

PRELIMINARY MINUTES

**TOWN OF LUDLOW
BOARD OF SELECTMEN**

REGULAR MEETING

February 1, 2016

BOARD MEMBERS PRESENT:

Bruce Schmidt, Vice Chair Brett Sanderson Logan Nicoll

BOARD MEMBERS ABSENT:

Howard Barton, Jr., Chairman John Neal

STAFF PRESENT:

Frank Heald

OTHERS PRESENT:

Chris Biddle Larry Wilfong
Dylan Sanford Ed McEneaney (LPC-TV)

1. **Call to Order**

- A. Vice Chairman Bruce Schmidt called the meeting to order at 7:03 p.m.
- B. All members present, except Howard Barton and John Neal.
- C. Frank Heald asked to amend the agenda for tonight's meeting to include review, approval and signature to a Corporate Resolution for Town Health Reimbursement Plan.
- D. Moved by Brett Sanderson and seconded by Logan Nicoll. Motion passed unanimously.
- E. Bruce Schmidt advised this will be addressed after agenda item #7.

2. **Approve Minutes of Previous Meetings**

- A. Bruce Schmidt advised that the minutes to be approved are from the regular meeting January 4, 2016 and the special meetings of January 18, 2016 and January 21, 2016.
- B. **MOTION by Logan Nicoll and seconded by Brett Sanderson to approve the minutes of the regular meeting January 4, 2016 and the special meetings of January 18, 2016 and January 21, 2016 as presented. Motion passed unanimously.**

3. **Comments from Citizens**

- A. There were none.

4. **Liquor Control Board**

- A. Frank Heald advised that the list is in the packets and they are trying to get ahead of the signing. He advised the board that Chief Billings has signed off on the following and that all license applicants are current on taxes and water/sewer.
- B. Bruce Schmidt read the list into the minutes.

American Legion Ballard Hobard Post #36	Same
Brewfest Beverage Company	Same
Cumberland Farms of Vermont, Inc.	Cumberland Farms #8015
Goodfellas Petroleum	Goodfellas Petroleum, Inc.
Harry's Café	Harry's Cafe
Homestyle Hostel LLC	Homestyle Hostel
KMS Inc.	The Hatchery
L V P Inc.	Ludlow Village Pizza
MWTGS, Inc.	Andre Rose Inn
Rose, Douglas and Ann	Rose, Douglas and Ann
Twelve Thirty-Four LLC	MOJO Café
Vermont Irish Pub LLC	The Killarney
Mark J. Williams Corp	Mr. Darcy's Bar & Grill
Williams Prime Corp	Chop House

- C. **MOTION by Logan Nicoll and seconded by Brett Sanderson to approve and sign the above listed liquor licenses. Motion passed unanimously.**
- D. Bruce Schmidt noted that the packet included Aminah & Rayhan, LLC, Ludlow Shell, but that it was not highlighted on the list.
- E. **MOTION by Logan Nicoll and seconded by Brett Sanderson to approve and sign the liquor license for Aminah & Rayhan, Ludlow Shell. Motion passed unanimously.**

5. **Sign Resolution for Ludlow Economic Development Resiliency Planning Grant**

- A. Frank Heald advised that this is a grant that was received for planning activities to attract new businesses to the Dean R. Brown, Jr. Industrial Park. He advised that Ludlow Economic Development is putting up the local share of funds. The grant is for \$35,000. He added that they had also applied for a grant for the Village Center designation, but did not receive it.
- B. Bruce Schmidt asked if Ludlow Economic Development group has the funds available.
- C. Frank Heald said yes, they have a fair amount of funds.
- D. **MOTION by Brett Sanderson and seconded by Logan Nicoll to approve and sign the Ludlow Economic Development Resiliency Planning Grant Resolution. Motion passed unanimously.**

6. **Execute Certificate of Highway Mileage**

- A. Frank Heald advised that this year there are a couple of changes to the mileage. Town Highway #37 Dr. Carey Camp Road (.23 miles) was discontinued and that Town Highway #54(.07 miles) was declared NUTS (Not Up to Standard). The total mileage for the town is now 64.867 miles,

consisting of 11.817 miles of state highway, 4.09 miles of Class 2 roads and 48.96 miles of Class 3 roads.

- B. **MOTION by Logan Nicoll and seconded by Brett Sanderson to accept and sign the Certificate of Highway Mileage. Motion passed unanimously.**

7. **Award Elevator Maintenance and Service Contract**

- A. Frank Heald advised that Pine State, the company that had previously serviced the elevators had lost their technician and was no longer servicing elevators. Bid requests were sent out and a duly warned opening was scheduled for and held on January 28, 2016 at 10:00 a.m. Two bids were received as follows:

Bay State Elevator Service	1-year	3-year	5-year
Per month – Town Hall & Senior Center	\$158.33	\$154.17	\$150.00

Otis Elevator Service	1-year	3-year	5-year
Per month – Town Hall & Senior Center	N/A	N/A	\$410.00

- B. Frank Heald advised that the committee recommends awarding the contract to the low bidder, Bay State Elevator.
- C. **MOTION by Logan Nicoll and seconded by Brett Sanderson to award the Elevator Maintenance and Service Contract to Bay State Elevator Service and to authorize the town manager to sign the contract. Motion passed unanimously.**

7A. **Sign Resolution for Town Health Reimbursement Plan**

- A. Frank Heald advised that the insurance company requires that the town resolve a plan for a Reimbursement Account for deductibles for health insurance. We did one in 2013.
- B. **MOTION by Logan Nicoll and seconded by Brett Sanderson to approve and authorize the town manager to sign the new Resolution for the Town of Ludlow Health Insurance Reimbursement Plan. Motion passed unanimously.**

8. **Department Head Reports**

- A. Bruce Schmidt advised that all reports are in. There were no questions.

9. **Other Business**

- A. Rutland Town Resolution for Solar Siting
- i. Frank Heald advised that he had distributed copies for information. He said there are 3 bills winding their way through the legislature that could change local input into Wind and Solar projects.
- B. Planning Commission Update

- i. Logan Nicoll advised that the Planning Commission will be holding public hearings for proposed changes to the town zoning regulations at their meeting on February 23, 2016. He added that the Planning Commission is also working on beefing up the wording in the town plan to cover solar siting. He said that previous references solely to Wind projects will now be referred to as Renewable Energy facilities, covering wind and solar. He said that after these hearings, the Planning Commission will review public comments and then forward the changes to the Select Board.
- ii. Frank Heald said the Planning Commission is also working on an ordinance for the town regarding tobacco and vaping shops. They also will address marijuana dispensaries. They want to address this before the state possibly legalizes marijuana. He said that everyone on the Planning Commission is in favor of this.
- iii. Logan Nicoll said the Planning Commission had received valuable input from Officer King about these.

C. Council on Governments

- i. Frank Heald advised that there is a bill in the State house to replace the Regional Planning Commissions with a Council of Governments that would make it easier for towns to share services such as police.
- ii. Logan Nicoll said that this was discussed at a recent Regional Planning Commission meeting and it may also speak to inter-municipal ambulances.

D. Future Agenda Item

- i. Bruce Schmidt said he is concerned about recent Ambulance Department minutes and comments that were made about “dirty politics.” He said that if the Select Board decides to transfer expenses between departments, they may do so. This should be discussed with the Coordinator.
- ii. Frank Heald said it was discussed. He said that dispatch costs were also allocated to Water and Sewer. The issue is that the Ambulance Department considers itself autonomous, but they are a town department and there are costs that have to be allocated.
- iii. Bruce Schmidt said he hopes that the Coordinator understands this.
- iv. Frank Heald said it has been discussed and he thinks that the Coordinator understands.

10. Set Date for Next Meeting

- A. Frank Heald said that there will be a Town Meeting on February 29, 2016.
- B. The next regular meeting will be on April 4, 2016.

11. Sign Warrant Orders

- A. Warrant orders have been signed.

12. Possible Executive Session/Personnel/Contracts/Legal Issues

- A. Frank Heald advised that an Executive Session is not needed.

13. **Adjourn**

- A. **MOTION by Brett Sanderson and seconded by Logan Nicoll to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 7:31 p.m.

Respectfully submitted,

Lisha Klaiber

Howard Barton, Jr., Chairman

Brett Sanderson

John Neal

Bruce Schmidt

Logan Nicoll