

PRELIMINARY MINUTES

VILLAGE OF LUDLOW

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, JULY 5, 2022

6:00 PM

HOWARD BARTON, JR. CONFERENCE ROOM

TRUSTEES PRESENT:

David Rose, Chairman

Bob Brandt

Earl Washburn

STAFF:

Scott Murphy

OTHERS PRESENT:

Ted Reeves

Sarah Bennett

1. **Call To Order**

A. David Rose called the regular meeting of the Village Trustees to order at 6:00 p.m.

2. **Consideration of any Changes, Additions or Removal to the Agenda**

A. Scott Murphy advised that no changes are needed.

3. **Approve Minutes from Previous Meetings**

A. David Rose advised the minutes to be approved are from the regular meeting of June 7, 2022

B. **MOTION by Bob Brandt and seconded by Earl Washburn to approve minutes from the regular meeting of June 7, 2022, as amended. Motion passed unanimously.**

4. **Comments from Citizens**

A. There were none

5. **Sewer Allocation Request**

A. 185Main Street by Barbara Storrs and Richard Russo

- i. Scott Murphy advised that this is the location is no longer a veterinary clinic, and has been vacant for February, March, April and May 2022. The new tenant will be operating a retail chocolate and change of use. The applicant is requesting an

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- adjustment to reflect these changes. He said if the new tenant has seats, they will have to come back to this board. This is a change from a commercial rate to a base base rate
- ii. **MOTION by Bob Brandt and seconded by Earl Washburn to approve the request from Barbara Storrs and Richard Russo for an allocation reduction from commercial base to base base rate. Motion passed unanimously.**
- B. 10 Rimrock Road, #5A2 by Robert Ventura
 - i. Scott Murphy advised that this is an increase of 1 bedroom, for a total of 2 bedrooms. Allocation fee is \$780.00. He said they have already paid the fee.
 - ii. **MOTION by Earl Washburn and seconded by Bob Brandt to approve the request for an additional bedroom with an allocation fee of \$780.00. Motion passed unanimously.**
 - C. 113 North Village Road by Tomasz Pazak
 - i. Scott Murphy advised that this is an increase of 2 additional bedrooms for a total of 5 bedrooms at \$780.00/bedroom for a total of \$1,560.00
 - ii. **MOTION by Bob Brandt and seconded by Earl Washburn to approve the request for an allocation of 2 additional bedrooms at \$780/Bedroom for total fee of \$1,560.00. Motion passed unanimously.**
 - D. Okemo Heights LLC
 - i. Scott Murphy advised that this is an allocation for 8 units with 3 bedrooms each for a total of 24 bedrooms at \$780.bedroom for a total of \$18,720.00
 - ii. Ted Reeves asked if this property is in the Village.
 - iii. Scott Murphy said that is correct. We inadvertently gave the town rate. The rate should be \$546.00 per bedroom.
 - iv. **MOTION by Earl Washburn and seconded by Earl Washburn Bob Brandt to approve the request for Okemo Heights LLC for 8 units with 3 bedrooms per unit at \$546.00 per bedroom for a total of \$13,104.00. Motion passed unanimously.**
 - v. Ted Reeves asked if they want the check now or for him to come back.
 - vi. Scott Murphy said now, if possible.
 - vii. Ted Reeves gave a check to Scott Murphy.
6. **Possibly Set FY23 Village Tax Rate**
- A. Scott Murphy said the tax rate increase last year was \$0.2268 and this year will it will be an increase of \$0.2335. The amount to be raised in taxes is \$346,067.54 and the total budget is \$346,048.00.
 - B. David Rose said it is fine as presented.
 - C. **MOTION by Bob Brandt and seconded by Earl Washburn to approve the tax rate increase for FY2023 in the amount of \$0.2335. Motion passed unanimously.**
 - D. Scott Murphy advised that the State Education rate will be \$1.5413/residential.
7. **Other Business**
- A. High School Sewer Line
 - i. David Rose asked if the RFP had gone out.
 - ii. Scott Murphy said yes and we should have the results for your next meeting.
 - B. Back-Flow Valve
 - i. David Rose asked if the work has begun.
 - ii. Scott Murphy said no, it has not been started.

- C. Sidewalks
 - i. David Rose asked if we would be doing sidewalks
 - ii. Scott Murphy said at the end of the season
- D. High Street Paving
 - i. David Rose asked if they would raise the manholes.
 - ii. Scott Murphy said absolutely.
 - iii. Bob Brandt said a couple have been painted out.
 - iv. Scott Murphy said we would also be doing some grading by the Laramie property.
- E. High School Storm Drain
 - i. Bob Brandt asked about the drain.
 - ii. Scott Murphy said it runs through the building then to the street. We will intercede with the storm water run-off piping. This will be very expensive. He said that the stairwells are not great and the structural engineer recommended that they be replaced or shored up.
 - iii. David Rose said the sewer will not separate the storm water.
 - iv. Scott Murphy said that is correct. .
 - v. Scott Murphy said that will be during the Vail Bridge construction in September.
- F. Vail Bridge
 - i. Bob Brandt asked about signs
 - ii. Scott Murphy said that the state will put up No Through Traffic signs, they will not provide enforcement, there will not be a secondary bridge, nor a pedestrian bridge. He said that portable stop light rentals are \$5,000 and we would need 2 – for \$10,000 plus set up of \$200 each - \$10,400.00 and the town would have to pay for it. The state thinks this will work
 - iii. David Rose said there will be an occasional truck.
 - iv. Scott Murphy said there will be a 21 day road shut down. He said there will not be night work, but they will work 7 days per week.

8. Municipal Manager Updates

- A. Staffing Update
 - i. Scott Murphy said that they are down one person. The latest hire left as of last Friday due to childcare as well as other issues. He said that July 23rd is Chuck Craig's last day. We have advertised in THE VERMONT JOURNAL and THE RUTLAND HERALD. We will put ads in again.
 - ii. David Rose asked who will be in charge.
 - iii. Scott Murphy said that that he had met with Ron Tarbell and Joe Gardiani about their respective roles. Ron Tarbell will provide oversight as Director of Public Works and Joe Gardiani will be the Chief Operator. He has the certifications and technical ability. He said that he wrote down each person's responsibilities and a copy is in their personnel files.
 - iv. Bob Brandt said that he may know someone from Burlington who is now in New Jersey. He said that person wants to come back this way. He asked if Scott Murphy would like him to reach out to that person
 - v. Scott Murphy said either that or he will do it.
 - vi. Bob Brandt said he will get the contact information.
- B. Guldi Property/Bowker Court Ordinance Violation Court Date

- i. Scott Murphy said that the owner has filed motions and the judge granted his request for the ability to ask for information. He said that we sent the requested information. The next meeting is July 11th.
- ii. David Rose said we need to look at the process.
- iii. Scott Murphy said after this is over, we will be reviewing the procedures

9. **Set Date for Next Meeting**

- A. Next regular meeting will be on August 2, 2022 at 6:00 p.m.

10. **Sign Warrant Orders**

- A. Warrant orders have been signed.

11. **Possible Executive Session/Personnel/Contracts/Legal Issues**

- A. Scott Murphy said that an Executive Session is needed for Evaluation of Employees 1 VSA 313 (a) (3).
- B. **MOTION by Earl Washburn and seconded by Bob Brandt to enter into Executive Session for evaluations of employees. Motion passed unanimously.**
- C. Board entered into Executive session at 6:16 p.m.
- D. Board exited Executive session at 6:21 p.m.
- E. **MOTION by Earl Washburn and seconded by Bob Brandt to accept the recommendations of management for wastewater staff increases. Motion passed unanimously.**

12. **Adjourn**

- A. **MOTION to adjourn by Earl Washburn and seconded by Bob Brandt. Motion passed unanimously.**
- B. Meeting adjourned at 6:22 p.m.

Respectfully submitted,

Lisha Klaiber

David Rose, Chairman of Trustees

Earl Washburn, Vice Chair

Bob Brandt, Clerk