

PRELIMINARY MINUTES

**TOWN & VILLAGE OF LUDLOW
JOINT BOARD MEETING**

**SELECT BOARD
VILLAGE BOARD OF TRUSTEES
WATER COMMISSION**

December 28, 2017

SELECT BOARD MEMBERS PRESENT:

Howard Barton, Jr., Chair	Logan Nicoll	Brett Sanderson
John Neal (absent)	Bruce Schmidt (absent)	

VILLAGE TRUSTEES PRESENT:

Bob Gilmore, Chair	David Rose	Earl Washburn
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WATER COMMISSIONERS PRESENT:

David Rose, Chair	Ron Bixby (absent)	Bob Gilmore
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STAFF PRESENT:

Frank Heald

JOINT BOARD MEETING

1. **Call to Order:**

- A. Howard Barton called the Select Board meeting to order at 8:00 am.
- B. Bob Gilmore called the Village Trustees meeting to order at 8:00 am.
- C. David Rose called the Water Commission meeting to order at 8:00 am.

2. **Participate in a Joint Board Meeting to Discuss and Approve Job Description, Advertisement and Timeline RE: Municipal Manager Recruitment Process:**

- A. Howard Barton said at the last meeting the joint boards reviewed the advertisement, salary, job description and timeline. He said the boards need to make comments/changes or motion to approve if everyone is happy.
- B. Howard Barton asked if a final decision was made on the advertising placements.
- C. David Rose said VLCT was going to come back with a budget.
- D. Frank Heald said they gave Abby Friedman a budget and asked her to come back with a proposal. He said they pushed the deadline so the ad could be inserted into the VLCT publication next week.
- E. Frank Heald said the timeline isn't as important. He also reminded the boards that he will be on vacation during the period after Town Meeting and prior to Village Meeting.
- F. **MOTION by Brett Sanderson and seconded by Logan Nicoll to approve the job description, advertisement, salary and timeline for the Municipal Manager Recruitment. All in favor and the motion passed by the Select Board members present.**
- G. **MOTION by David Rose and seconded by Earl Washburn to approve the job description, advertisement, salary and timeline for the Municipal Manager Recruitment. All in favor and the motion passed by the Village Trustees members present.**
- H. **MOTION by Robert Gilmore and seconded by David Rose to approve the job description, advertisement, salary and timeline for the Municipal Manager Recruitment. All in favor and the motion passed by the Water Commission members present.**

3. **Adjourn:**

- A. **MOTION by Brett Sanderson and seconded by Logan Nicoll to adjourn. Motion passed unanimously by Select Board members present.**

- B. MOTION by David Rose and seconded by Earl Washburn to adjourn. Motion passed unanimously by Village Trustees present.
- C. MOTION by David Rose and seconded by Robert Gilmore to adjourn. Motion passed unanimously by Water Commissioners present.
- D. Meeting adjourned at 8:06 am.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

SELECT BOARD

Howard Barton, Jr., Chairman

Brett Sanderson

John Neal

Bruce Schmidt

Logan Nicoll

VILLAGE BOARD OF TRUSTEES

Robert Gilmore, Chairman

David Rose

Earl Washburn

WATER COMMISSION

David Rose, Chairman

Robert Gilmore

Ron Bixby