

Town of Ludlow

SELECTBOARD

SPECIAL MEETING MINUTES

July 12, 2024 at 4:00 p.m.

Board Members Present: George Tucker Jr.
Noah Schmidt
Justin Hyjek
Scott Baitz

Staff Members Present: Ulla Cook, Town Clerk

Others Present: Robert Brandt, Julie Nicoll

The meeting was called to order by Vice-Chair, Justin Hyjek at 4:00 PM.

1. Changes to Agenda

- A. Ulla Cook said that item # 4 regarding the amount for approval of a Note should be \$175,000.00 not \$225,000.00, which was the budgeted amount that the voters approved. This is decreased because the approved bid was for \$175,000.00.
- B. **Motion by Justin Hyjek and seconded by Noah Schmidt to accept this change to item #4 of this agenda. Motion passed unanimously.**

2. Approval to Release ARPA Prior Approved Funds

- A. George Tucker Jr. asked what was needed as the Select Board had already partially approved where the ARPA funds would be distributed to.
- B. Justin stated that the monies were approved as to what entities or projects & prospective amounts would be distributed to but the Board never motioned to release those funds at the June 3, 2024 meeting.
- C. **Motion by George Tucker Jr. and seconded by Scott Baitz to release the previously board-approved distribution list of the ARPA funds. Motion passed unanimously.**

3. Discuss & Possibly Approve Highway Truck Loan

- A. George Tucker Jr. asked if \$175,000.00 was enough to cover the upfit & plow package.
- B. Ulla said that the bid is inclusive of the plow package and upfit.
- C. **Motion by Justin Hyjek and seconded by George Tucker Jr. to approve obtaining a note in the amount of \$175,000.00 for the previously approved Highway Truck Bid.**

4. Review & Possibly Approve Town 3 Year Audit Bid
 - A. Justin said that the bid results were in the packet for this afternoon. It appears that there was only one bid received, which is from RHR, in the amount of \$10,000.00 for each of the 3 years and an additional cost if a Single Audit would be needed.
 - B. **Motion by Scott Baitz and seconded by Justin Hyjek to award the Town 3- year Audit Bid to RHR Smith & Co. Motion passed unanimously.**

5. Set 2024–2025 Tax Rate
 - A. **Motion by Justin and seconded by Noah Schmidt to set the Town Tax Rate at \$.3169 with the Homestead rate at \$1.9796 and Non-Residential rate at \$2.1064. Motion passed unanimously.**

6. Possibly Approve to Change 1st Quarter Property Tax Due Date
 - A. Ulla Cook stated that due to the delay in obtaining the education tax rate from the State of Vermont in order for the Select Board to set the town’s tax rate, she recommends that they move the first quarter tax due date from August 15, 2024 to August 20, 2024.
 - B. **Motion by George Tucker Jr. and seconded by Noah Schmidt to move the first quarter’s tax due date to August 20, 2024 per Ulla’s recommendation. Motion passed unanimously.**

7. Adjourn
 - A. **Motion by George Tucker Jr. and seconded by Justin Hyjek to adjourn meeting. Motion passed unanimously. Meeting adjourned at 4:17 p.m.**

Respectfully submitted,
Diane Knight

Brett Sanderson, Chairman

George Tucker Jr.

Scott Baitz

Noah Schmidt

Justin Hyjek

