

**PRELIMINARY MINUTES**

**VILLAGE OF LUDLOW**

**BOARD OF TRUSTEES  
REGULAR MEETING**

**TUESDAY, AUGUST 2, 2022**

**6:00 PM**

**HOWARD BARTON, JR. CONFERENCE ROOM**

**TRUSTEES PRESENT:**

David Rose, Chairman

Bob Brandt

Earl Washburn

**STAFF:**

Scott Murphy

**OTHERS PRESENT:**

Gavin Greenwalt

1. **Call To Order**

A. David Rose called the regular meeting of the Village Trustees to order at 6:00 p.m.

2. **Consideration of any Changes, Additions or Removal to the Agenda**

A. Scott Murphy advised that no changes are needed.

3. **Approve Minutes from Previous Meetings**

A. David Rose advised the minutes to be approved are from the regular meeting of July 5, 2022

B. **MOTION by Bob Brandt and seconded by Earl Washburn to approve minutes from the regular meeting of July 5, 2022, as amended. Motion passed unanimously.**

4. **Comments from Citizens**

A. There were none

5. **Sewer Allocation Request**

A. 99 Johnson Loop – Alfred Ragozzine

i. Scott Murphy advised that this is an application to connect a 3-bedroom home to the sewer.

3 bedrooms at \$780.00	\$2,340.00
Hook on Fee	<u>\$4,500.00</u>
Total	\$6,840.00

- 
- ii. **MOTION by Bob Brandt and seconded by Earl Washburn to approve the request from Alfred Ragozzine for an allocation for a 3 bedroom house plus hook on fee. Total \$6,840.00 Motion passed unanimously.**
6. **Possibly Approve Errors & Omissions from the Lister**
- A. David Rose said there are only 3 in the Village. He said that they had not been included on the Grand List.
- i. Sally Bockus
- ii. Timothy & Joan O’Neill
- iii. Steven & Gayle McCulloch.
- B. Scott Murphy said the parcel has been subdivided and the new parcels were left off.
- C. **MOTION by Earl Washburn and seconded by Bob Brandt to approve Errors and Omissions as presented. Motion passed unanimously.**
7. **Consider Ludlow Rotary Club’s Road Closure Request of Depot Street for the Annual Chili Cook-off on October 8, 2022**
- A. Scott Murphy said this is a big fund raising event.
- B. David Rose said they have been doing this for years. He said the road would be closed from 7:00 a.m. to 3:00 p.m.
- C. **MOTION by Bob Brandt and seconded by Earl Washburn to approve the request, from the Rotary, for closure of Depot Street on October 8, 2022 as presented. Motion passed unanimously.**
8. **Other Business**
- A. **Holiday Pay for Part time Employees**
- i. Scott Murphy said that the Select Board discussed this last night and it came from the Cemetery Commission. The Select Board approved straight hourly pay for holidays. The staff at the Transfer Station worked on Sunday, July 4<sup>th</sup>. They will get paid at time and a half if the work on the holiday. He said that it is hard to get part time employees and want to keep morale up. He said he will bring this back next month.
- ii. Scott Murphy said yes and we should have the results for your next meeting.
- B. **ARPA Funds**
- i. David Rose said that he would like to see a list of projects where we can use the ARPA funds: drainage on Lower Access Road, sidewalks. He would like to see a solid list and asked Scott Murphy to get together with Ron Tarbell to come up with a list.
- ii. Scott Murphy said that is a great point. He said that today, they got word that the Village will receive the second round at the end of August. We already received \$114,937 and the second payment will be about the same.
- C. **Grants**
- i. David Rose said that we had asked Jason Rasmussen to look into possible grants for sidewalk.
- ii. Scott Murphy said that we has missed the deadline, but are lined up for next year. We can use the ARPA funds for that.
- iii. David Rose said, or grants.

- D. Vail Bridge
  - i. David Rose asked for an update.
  - ii. Scott Murphy said no real changes. The contractor started with some prep-work. They plan to close the road on the Tuesday or Wednesday after Labor Day. It will be closed for 21 days. It will reopen, but they will still be working. He said that they have contracted with the Okemo sign shop to make some signs for the town and VTRANS will be providing other signs.
  - iii. David Rose asked if we will be putting the stop light on Dug Road for a local detour.
  - iv. Scott Murphy said yes.
- E. High Street Paving
  - i. David Rose asked for an update.
  - ii. Scott Murphy said Fuller will be doing the work. They will adjust the manholes within the next 2 – 3 weeks.
- F. Sidewalks
  - i. David Rose asked when they would start work on the sidewalks.
  - ii. Scott Murphy said Adams is supposed to start in early October. He said it would be nice if they could do it during the 21-day road closure.

9. **Municipal Manager Updates**

- A. Staffing Update
  - i. Scott Murphy said that Seth McLaughlin started at the Waste water plant. He transferred from the Transfer Station. He advised that he had an interview with an applicant for the 4<sup>th</sup> Waste Water position. We have 3 people there now, Joe Gardiani is certified and we are still paying for Chuck Craig’s license. The candidate is well qualified and had worked at the Burlington facility twice. (He had moved from the state and back.) He is moving to Plymouth and is more interested than he was before. He can run the labs and is very technically able. We started to discuss compensation. He is certified. The Water Commissioners said to proceed. He has great credentials and the background check was fine.
  - ii. David Rose said he is in favor of bringing him on, if possible.
  - iii. Bob Brandt said that he agrees.
  - iv. Earl Washburn said he also agrees.
- B. Guldi Property/Bowker Court Ordinance Violation Court Date
  - i. Scott Murphy said that no trial date has been set. We just recently responded to his questions. It is a delaying tactic. The next thing is to have the trial date set. We just received another invoice from Parker & Ankuda for \$860.00
  - ii. David Rose asked if we can recoup the legal fees.
  - iii. Scott Murphy said no, but we are waiting to fine him. He doesn’t have to hire an attorney.
- C. High School Building Sewer Line RFP
  - i. Scott Murphy said that we had to re-issue the RFP. It is due August 17<sup>th</sup>. He said that materials are hard to come by, some up to 12 months. Contractors are reluctant to bid because of material costs. We can consider another option, buying the material.
  - ii. David Rose said it is a 6” sewer pipe. He said the sewer will not separate the storm water.
  - iii. Scott Murphy said that is correct.

- iv. Bob Brandt said that the storm water drains off the roof to the sewer system. He asked why not disconnect and run the line to the storm drain. It would get the water out of the sewer.
- v. Earl Washburn said that Josselyn may have more information about the lines in the basement.
- vi. Scott Murphy said he will bring this back next month. He said he would talk to Mike Tuomisto.

10. **Set Date for Next Meeting**

- A. Next regular meeting will be on September 6, 2022 at 6:00 p.m.

11. **Sign Warrant Orders**

- A. Warrant orders have been signed.

12. **Possible Executive Session/Personnel/Contracts/Legal Issues**

- A. David Rose said he wants an Executive Session for Evaluation of Employees 1 VSA 313 (a) (3).
- B. **MOTION by Earl Washburn and seconded by Bob Brandt to enter into Executive Session for evaluations of employees. Motion passed unanimously.**
- C. Board entered into Executive session at 6:20 p.m.
- D. Board exited Executive session at 6:35 p.m. No action taken.

13. **Adjourn**

- A. **MOTION to adjourn by Earl Washburn and seconded by Bob Brandt. Motion passed unanimously.**
- B. Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Lisha Klaiber

---

David Rose, Chairman of Trustees

---

Earl Washburn, Vice Chair

---

Bob Brandt, Clerk