

- a. 65 Pine Hill Rd – Need to hook-on to system & a 5-bedroom allocation
7. Discuss Vail Bridge Sewer Line Project
8. Department Head Report(s): (Report to be handed out at meeting)
9. Aged Receivables Report:
10. Other Business:
11. Municipal Manager Updates:
12. Set Date for Next Meeting: (September 5, 2023)
13. Sign Warrant Orders:
14. Possible Executive Session/Personnel/Contracts:
15. Adjourn:

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

TUESDAY, June 6, 2023

6:00 PM

HOWARD BARTON, JR. CONFERENCE ROOM

TRUSTEES PRESENT:

Bob Brandt, Chairman

Justin Hyjek

Earl Washburn

STAFF:

Brendan McNamara

OTHERS PRESENT:

Scott Baitz

Andrea Goldman

Frank Provance

Troy Caruso

Meredith Milliken

Ryan Silvestri

Alan Couch

Logan Nicoll

Jean Strong

1. **Call To Order**

- A. Bob Brandt called the regular meeting of the Village Trustees to order at 6:00 p.m.

2. **Consideration of any Changes, Additions or Removal to the Agenda**

- A. Bob Brandt advised that no changes are needed.

3. **Approve Minutes from Previous Meetings**

- A. Bob Brandt advised the minutes to be approved are from the regular meeting on May 2, 2023.
- B. **MOTION by Earl Washburn and seconded by Justin Hyjek to approve minutes from the regular meeting of May 2, 2023 as submitted. Motion passed unanimously.**

4. **Comments from Citizens**

- A. Andrea Goldman said that it is good that the Select Board meetings are on ZOOM and asked about this board.
- B. Brendan McNamara said it will be, but that the person who will be working the computer was not available tonight.
- C. Andrea Goldman said that the crosswalks in the Village are not visible and suggested that they be painted.

- D. Brendan McNamara said that the paint has arrived and the Highway Department will be painting them when the weather gets better.
- E. Justin Hyjek suggested that they move the signs to the meridian.
- F. Brendan McNamara said he will talk to Ron Tarbell.

5. **Sewer Allocation Request**

- A. 104 Main Street, LLC – 3 additional bedrooms
 - i. Brendan McNamara said that there are no issues.
 - ii. **MOTION by Earl Washburn and seconded by Justin Hyjek to approve the allocation and connection as requested.**
 - iii. Justin Hyjek asked where the 3 additional bedrooms are.
 - iv. Brendan McNamara said he doesn't know.
 - v. **Motion passed unanimously.**

6. **Sewer Allocation Removal (Partial) Request**

- A. Gregory Azzolin/Pam Alexander – South Hill - Application from proposed 4- bedroom to 3 bedrooms. .
 - i. Brendan McNamara explained that the applicant has changed the construction plans
 - ii. **MOTION by Justin Hyjek and seconded by Earl Washburn to approve the request in allocation from 4 to 3 bedrooms as requested. Motion passed unanimously**

7. **Review & Possibly Approve Request for Decrease in Consumption – Jewell Brook, LLC**

- A. Brendan McNamara said that this project has been going on for years. Originally it included 80 bedrooms. This is a request to reduce the number of bedrooms to 44.
- B. Andrea Goldman said that this has been a contentious project and should be done through the zoning administration.
- C. Earl Washburn said it was 80 and now would be dropped to 44.
- D. Andrea Goldman said that the project was rejected last year.
- E. **MOTION by Justin Hyjek and seconded by Earl Washburn to table this discussion to the July meeting. Motion passed unanimously.**

8. **Discussion with Troy Caruso re: Possibility of Fox Run Being Connected to the Sewer System**

- A. Brendan McNamara said this is a preliminary conversation with Troy Caruso.
- B. Troy Caruso said that he has spoken with Joe Gaudiana and there is a possibility to bring the lines through the cemetery and Thompson Avenue. They would be brought down the

- walking trail at Fox Run. We would be able to pick up the condos and golf course. We would also be able to add the proposed condos and hotel. We want to connect to water and sewer.
- C. Bob Brandt asked how they would go through the cemetery
 - D. Troy Caruso said the trail goes to the Pinnacle to Fox Lane.
 - E. Logan Nicoll said he likes the idea and asked if it could include the Rublee Lane housing.
 - F. Troy Caruso said sure, why not. It makes sense.
 - G. Brendan McNamara said they would need to do a feasibility study and this would be a Troy Caruso's expense. We have the capacity at the plant, but do need to have a study done. We would need to increase the line size on Thompson and Orion to 8". This is just the first discussion.
 - H. Bob Brandt asked about the new lines on High Street.
 - I. Brendan McNamara said he thinks they are 8 inch. He said the springs produce sufficient gallons, but we need to look to the future and don't want to use all of the water. We produce about 600,000 GPD.
 - J. Earl Washburn said that the water pressure at the cemetery is low.
 - K. Troy Caruso said they have wells at the golf course and two 10,000 gallon tanks. He said they are starting the discussion here before going to the state. We will be doing feasibility studies as to how many units we can build. The regulations say up to 51 units that will be done in phases as well as 60 – 100 hotel rooms. He said the condos will be 3 to 4 bedrooms. He said at 24 Fox Lane there will be 6 units and 51 units on the 24 acre portion. We will build the hotel on the 100 acre portion. He said he walked this with the board last year.
 - L. Andrea Goldman voiced concern about running sewage through the cemetery.
 - M. Troy Caruso said the lines would be on the perimeter. We can't go up Route 103 – there was a problem getting under the river.
 - N. Brendan McNamara said they have done directional bores under the river in Cavendish.
 - O. Frank Provance said in the past, there was too much opposition. It would make more sense going up Route 103 and under the river.
 - P. Bob Brandt said the distance would be shorter going down the lower bank between the gravel and the pond.
 - Q. There was general consensus among board members.
 - R. Brendan McNamara said there was a problem with the State Highway. Sometimes, the State prefers to go under the river.
 - S. Troy Caruso said they could go under Dug Road – he owns that property.
 - T. Brendan McNamara said if they go down Route 103, it may be easier to pick up Black River Overlook apartments.
 - U. Troy Caruso said there are options.

9. **Discuss Possible Town and Village Merger**

- A. Brendan McNamara this has been discussed in the past.
- B. Justin Hyjek said he wants to explore the benefits, distractions and feasibility of a merger. Recently, the town of Lyndonville passed a merger.
- C. Bob Brandt said he thinks it would be beneficial to Ludlow, but we would have to sell it to the voters.

- D. Earl Washburn said the town was opposed to it and voted it down twice in the past. He said at one time, the Electric Department was an issue. It may raise the taxes and the administrative costs would move to the Town.
- E. Brendan McNamara said there would be a savings. There is a lot of “back over yourself” times. We would have to determine costs. He said the Village just lost a grant for the lower portion of the Access Road. He added that we have 2 board members that sit on both the Select Board and Trustees.
- F. Justin Hyjek said the Select Board has discussed this and want the Trustees to initiate the discussions.
- G. Alan Couch said that the Electric Department and Village Trash pick-up were issues. He said there are some redundancies between the Town and Village. He said that the paving in the Village goes to the Town Highway department. He said that Brett Sanderson said that there was some issue with the Electric Department’s charter with the Village that would have to be worked out. It may be an administrative change to may have to go to the State.
- H. Brendan McNamara said that can be researched. He said that the sidewalks are an issue.
- I. Earl Washburn said there are people in the Village who are not on the sewers. He doesn’t think the Electric Department is that big an issue.
- J. Logan Nicoll said that he is in favor and would like to see a study done. He said the offices in town hall spend time calculating the split for bills. There is a lot of redundancy. He said that trash pick-up is no longer an issue. He said that the Village doesn’t always have funds to repair all of the sidewalks. He said there is an extensive charter in the Village. In Dillon’s Law, the local governing body only has the power unless the State has granted them the power. The Charter allows the town to have more power. The Village Charter established the Electric Department and Water/Sewer Department. If we go forward with this, the town would have to adopt the Village charter and the Legislature would have to approve it. He said the Town recently passed a charter of one issue, Australian ballot.
- K. Justin Hyjek said that one issue is sidewalks and the town can’t do sidewalks. One unified board would be better for the town.
- L. Jean Strong said that 4 to 5 years ago, there was a committee formed to discuss a merger of the town and village. They met twice and never met again. We need to get this going and have a plan for keeping it moving forward.
- M. Earl Washburn suggested that they address this with the town.
- N. Justin Hyjek said that it is the consensus of this board to move forward, but it may be more efficient for the Select Board to form the committee with Trustees on the committee.
- O. Bob Brandt said that at one point, the Select Board said no unless the Trustees bring the matter to them.
- P. Earl Washburn asked Brendan McNamara to put this on the Select Board agenda.

- Q. Bob Brandt said they may need a joint meeting to start the discussions and maybe the two board form the committee together.
- R. Brendan McNamara said he will put it on the July agenda for the Select Board with a plan to move forward. We can discuss a hybrid meeting.
- S. Justin Hyjek asked if this could be done by November or at the town meeting.
- T. Logan Nicoll said this is more extensive and may be possible for March. The consensus at the state level is to support a merger if the town and village are overwhelmingly in support. If there is any controversy, it will get derailed. He said if they vote at town meeting 2024, he would be able to introduce the bill at state level and possibly get it through in 2024. He suggested that they talk to Steve Ankuda (town attorney) about this.
- U. Earl Washburn said the last vote on a merger was in 1968.

10. **Department Head Reports**

- A. South Hill Beavers
 - i. Brendan McNamara said it was going well until the beavers ate through a 2” x 4” board. We put in another piece of culvert under the baffle and are at a stalemate with the beavers.
- B. Crosswalk Painting
 - i. Earl Washburn asked to have the Highway Department put this on their schedule
 - ii. Brendan McNamara said it is scheduled for next week.

11. **Aged Receivables Report:**

- A. Brendan McNamara said there is about \$38,000 outstanding and between 15 and 19 of them are in the 90 to 120 day range. VHPA is ending soon. He said that some of the people are on payment plans. He will start sending out letters now and hopes to have most of the cleared up within the next 30 days. He said that he has visited some of the accounts and some will need to increase their payments. The amounts are not sustainable and they are basically barely paying their interest. He said that some of the ones that are in the 90 to 120 day range are in the \$1,000’s. He said they don’t want to have to turn off services. We need to stay current and there is \$30,000 that is owed to the town and it is up to him to have these bills cleaned up.

12. **5 Alarm 5K Race Approval – September 2, 2023**

- A. Brendan McNamara said that at our last meeting, we wanted more information which has been provided, including a map of the race route, starting at the Community Center, going up High

Street to Dug Road, down Pond to Depot Street to Pleasant to Elm and finishing at the Community Center. This has been cleared by the Police Department

- B. **MOTION by Justin Hyjek and seconded by Earl Washburn to approve the 5 Alarm 5K Race as indicated. Motion passed unanimously.**

13. **Other Business**

- A. Sidewalks - Paving
- i. Earl Washburn said that the sidewalks by the park look good.
 - ii. Justin Hyjek said he loves the park and he would like to make Ludlow more pedestrian friendly. He said the Planning Commission put out a survey, in an attempt to get resident input.
 - iii. Brendan McNamara said that the state has the village on the schedule for paving in 2025 and that will help. There is a lack of sidewalks in front of Dunkin Donuts.
 - iv. Justin Hyjek asked if there is a sign ordinance in the Village
 - v. Andrea Goldman said the Planning Commission is looking to revise the ordinance and it is on their agenda.
 - vi. Justin Hyjek said the Video Stop sign is still up.
 - vii. Brendan McNamara said he will talk to the Planning and Zoning office.
- B. Justin Hyjek advised that there will be a meeting with Granicus next week and they will make a presentation in July.

14. **Municipal Manager Updates: High Street & Pleasant Street Ext. Projects**

- A. Brendan McNamara advised that the sidewalks are complete by the park. He said that the Memorial Day activities were fantastic and it means a lot to people to have this back. They redid the sign at the front of the park
- B. RFPs for paving bids for Mill, Meadow and partially up Hemingway Hill will be going out next week.
- C. The town received a grant to pave the Access Road from the trestle up, but the Village did not get a grant to pave from the trestle down.
- D. Bob Brandt asked about drainage on the side of the Access Road.
- E. Brendan McNamara said he will check with Ron Tarbell and also the line by the high school.
- F. Crosswalks will be painted next week.

15. **Set Date for Next Meeting**

- A. Next regular meeting will be on July 11, 2023 at 6:00 p.m.

16. **Sign Warrant Orders**

A. Bob Brandt said they would sign Warrant orders.

17. **Possible Executive Session/Personnel/Contracts/Legal Issues**

A. Bob Brandt said that an Executive Session is not needed.

18. **Adjourn**

A. **MOTION to adjourn by Earl Washburn and seconded by Justin Hyjek. Motion passed unanimously.**

B. Meeting adjourned at 7:11 p.m.

Respectfully submitted,

Lisha Klaiber

Bob Brandt, Chairman of Trustees

Earl Washburn, Vice Chair

Justin Hyjek

PRELIMINARY MINUTES

**TOWN OF LUDLOW
BOARD OF SELECTMEN/TRUSTEES**

**JOINT BOARD MEETING
July 24, 2023**

**HEALD AUDITORIUM
6:00 P.M.**

**Select Board & Trustee Joint Meeting – July 24, 2023
947 3097 6051
Passcode: 680596**

**One tap mobile
+13126266799,947 3097 6051#,,,,*680596# US (Chicago)
+16469313860,947 3097 6051#,,,,*680596# US**

**Dial by your location
<https://zoom.us/j/94730976051>**

SELECT BOARD MEMBERS PRESENT:

Brett Sanderson, Chairman	Bob Brandt	George Tucker, Jr.
Scott Baitz	Justin Hyjek	

TRUSTEES PRESENT:

Bob Brandt, Chairman	Justin Hyjek	Earl Washburn
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TRUSTEE ABSENT:

Earl Washburn

STAFF PRESENT:

Brendan McNamara

OTHERS PRESENT:

Bruce Schmidt	Sherry Tucker
George Tucker, Sr.	Kendra Rickerby OVTV

AGENDA

1. CALL TO ORDER

- A. Brett Sanderson called the meeting to order at 6:00 p.m. He led the meeting in the Pledge of Allegiance.

2. CONSIDERATION OF ANY CHANGES, ADDITIONS OR REMOVALS TO THE AGENDA

- A. Brendan McNamara said that no changes were needed.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

- A. Brett Sanderson advised that the minutes to be approved are from the Select Board Regular Meeting of June 5, 2023.
- B. **MOTION by Justin Hvjek and seconded Scott Baitz to approve the minutes of the Select Board Regular Meeting of June 5, 2023 as presented. Motion passed unanimously.**

4. **COMMENTS FROM CITIZENS**

- A. There were none

5. **FLOOD RESPONSE & RECOVERY DISCUSSION**

- A. Brendan McNamara advised that the storm was 2 weeks ago, today and we are in a better place today. We are transitioning from Emergency Response to Recovery. We are in the process of determining where we are going and what we need to get there. It is daunting.. He said that contractors arrived as soon as possible after the event and are working on the infrastructure. Some of the fixes are temporary for the emergency. Within 48 hours, 99.9% of the people were accessible, Pentner Hill now has limited access. He said that the alarm went out at 3:15 a.m. and the Community Center was open by 5:00 a.m. He said that people ate still working together and there has been an amazing response. Ludlow has done so well that the State and Red Cross are asking us to be a Regional Response Shelter. Thirty dehumidifiers were dropped off at the center, along with water and other necessities. As we have transitioned, we have pushed the hours back to 8:00 a.m. to 4:00 p.m. seven days/week to Monday – Friday, 10:00 a.m. to 2:00 p.m. The Red Cross, the Recreation and Buildings & Grounds are still helping. It is a Multi-Agency Resource Center station. We are pushing to have people call “211” to register for help with property damages. This all helps keep FEMA here. The Water/Wastewater (W/WW) Plant is in a very tough situation. We are up with temporary treatment now, but are in a very difficult spot. Also, a main 14” sewer line, running under Village Pizza is breaking and we have put in a temporary bypass pump. Hopefully, the line will be repaired this week or early next week. The Community members are in a relatively good place, and have lots of support. This will be a tough road for all. The Small Business Administration (SBA) is here to help also. But, we are urging people to come forward for help, it won’t just come to you. You need to reach out to us. He said that the Recovery Phase brings things back together. There are 8 or 9 contractors working on this. There are costs for recovery and we are working on getting funding – FEMA, State and Federal grants. Any project over \$250,000 must go out to bid - RFP, at least 3 sealed bidders and 30- day response time. Brian Sanderson, from VTRANS gave a rough estimate of 8.5 million dollars of costs for road repairs and it will probably increase as it was a quick calculation. We will have to award “Not to Exceed” contracts. He said that repairs on 12 roads are in process and 3 to 4 will have to go out to bid. Some may not be complete until spring of 2025. He said that Shaw’s hope to be opening a tent for online orders for pickup. For those without internet, we are looking at space in the Community Center for people to have access to internet and assistance with online ordering. Rite Aid is closed and people can have their prescriptions transferred to Springfield. Ludlow Pharmacy is open. The state has said that towns are responsible for clearing debris from state ROWs. There is a huge amount

- of silt – more than from Irene. Brendan McNamara said that he has met with the governor and state senators. What is pressing – how can we keep this from happening again. Now, even with a small rain event, there is flooding due to the level of silt, gravel and debris in the river. Scott Jensen from ANR said we may have to get into the river to remove the silt and hopefully, we will be allowed to do that. Debris has to be removed from under Vail Bridge – there will be a specific time frame.
- B. Justin Hyjek asked how much of the \$8.5 million is state highway.
- C. Brendan McNamara said none. He said that the State was here today to look at Route 103. With the Present Major Disaster Decision, FEMA will reimburse 75%. We must document everything. With private property damage, FEMA will inspect, but for municipalities, we must document and can't wait for FEMA to come out. All of our bridges are fine structurally. He said that Kevin MacPherson and another person went to various sites and took pictures to create a database.
- D. Justin Hyjek said we need to mitigate and look to the future. Are they drafting new mitigation procedures.
- E. Brendan McNamara said he is sure that they will, but he doesn't know when. They did brief dam site inspections and West Hill has 20 feet of erosion. The dams did 100% of what they are supposed to do. They are also filled with silt. They are supposed to be replaced, but he does not know the time line.
- F. Justin Hyjek asked about Vermont ERAF (Emergency Relief and Assistance Fund) and how that affect the 75% reimbursement? He said that someone in town is talking about how dams mitigate flood disasters. How does Ludlow move forward to get funds.
- G. Brendan McNamara said that mitigation and rebuilding go together. Could the W/WW Treatment plant be moved – no. Could the Little League field be moved –maybe. We could use the fields at the high school. If something has been flooded 2 or 3 times, do we rebuild? The Little League field, no. Maybe divert the water away from the W/WW Treatment plant. We need to think outside the box.
- H. Justin Hyjek said that to be eligible for ERAF, towns must have the following and Ludlow has them:
- i. National Flood Insurance Program
 - ii. Town Road and Bridge Standards
 - iii. Local Emergency Management Plan
 - iv. Local Hazard Mitigation Plan
- Justin Hyjek said that the state portion (for reimbursement) is 17% and that would cut our 25% a lot.
- I. Brendan McNamara said the financial piece for Ludlow is huge.
- J. George Tucker if we can get them to contribute, we need to put more money away for the dams – they were built for 100 years. It would mean putting 100's of thousands of dollars away.
- K. Scott Baitz said the dams are a key part of this.
- L. Brett Sanderson said that Brendan McNamara and the entire staff – all departments did a phenomenal job and thanks to all. He said that the community members all are working together.
- M. Justin Hyjek said that there is a link on the town website to donate to the town and funds can be earmarked.
- N. Bruce Schmidt said thank you to everyone. This may be for a future conversation, but we could possibly hire a consultant to have zoom meetings to help people navigate the FEMA process. He suggested the town encumber funds for these situations if there is an excess at the end of a fiscal year.

- O. Justin Hyjek said that SBA, FEMA and the Red Cross at still at the Community Center.
- P. Brendan McNamara said that Carol Lighthall from the Chamber has been checking in.
- Q. Sherry Tucker asked about Clarks Bridge
- R. Brendan McNamara said they have ordered a temporary bridge.
- S. Sherry Tucker asked about Ludlow Health Center.
- T. Brett Sanderson said they have set up an outside facility.
- U. Brendan McNamara said patients are being routed through Springfield. This is due to issues with the Fire Marshal.

6. **.DISCUSS/DECIDE TRANSFER STATION BATHROOM LOCATION**

- A. Brendan McNamara said that he has spoken with the engineer and it would be a “no brainer” to attach it to the existing building and run the water line across. This is his recommendation.
- B. There was general board consensus to go with the recommendation and attach it to the existing building.

7. **.REVIEW & POSSIBLY AWARD BIDS: - TOWN WINTER SAND**

- A. Brendan McNamara advised that the bid opening was on June 21, 2023 at 10:00 a.m. He added that they will do the paving bid at the August meeting and hopefully get it done this year.

VENDOR	BID
Pike Industries	Delivered = \$24.00 CY – Loaded = \$11.29 CY
Riverbend Enterprises	Delivered = \$20.00 CY – Loaded = \$12.00 CY

- B. Justin Hyjek asked what was last year’s bid and how many RFPs were sent out.
- C. Brendan McNamara said he doesn’t know last year’s bid, but they sent out 5 RFPs.
- D. **MOTION by Justin Hyjek and seconded by George Tucker award the bid to Pike Industries for their Loaded Bid Price of \$11.29 CY. Motion passed unanimously.**

8. **.DEPARTMENT HEAD REPORTS**

- A. No comments

9. **MUNICIPAL MANAGER UPDATES**

- A. Covered under Agenda Item 5 – Flood Response and Recovery Discussion

10. **OTHER BUSINESS**

- A. Skate Park
 - i. Justin Hyjek said the skate park project was finished, the funds have not been reimbursed and there is a lot of damage due to flooding. Can the board allocate money to save the

- skate park. They need more than \$20,000. It would be in the town's best interest to save the park. What about ARPA funds. We need to do this now.
- ii. Brendan McNamara said they would what they can, but he does not know where the funds will come from.
 - iii. Justin Hyjek said they have been fund-raising, but that is not enough. He didn't want to use ARPA funds for recreation, but we have the infrastructure to rehabilitate Dorsey and the Skate Park.
 - iv. Brett Sanderson said we have a meeting in 2 weeks and will put it on the agenda.
 - v. Justin Hyjek said we did encumber \$6,000 already and it will help.
 - vi. Brendan McNamara said he doesn't know about FEMA funds for a skate and also, the dog park.
 - vii. Justin Hyjek said they would consolidate and rework both.
 - viii. Bruce Schmidt said he would tell the town to find the \$20,000 for the Skate Park, but is concerned about using ARPA funds. We need to be careful about spending those funds piece-meal. Find the \$20,000 to stabilize the skate park.
 - ix. Scott Baitz said he would like to know the actual numbers.
 - x. Justin Hyjek said that Troy Caruso put out that number. There have been contractors looking for other contractors. This board has always been transparent about using ARPA funds
- B. Municipal Energy Assessment Grants
- i. George Tucker said that the Building Assessment Grant can be applied for now. We had discussed: Town Garage, Town Hall, Public Services Building, Armory and Senior Center.
 - ii. Scott Baitz said that sounds good.
 - iii. Justin Hyjek asked about the high school.
 - iv. George Tucker said the armory tenants are concerned about heat. A big thing is the money we spend on the number of people

11. SET DATE FOR NEXT MEETING

- A. Next Meeting August 7, 2023

12. POSSIBLE ITEMS FOR NEXT MEETING

- A. None listed

13. SIGN WARRANT ORDERS

- A. Brett Sanderson said that warrant orders have been signed.

14. POSSIBLE EXECUTIVE SESSION/PERSONNEL/CONTRACTS/LEGAL

- A. Brendan McNamara advised that an Executive Session is needed.
- B. MOTION by Justin Hyjek and seconded by George Tucker to enter into Executive Session. Motion passed unanimously.

C. Board entered into Executive Session at 6:50 p.m.

15. **ADJOURN**

- A. **MOTION to adjourn by Scott Baitz and seconded by George Tucker. Motion passed unanimously.**
- B. Meeting adjourned at 7:11 p.m.

Respectfully submitted,

Lisha Klaiber

BOARD OF SELECTMEN:

Brett Sanderson, Chairman

Justin Hyjek

Scott Baitz

George Tucker, Jr.

Bob Brandt

TRUSTEES:

Bob Brandt, Chairman

Justin Hyjek

Earl Washburn

**Bid Opening Meeting Minutes
Town of Ludlow**

FY24 Village Summer Paving

Wednesday, June 28, 2023 at 10:00 a.m.

Howard J. Barton Jr. Conference Room

Present:

Brendan McNamara, Municipal Manager
Ron Tarbell, Public Works Supervisor
Pamela Todt, Assistant Town Clerk/Treasurer
Fuller Paving & Wilk Paving Representatives
Diane Knight, Acting Recording Secretary

Call to Order:

- a. Brendan called the Bid Opening Meeting for the FY24 Village Summer Paving to order at 10:11 a.m.
- b. Brendan said he will open the bids today, record the price indicated, review the bids and make a recommendation to the Village Trustees at their regular meeting scheduled for July 11, 2023.
- c. Brendan said RFPs were hand – delivered &/or sent via email. The results are as follows:

2024 Village Summer Paving: Mill Street/ Meadow Street

VENDOR	BID
Fuller Sand	\$86.00/Ton
Pike Industries	\$125.00/Ton
Wilk Paving	\$109.00/Ton

Adjourn:

- a. Meeting adjourned at 10:15 a.m.

Respectfully Submitted,

Diane Knight
Acting Recording Clerk

**Bid Opening Meeting Minutes
Village of Ludlow
FY24 Water/Wastewater 3/4-Ton Tk w/ Plow**

Wednesday, June 28, 2023 at 10:15 a.m.

Howard J. Barton Jr. Conference Room

Present:

Brendan McNamara, Municipal Manager
Ron Tarbell, Public Works Supervisor
Pamela Todt, Assistant Town Clerk/Treasurer
Diane Knight, Acting Recording Secretary

Call to Order:

- a. Brendan called the Bid Opening Meeting for the FY24 3/4-Ton WWTF Ext. Cab Truck with Plow to order at 10:15 a.m.
- b. Brendan said he will open the bids today, record the price indicated, review the bids and make a recommendation to the Village Trustees at their regular meeting scheduled on July 11, 2023.
- c. Brendan said RFPs were hand – delivered &/or sent via email. The results are as follows:

2024 Hwy 3/4-Ton Extended Cab - 4WD Truck w/Plow

VENDOR	BID	
Benson's Chevrolet, Inc.	Net = \$31,090.00	Model Yr = 2024
Ford of Claremont	Net = \$31,677.00	Model Yr = 2023
Springfield Autosaver Group - GMC	Net = \$39,631.00	Model Yr = 2024

Adjourn:

- a. Meeting adjourned at 10:22 a.m.

Respectfully Submitted,

Diane Knight
Acting Recording Clerk

