

MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday February 4, 2014

BOARD MEMBERS PRESENT:

Bob Gilmore, Chairman

Richard Harrison

David Rose

STAFF:

Frank Heald

OTHERS PRESENT:

Mary Jane O'Hara

Scott Gwynn – LPCTV

1. **Call to Order**

A. Bob Gilmore called the meeting to order at 6:00 p.m. All present.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of January 7, 2014

B. **MOTION by David Rose and seconded by Richard Harrison to approve minutes from the meeting of January 7, 2014 as presented. Motion passed unanimously.**

3. **Comments From Citizens**

A. There were none.

4. **Consider Coin Drop Request from the Sons of the American Legion Squadron #36 on the first Available Saturday in April**

A. Bob Gilmore advised that a request had been received for a coin drop on the first available Saturday in April.

B. Frank Heald said that they do this every year.

C. **MOTION by Richard Harrison and seconded by David Rose to approve the request from the Sons of the American Legion for a coin drop and to discuss the date with them.**

D. Frank Heald said they can do whichever Saturday they want. He advised that the proceeds will go to the Children's Miracle Network and various Veteran programs.

E. **Motion passed unanimously.**

5. **Consider Coin Drop Request from Black River High School Project Graduation on April 26, 2014**

A. Bob Gilmore said that a letter had been received from Project Graduation requesting a coin drop on April 26th.

B. Frank Heald said that the original letter was received after the letter from the Legion and that the board allows one coin drop per month. He said they can work out the date.

C. **MOTION by Richard Harrison and seconded by David Rose to approve the request from Project Graduation Class of 2014 for a coin drop. The date to be worked out. Motion passed unanimously.**

6. **Approve 2014 Certificate of Highway Mileage**

- A. Frank Heald advised that this is an annual thing and that there have been no changes in the mileage this year. All 3 board members must sign.
- B. Richard Harrison asked if it costs the town any money.
- C. Frank Heald said that the town gets money if the certificate is signed.
- D. Board members signed the certificate.

7. **Adopt Codes & Standards of Compliance for Village Road and Bridge Standards**

- A. Frank Heald explained that new standards to be adopted have been redlined. This was promulgated in 2013 to recoup money from FEMA. We exceed the old standards.
- B. Bob Gilmore asked about redlines that have been struck through.
- C. Frank Heald said to disregard them. He said that he has a clean copy for the board to sign.
- D. **MOTION by David Rose and seconded by Richard Harrison to adopt and sign the codes and standards of Compliance for Village Road and Bridge Standards. Motion passed unanimously.**
- E. Frank Heald advised that the board also needs to sign a Certificate of Compliance. We did not meet or exceed the 2013 standards. We did meet the 2011 standards. We are sending the 2013 one with this packet.

8. **Other Business**

- A. **Disposition of Lower Pleasant Street Bridge**
 - i. Bob Gilmore asked if the bridge would be permanently closed or repaired.
 - ii. Frank Heald advised that the current iteration of the Mill Street Bridge is for pedestrian crossing only and no vehicular traffic. He said that this is a town issue. In order to fix the bridge, with federal and state financial assistance, the town would have to fix what is there because it is an historical structure. At this point, the benefit of repairing the bridge does not justify the costs. If they were able to tear the bridge down, we would have to pay for the entire cost of the project. The town is responsible for a portion of the repairs for the Walker Street Bridge. Repairing the Mill Street Bridge at a cost of somewhere between \$200,000 and \$500,000 is not prudent.
 - iii. Bob Gilmore said that the pedestrian side looks shaky.
 - iv. Frank Heald said that when he looked at it in the fall, the pedestrian side is in pretty good shape.
 - v. Bob Gilmore said that one person had told him it was unsafe.
- B. **Portable Radar Speed Sign**
 - i. David Rose said that he has not seen the portable sign recently and asked where it was.
 - ii. Frank Heald noted that there were no reports for it this month and he will look into it.
 - iii. Bob Gilmore asked if this was on the outskirts of the village.
 - iv. Frank Heald said that the permanently mounted sign is on lower Main Street.
- C. **Sewer**
 - i. Frank Heald advised that there were blockages on Main by the sign shop. They put cameras in and found a piece of 2" pressure hose. They have no idea how it got into the sewer. It has to be removed and he thinks that it may already have been.
- D. **Letter Regarding Signage**
 - i. Frank Heald said that a letter had been dropped off on January 31, 2014 commenting that there was no sign on Depot Street for businesses. He advised that off premise signs are illegal in the state of Vermont. He said that signs are not supposed to be used for advertising. People need to advertise on radio, TV or in the papers. He said that he will respond to the letter. He said that the only possible things to do may be to make Depot Street one-way, make it a no vehicle, pedestrian only area or rename the street to Depot Street Marketplace. He said that he does not think that would be more effective than the current sign on Main Street. He suggested that the businesses on Depot need a collective advertising program to help people find businesses on the side street. He said that while he recognizes their plight, he has no solution.
 - ii. Bob Gilmore said that there is nothing we can do that does not violate state law.
 - iii. Frank Heald said there is no legal way to do better signage. He said that he would respond to the letter.

9. **Set Date for Next Meeting**

- A. Next regular meeting set for Tuesday, March 4, 2014 at 6:00 p.m.

10. **Possible Executive Session/Personnel/Contracts**

- A. Bob Gilmore advised that an Executive Session would be needed for Personnel.
B. **MOTION by David Rose and seconded by Richard Harrison to enter in to Executive Session for Personnel. Motion passed unanimously.**
C. Board entered Executive Session at 6:22 p.m.
D. Out of Executive session 6:32

11. **Adjourn**

- A. **MOTION to adjourn by Richard Harrison and seconded by David Rose. Motion passed unanimously.**
B. Meeting adjourned at 6:33 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Richard Harrison