Coronavirus Local Recovery Funding (CLFRF) from the U.S. Treasury, along with the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements that are requirements of accepting these funds.**
 - ii. **I move that we appoint Ulla Cook, Village Treasurer as “Authorized Representative” as required by the Coronavirus Local Recovery Funding (CLFRF) from the U.S.**

Treasury, to sign the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements by July 6, 2021.

- iii. **I move that we name Pamela Cruickshank to be the “Contact Person” for the Village of Ludlow’s CLRFR Award from the U.S. Treasury.**
- iv. **Motion passed unanimously**

9. Vail Bridge Sewer Line RE: Engineering Services Needed

- A. Scott Murphy advised that Chuck Craig took pictures. It is the main sewer line off the Mountain and runs under and through the Vail Bridge. It is a 12” and runs into a 15” line. He said that ice forms and creates pressure under the bridge. He said that years ago, Gurney ripped it. He said that Chuck Craig is concerned that it will break and we thought about replacing it while the State was doing the Vail Bridge project. The State said that their project is very time sensitive and does not want us doing this while they are working. We would need to do it before or after they do their project. We will need to get preliminary engineering done. He will talk to Wayne Elliott to get some ideas. It is an existing line. He asked if there is enough room to replace it with a 15” line.
- B. Earl Washburn said it goes from a 15” line down to 12” and connects back to a 15” line.
- C. Chuck Craig said it goes from Benson’s to the stoplight and it is 12”. He is not sure where it goes to 15”. He said the line from Pond to Bensons is 15”.
- D. David Rose asked how they would armor the pipe at the river crossing.
- E. Troy Caruso suggested talking to the contractor doing the State job. He could do this while he has it open for the State job.
- F. Scott Murphy said that the State already said no to that.
- G. Bob Brandt suggested getting some engineering done to find out where the 15” line starts.
- H. Earl Washburn asked if there have been any restrictions to the flow.
- I. Chuck Craig said no.

10. High Street Project Update

- A. Scott Murphy said that they have started some mobilization activity at the Legion property. We are working closely with the contractor on the paving issue and trying not to reopen the contract. They may bull mag a section of the pavement, now the contract says trench pave. He said that notices to the neighbors will go out tomorrow. He added that the contractor has pushed the construction start date back from July 12th to the 17 – 19th. They still must complete the project by the end of October.

11. Municipal Manager Updates

- A. **RFQ Responses due July 9, 2021**
 - i. Scott Murphy said that RFQ for engineering services responses for the proposed combination Lower High Street are due on Friday. We may try to add the proposed Pleasant Street Extension water line project to it on the Water side.
 - ii. David Rose asked if they can do both.
 - iii. Scott Murphy said yes.

B. Job Applicant Interviews

- i. Scott Murphy said that they had received some applications; one was very highly qualified and is between jobs. He would like to start the interviews. He added that there is nothing allocated in the budget for this.
- ii. David Rose said we should move forward. If someone does stand out, we can make it work.

C. Vail Bridge Repairs.

- i. Scott Murphy said that they don't have an estimate yet, but it will probably be about \$15,000 to \$20,000. The State still says starting in Mid-May, with detours – locals going around and trucks detoured away from the area.
- ii. David Rose asked how.
- iii. Scott Murphy said they suggested flower boxes, but we didn't want that. He will keep the board updated and it would be at no cost to the Village.

12. Other Business

A. Bowker Court

- i. David Rose asked if there were any word.
- ii. Scott Murphy said there has been no update. It's the Federal Courts.
- iii. David Rose asked if the penalty is in effect.
- iv. Scott Murphy said no, we need a decision from the local court first.

B. Finances

- i. David Rose asked how the Village finished out the fiscal year.
- ii. Scott Murphy said we are in good shape. We closed out the year on Friday and the Village is at about \$70,000 to the plus. It is more than last year.
- iii. David Rose said that is not the audited amount.
- iv. Scott Murphy said that's correct.

C. Sidewalks

- i. David Rose asked how the board would feel about doing the Mill Street sidewalk in asphalt. The sidewalk there is bad and this would be cheaper.
- ii. Bob Brandt said for sidewalks on secondary roads that would be okay, but we should use concrete for the sidewalks on the main streets. If the asphalt gets caught by the snow plows, it's not as good as concrete. Maybe we could add curb.
- iii. Scott Murphy said the street will get more use when the pedestrian bridge is fixed next year. He said that Ron Tarbell was in favor of the idea.
- iv. David Rose said we could reset the original curb.
- v. Scott Murphy said if there is no curb there, we can do roll-off.
- vi. Bob Brandt said he will go and look at it.
- vii. David Rose said that we have money allocated for sidewalks.
- viii. David Rose asked if it is too late to award bids for sidewalks. We could possibly meet mid-month. He asked Scott Murphy to try to get this out this month.

D. Drains

- i. David Rose said that we changed the drain going from Gill down to High Street and asked what about the drain from High Street down to the park.

- ii. Chuck Craig said it is steel pipe and will try to camera it.
- iii. Scott Murphy said we have to camera it to see what the line from Veterans' Park looks like. If the line is bad, the pipe burster may help.
- iv. David Rose said we did the line under the transfer station.
- v. Chuck Craig said it is okay if the line hasn't collapsed. .

E. Wastewater Treatment Facility

- i. David Rose asked if the backflow valve we approved last summer has been installed.
- ii. Chuck Craig said he keeps trying to get the contractor back. He said that the price we have was from last year and may not be good anymore.
- iii. David Rose agreed that was from a year ago and may want to put it out to bid again.

F. Stone House

- i. Earl Washburn thanked Troy Caruso for his willingness to work with us on the Stone House demolition.
- ii. David Rose agreed and added that the ordinance that was in place at the time did not have the "teeth" to require that the owner remove the demolition materials.

13. Set Date for Next Meeting

- A. Set date to set FY2022 Village Tax Rate
- B. Next regular meeting will be on August 3, 2021 at 6:00 p.m.

14. Possible Agenda Items for Next Meeting

- A. Possibly Consider Village of Ludlow Solid Waste Management Ordinance.
- B. Possibly Consider Healthcare Deductibles & Premium Contributions by Municipal Staff.
- C. Update on the Stone House.
- D. Update on High Street Project.
- iii. .

15. Sign Warrant Orders

- A. David Rose said the warrants have been signed.

16. Possible Executive Session/Personnel/Contracts/Legal Issues

- A. Scott Murphy said that an Executive Session is for Contracts 1 VSA § 313 (a) (3) to discuss Personnel Matters.
- B. **MOTION by Bob Brandt and seconded by Earl Washburn to enter in to Executive Session to discuss Personnel Matters. Motion passed unanimously.**
- C. Board entered into Executive Session at 6:31 p.m.
- D. Board exited Executive Session at 6:36 p.m.
- E. **MOTION by Earl Washburn and seconded by Bob Brandt to approve the recommended staff wage increases as proposed by the Municipal Manager. Motion passed unanimously.**

17. **Adjourn**

- A. Meeting adjourned at 6:38 p.m.

Respectfully submitted,

Lisha Klaiber

David Rose, Chairman of Trustees

Earl Washburn, Vice Chair

Bob Brandt, Clerk