

**MINUTES**

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

Tuesday January 7, 2014

**BOARD MEMBERS PRESENT:**

Bob Gilmore, Chairman

Richard Harrison

David Rose

**STAFF:**

Frank Heald

**OTHERS PRESENT:**

Paul Bostock

Helen Bostock

Scott Gwynn – LPCTV

1. **Call to Order**

A. Bob Gilmore called the meeting to order at 6:00 p.m. All present.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of December 3, 2013.

B. **MOTION by David Rose and seconded by Richard Harrison to approve minutes from the meeting of December 3, 2013 as presented. Motion passed unanimously.**

3. **Comments From Citizens**

A. The Bostocks wish to discuss speed signs and traffic.

4. **Radar Speed Signs - Update**

A. David Rose noted that the report submitted combined the speeds for the location on Andover Street and High Street.

B. Bob Gilmore read from the report and said he noticed a calming of speeds. The speed limit is 25 MPH and the average speed was 21.7 MPH. The maximum speed was 55 and the minimum was 5 MPH. The average volume per day was 969 vehicles.

C. Helen Bostock said that there is still big time rolling of the stop sign on High Street.

D. Bob Gilmore said that the NO THROUGH TRAFFIC sign seems to have some effect.

E. Helen Bostock said that the STOP sign is barely a “yield” sign most of the time. The biggest offenders seem to be from our area. She also asked what would happen with traffic when the Walker Bridge is closed.

F. Frank Heald said that during the period when the road is closed, people will use High Street. Tractor trailers will be diverted to alternate routes, probably through Chester or Woodstock. Semis will not be allowed, only single axle vehicles will be allowed on local streets.

G. Bob Gilmore asked when this will start.

H. Frank Heald said summer 2015.

I. Referring back to the Radar Speed report, Bob Gilmore noted that it ran from 12/1 through 12/30/13.

J. Frank Heald advised that any vehicle traveling in excess of a predetermined speed will flash on his computer.

K. Richard Harrison said it is better than it used to be.

5. **FY2015 Budget Workshop**

- A. Bob Gilmore said the number look pretty flat and there are no real changes. He asked about sidewalk improvements.
- B. Frank Heald said that they need to look at this year's budget and forecast for next year. They would try to do some work in August 2014. They will plan that closer to the summer.
- C. David Rose asked about the Actual numbers for Signs, Lines and Rails for 2013, they are \$7,100.
- D. Frank Heald said he would get an answer for David Rose.
- E. David Rose said the budget looks good.
- F. Richard Harrison agreed.
- G. Frank Heald noted that they included \$65,000 in Waste Water for Depreciation. It is a reserve account.
- H. David Rose noted that the waste water budget is also fairly flat.
- I. Frank Heald said that Waste Water is a managed flat because we put more money into depreciation. We put in 10% and it is working well.
- J. **MOTION by Richard Harrison and seconded by David Rose to approve the budget for FY2015 for Waste Water and the Village as presented. Motion passed unanimously.**

6. **Confirm Annual Village Report Format**

- A. Frank Heald recounted that at their last meeting, they discussed sizes for the annual report along with whether or not to include full financials. If they choose to leave out full financials, there will be a summary of Income and Expenses along with balance sheets for each department. Full financials will be available at town hall or on line.
- B. David Rose said that if the full financials are available at town hall or on line, he would be okay with leaving them out of the report.
- C. Richard Harrison said that he likes the full financials.
- D. Bob Gilmore said people would be able to get copies or go on line.
- E. David Rose said not including them would save money.
- F. Frank Heald noted that the town saves 125 to 135 reams of paper, over 62,500 sheets or paper and about \$2,000 by not including them. He said the village would save a couple of hundred dollars if they print on 6" x 9".
- G. Richard Harrison said he would like to keep them in the book.
- H. Bob Gilmore said he prefers printing on 8 ½" x 11".
- I. Frank Heald said the full financials are relatively sophisticated and are prepared by the auditors.
- J. **MOTION by Richard Harrison and seconded by David Rose to print the Village Annual report on 8 ½" x 11" paper, including the Summary Income and Expense with balance sheets for all entities, and not to include full financials. Motion passed unanimously.**

7. **Other Business**

- A. **Violations of Trash Ordinances**
  - i. Bob Gilmore advised that he has noticed violations of construction debris from residential and commercial properties. If the property is a business there is no trash pickup for that property. He has also noticed people from outside the village drooping off trash in the village. These are violations of the ordinance. Village trash pickup is not for commercial properties or for people from outside of the village.
- B. **Violations Regarding Parking**
  - i. Frank Heald advised that Glenn Heitsmith had come to the Select Board meeting on Monday night and advised that people are parking on the sidewalks and parking on the streets after hours. Frank Heald said that he had discussed this with Chief Billings and that we routinely issue tickets for parking after hours and parking on the sidewalks. We will be more vigilant. We do not tow except in storm situations. Vehicles will be ticketed.
  - ii. Bob Gilmore asked if this was on the outskirts of the village.
  - iii. Frank Heald said that it was on lower Main Street.
- C. **Snow Removal Pickup**
  - i. Frank Heald said they would be picking up snow tonight and it may require towing.
  - ii. Richard Harrison said there is a big pile of snow on the corner and it is unsafe for walkers. It has been there for a while.
  - iii. David Rose asked if it would be picked up tonight.
  - iv. Frank Heald said presumably. He added that this is the first he has heard of it.

8. **Set Date for Next Meeting**

- A. Next regular meeting set for Tuesday, February 4, 2014 at 6:00 p.m.

9. **Possible Executive Session/Personnel/Contracts**

- A. Frank Heald advised that an Executive Session would not be needed.

10. **Adjourn**

- A. **MOTION to adjourn by David Rose and seconded by Richard Harrison. Motion passed unanimously.**
- B. Meeting adjourned at 6:29 p.m.

Respectfully submitted,

Lisha Klaiber

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Robert Gilmore, Chairman

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David Rose

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Richard Harrison