

DRAFT MINUTES

**TOWN OF LUDLOW
SELECT BOARD**

SPECIAL MEETING MINUTES

THURSDAY, JANUARY 21, 2016

Board Members Present:

Howard Barton, Jr.
Logan Nicoll

Bruce Schmidt
Brett Sanderson

John Neal

Staff Present:

Frank Heald

Ulla Cook

Call to Order:

- a. Howard Barton, Jr. called the Special Meeting of Select Board to order at 8:00 am.

Sign Warning for 2016 Town Meeting:

- a. Howard Barton, Jr. said the board is here this morning to sign the warning for Town Meeting.
- b. Frank Heald said the culvert came in about \$10,000 less bringing the town budget down to 2.33%. He said overall the budget is 1.69% vs. 1.7% last year.
- c. Howard Barton, Jr. said petitions were received from the Masons and Black River Academy Museum.
- d. Frank Heald said the Museum's window project is already underway.
- e. Howard Barton, Jr. asked how many years we have left with the Bike Path.
- f. Frank Heald said we are in the 3rd year of 4.
- g. Frank Heald said he did not include a Town Hall contribution for renovations in this budget because there is roughly \$50,000 in it.
- h. Frank Heald noted that the second page of the warning captures the wording 50% of projected revenue will be used as general fund to reduce the municipal property tax rate and the balance (50%) can be put in front of the voters.
- i. Howard Barton, Jr. asked how this will be done.
- j. Frank Heald said the Select Board can determine what needs to be done and can include it in the budget cycle.
- k. Bruce Schmidt asked if this would be during election time or Town Meeting.
- l. Frank Heald explained that in FY 2017 we will have a primary and general election, but in off-years the board can decide "xyz" project in the regular budget funded with the infrastructure fund and the voters can approve it from the floor in the regular town meeting cycle.
- m. Logan Nicoll asked when the payments would be received.

- n. Frank Heald said the tax department needs 90-days so we could notify them the day after Town Meeting and collect starting July 1st.
- o. MOTION by Bruce Schmidt and seconded by Brett Sanderson to approve the Warning for the 2016 Town Meeting. All in favor and the motion passed.
- p. Frank Heald reported that on Tuesday the staff had an exit interview with our auditor and their one recommendation was for a numbered system for petty cash tracking. He said it was a very clean exit interview.

Adjourn:

- a. MOTION to adjourn by Brett Sanderson and seconded by John Neal All in favor and the motion passed.
- b. Meeting was adjourned at 8:10 am.

Respectfully submitted,

Pam Cruickshank
Acting Recording Secretary

Howard Barton Jr., Chairman

John Neal

Bruce Schmidt

Brett Sanderson

Logan Nicoll