

PRELIMINARY MINUTES

**TOWN OF LUDLOW
BOARD OF SELECTMEN**

April 1, 2024

**HEALD AUDITORIUM
6:00 P.M.**

Meeting ID: 963 5236 4337

Passcode: 411479

One tap mobile

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Dial by your location

<https://zoom.us/j/abJ1grh212>

BOARD MEMBERS PRESENT:

Brett Sanderson, Chairman
Scott Baitz

Justin Hyjek
Noah Schmidt

George Tucker, Jr.

STAFF PRESENT:

Brendan McNamara

Ulla Cook

OTHERS PRESENT:

Eric Alden
Phil Carter
Terry Carter
Alan Couch

Nick Gilberti
Angela Kissel
Julie Nicoll
Bruce Schmidt

Jean Strong
George Tucker, Sr.
Sherry Tucker

1. CALL TO ORDER

- A. Brendan McNamara called the meeting to order at 6:00 p.m. He then led the meeting in the Pledge of Allegiance.

2. Annual Board Reorganization

A. Elect Chair of the Board.

- i. Motion by Scott Baitz and seconded by George Tucker, Jr. to elect Brett Sanderson as Chairman of the Board. Motion passed unanimously.

B. Elect Vice Chair of the Board.

- i. Motion by Scott Baitz and seconded by George Tucker, Jr. to elect Justin Hyjek as Vice Chair of the Board. Motion passed unanimously.

ii.

- C. Elect Clerk of the Board.
 - i. **Motion by Justin Hyjek and seconded by Scott Baitz to elect Noah Schmidt as Clerk of the Board. Motion passed unanimously.**
 - ii.
 - D. Appoint Union Negotiation Team Members.
 - i. Brett Sanderson advised that he and Justin Hyjek had done this last year.
 - ii. **Motion by Scott Baitz and seconded by George Tucker to appoint Justin Hyjek and Brett Sanderson as Union Negotiation Team Members. Motion passed unanimously.**
 - E. Appoint Ludlow Enterprise Fund Committee Members.
 - i. **Motion by George Tucker and seconded by Noah Schmidt to appoint Justin Hyjek and Scott Baitz as Enterprise Fund Committee members. Motion passed unanimously.**
 - F. Set Day and Time of Regular Meetings and Alternate Meetings.
 - i. Brett Sanderson meetings are first Monday of each month at 6:00 p.m. Alternate meetings, if needed will be held on the third Monday of the month at 6:00 p.m.
 - ii. **MOTION by George Tucker, Jr. and seconded by Justin Hyjek to hold regular meetings on the first Monday of each month at 6:00 p.m. Special meetings, if needed will be held on the third Monday of the month at 6:00 p.m. Motion passed unanimously.**
 - G. Appoint Recording Secretary.
 - i. **MOTION by Justin Hyjek and seconded by George Tucker to appoint Lisha Klaiber as secretary. Motion passed unanimously.**
 - H. Designate Newspaper of General Circulation.
 - i. **Motion Justin Hyjek and seconded by George Tucker, Jr. to designate THE VERMONT JOURNAL as newspaper of circulation and to continue using THE RUTLAND HERALD as backup paper. Motion passed unanimously.**
 - I. Adopt Roberts Rules of Order.
 - i. Brett Sanderson advised that the Board has used Roberts Rules of Order for the meetings.
 - ii. **MOTION by Justin Hyjek and seconded by George Tucker, Jr. to continue using Roberts Rules of Order. Motion passed unanimously.**
3. **CONSIDERATION OF ANY CHANGES, ADDITIONS OR REMOVALS TO THE AGENDA:**
- A. Justin Hyjek that Agenda Item 8 will be addressed after Item 6, keeping all appointments together.
 - B. There was consensus among board members to do this.
 - C. Minutes are in order of Item number
4. **APPROVE MINUTES OF PREVIOUS MEETINGS:**
- A. Brett Sanderson advised that the minutes to be approved are for the following meeting:

- i. February 5, 2024 – Regular Meeting
 - ii. March 4, 2024 – Public Informational Meeting
 - B. **MOTION by George Tucker, Jr. and seconded by Justin Hyjek to approve the minutes as listed above as presented. Motion passed unanimously.**
5. **COMMENTS FROM CITIZENS:**
 - A. There were none.
6. **APPOINT NON-ELECTED TOWN OFFICERS (SEE LIST):**
 - A. **Black River Valley Senior Center Representative:**
 - i. Letter of interest submitted by Jean Strong
 - ii. **MOTION by Justin Hyjek and seconded by George Tucker, Jr. to appoint Jean Strong as Black River Valley Senior Center Representative. Motion passed unanimously**
 - B. **Council of Aging-Senior Solutions Advisory Board Representative:**
 - i. Letter of interest submitted by Jean Strong
 - ii. **MOTION Justin Hyjek and seconded by George Tucker, Jr. to appoint Jean Strong as Council of Aging-Senior Solutions Advisory Board Representative. Motion passed unanimously**
 - C. **Development Review Board:**
 - i. Brett Sanderson advised that there is one – 1 year term open and we have letters of interest from Phil Carter and Alan Couch.
 - ii. **MOTION by George Tucker and seconded by Justin Hyjek to appoint Phil Cater to a 1-year position. Motion passed unanimously.**
 - iii. Alan Couch advised that this was advertised as a 1-year position, but it should be a 3-year position. He quoted the minutes from April 3, 2023:

“He said that he has discussed this with the attorney for the VLCT and they recommend that this year; we appoint 2 positions for 3 years, 2 for 2 years and 1 for one year. After this year, all terms will be for 3 years.”

Alan Couch added that if a person does not complete their full term, the person who is appointed is appointed to finish out that term.
 - iv. **Motion passed unanimously.**
 - D. **Emergency Management Director– 1 year position:**
 - i. Brendan McNamara advised that they had received letters from Angela Kissel and Dave VanGuilder expressing interest in the position of the Emergency Management Director.
 - ii. **MOTION by George Tucker, Jr. and seconded by Scott Baitz to re-appoint Angela Kissel as Emergency Management Director. Motion passed unanimously.**
 - E. **Emergency Management Assistant– 1 year position**
 - i. Brendan McNamara advised that Dave VanGuilder expressing interest in the position of the Emergency Management Assistant if not appointed Director.
 - ii. **MOTION by George Tucker, Jr. and seconded by Justin Hyjek to re-appoint Dave VanGuilder as Emergency Management Assistant. Motion passed unanimously.**

- F. Fence Viewer (3 positions) – 1 year term:
- i. Brendan McNamara advised that they had received a letter from Rose Goings expressing interest in Fence Viewer.
 - ii. **MOTION by Justin Hyjek and seconded by George Tucker, Jr. to appoint Rose Goings to the Fence Viewer position. Motion passed unanimously.**
- G. Mount Ascutney Regional Planning Commission Representative:
- i. Justin Hyjek noted that Terry Carter has asked to be re-appointed as Alternate to the Mount Ascutney Regional Planning Commission Representative.
 - ii. **MOTION by George Tucker, Jr. and seconded by Scott Baitz to re-appoint Terry Carter Representative to the Mount Ascutney Regional Planning Commission. Motion passed unanimously.**
- H. Mount Ascutney Regional Planning Commission:
- i. Justin Hyjek noted that Rose Goings has asked to be re-appointed as Alternate to the Regional Planning Committee.
 - ii. **MOTION by Justin Hyjek and seconded by George Tucker, Jr. to re-appoint Rose Goings as Alternate to the Regional Planning Commission. Motion passed unanimously.**
- I. Recreation Committee – Three - 1-year positions:
- i. Brett Sanderson advised that 2 letters of interest; one from Zoe Trimboli, the second from Patrick Gray requesting a one-year position.
 - ii. **MOTION by Justin Hyjek and seconded by Scott Baitz to appoint Patrick Gray and Zoe Trimboli for one-year positions on the Recreation Committee. Motion passed unanimously.**
- J. Southern Windsor County Transportation Advisory Representative:
- i. Brendan McNamara noted that Sharon Bixby has sent a letter of interest.
 - ii. **MOTION by George Tucker, Jr. and seconded by Scott Baitz to re-appoint Sharon Bixby as Representative to the Southern Windsor County Transportation Advisory. Motion passed unanimously.**
- K. Southern Windsor County Transportation Advisory Alternate:
- i. Brendan McNamara noted that by default, he will be the Alternate to the Southern Windsor County Transportation Advisory
 - ii. **MOTION by George Tucker, Jr. and seconded by Scott Baitz to appoint Brendan McNamara as Alternate to the Southern Windsor County Transportation Advisory. Motion passed unanimously.**
- L. Southern Windsor/Windham Counties Solid Waste Mgmt. District Representative:
- i. Brendan McNamara noted that by default, he will be the Representative to the Southern Windsor/Windham Counties Solid Waste Mgmt. District
 - ii. **MOTION by George Tucker, Jr. and seconded by Scott Baitz to appoint Brendan McNamara as Representative to the Southern Windsor/Windham Counties Solid Waste Mgmt. District. Motion passed unanimously.**
- M. Southern Windsor County Transportation Advisory Representative:
- i. Brendan McNamara noted there were no letters of interest

- N. Tree Warden – 1 year position:
- i. Brendan McNamara advised that they had received a letter from Phil Carter expressing interest in staying on Tree Warden.
 - ii. **MOTION by George Tucker, Jr. and seconded by Justin Hyjek to re-appoint Phil Carter as Tree Warden. Motion passed unanimously.**
- O. Weigher of Coal:
- i. **MOTION by George Tucker and seconded by Justin Hyjek to appoint Loran Greenslet as Weigher of Coal. Motion passed unanimously.**
- P. Recreation Committee – 3-year position:
- i. Brett Sanderson advised that a letter of interest for the Recreation Committee was received from Joe Gurdak to be re-appointed to the 3-year position.
 - ii. **MOTION by Justin Hyjek and seconded by Scott Baitz to appoint Joe Gurdak to the Recreation Committee 3-year position. Motion passed unanimously.**
- Q. Planning Commission – 4-year position:
- i. Brendan McNamara advised that they had received a letter from Ryan Silvestri expressing interest in staying on the Planning Commission.
 - ii. **MOTION by George Tucker, Jr. and seconded by Scott Baitz to re-appoint Ryan Silvestri to the 4-year position on the Planning Commission. Motion passed unanimously.**
 - iii. Terry Carter noted that Andrea Goldman has resigned from her position on the Planning Commission and her position is now open.
 - iv. Jean Strong expressed interest in the position.
 - v. **MOTION by George Tucker, Jr. and seconded by Justin Hyjek to appoint Jean Strong to finish the remainder of the term of the position previously held by Andrea Goldman. Motion passed unanimously.**
- R. Fence Viewer (1 year), Surveyor of Wood and Lumber (1 year) and Deputy Tree Warden (1 year):
- i. Bruce Schmidt volunteered to fill these positions.
 - ii. **MOTION by George Tucker, Jr. and seconded by Justin Hyjek to appoint Bruce Schmidt to the positions above. Motion passed unanimously.**
7. **ADOPT LOCAL EMERGENCY MANAGEMENT PLAN (LEMP):**
- A. Brendan McNamara said that this is an annual requirement. The town needs to supply names of all persons responsible for the towns Emergency Management Plans. He said that the only update was change of Administration for the Gill Home.
 - B. Justin Hyjek suggested adding Brendan McNamara’s name under Local Shelter.
 - C. Brendan McNamara said the EMS Manager is Angela Kissel.
 - D. Justin Hyjek asked about updating Village Trustees’ chair – David Rose is no longer chair.
 - E. Noah Schmidt suggested removing Rite Aid.
 - F. Brendan McNamara said this needs to be submitted by May 1st.
 - G. Angela Kissell said to add “generator” to Community Center.

- H. Bruce Schmidt suggested removing Brett Sanderson and updating Ludlow Electric. He said that the principal at Ludlow Elementary School has changed, and Kendra Rickerby is not at the Expeditionary School.
- I. Justin Hyjek asked about Emergency text alerts.
- J. Brendan McNamara suggested tabling this item until their May meeting and it will be updated.

8. **APPOINT VACANT ELECTED POSITIONS**

- A. Listers – 1 year term
 - i. Brett Sanderson advised that a letter of interest was received from Doug Sheehan for re-appointment.
 - ii. **MOTION by Justin Hyjek and seconded by George Tucker to re-appoint Doug Sheehan to the Listers’ position. Motion passed unanimously.**
- B. Trustees of Public Funds – 1 year term
 - i. **MOTION by Justin Hyjek and seconded by George Tucker to re-appoint Doug Sheehan as Trustee of Public Funds. Motion passed unanimously.**

9. **LIQUOR CONTROL BOARD – Outside Consumption Permit**

- A. Brett Sanderson advised that Chief Billings has signed off on them. Brett Sanderson said they will vote as listed below.

<u>Applicant</u>	<u>Business Name</u>	<u>Class</u>
American Legion Ballard Hobard Post 36	American Legion	1247-001-1CLB-001 1247-001-OUTC-001 1247-001-3CLB-001
Brockton Corp.	Shaw’s Beer and Wine	3544-013-SECN-001 3544-013-TOBC-001
EOB Tap House LLP	Eight Oh Brew Tap House	10597-001-1RST-001 10597-001-3RST-001
J W Sandri Inc.	Sunoco Station	458-013-SECN-001 Tobacco
Johnny’s Kitchen LLP	Johnny’s Kitchen LLP	10564-001-1RST-001 10564-001-3RST-001 Third Class
KMS Inc. Vermont Irish Pub LLC	The Hatchery The Killarney	5760-001-3RST-001 5613-001-1RST-001 5613-001-3RST-001 5613-001-OUTC-001 5613-001-OUTC-002
Twelve Thirty Four, LLC	MOJO Café	8491-001-1RST-001 8494-001-3RST-001 8494-001-OUTC-001
Stuart, Leslie Pearson 46 Depot Street Annex, LLC	The Wine and Cheese Depot Stemwinder	3228-001-SECN-001 8309-001-1RST-001 8309-001-3RST-001 8309-001-OUTC-001

Rose Douglas and Ann O&V Restaurant LLC	Rose Douglas and Ann D.J's Restaurant	5821-001-SECN-001 10043-001-1RST-001 10043-001-3RST-001 10043-001-OUTC-001
Okemo Mountain Food and Beverage	EPIC	6900-004-1RST-001 6900-004-OUTC-001 6900-004-3RST-001
	Sitting Bull Lounge-Base Lodge	6900-003-1RST-001 6900-003-OUTC-001 6900-003-3RST-001
	Smoky Joe's Grill	6900-006-1RST-001 6900-006-OUTC-001
	Sky Bar	6900-005-1RST-001 6900-005-OUTC-001 6900-005-3RST-001
	Jackson Gore Inn	6900-001-1HTL-001 6900-001-OUTC-001 6900-001-OUTC-002 6900-001-OUTC-003 6900-004-3HTL-001
	Corner Store at Jackson Gore	6900-007-SECN-001

- B. **MOTION by Justin Hyjek and seconded George Tucker, Jr. to approve the liquor license renewals as presented above. Motion passed unanimously**

10. **APPROVE VTRANS FINANCIAL PLAN, CODES & STANDARDS & CERTIFICATION OF COMPLIANCE:**

- A. Financial Plan - Brett Sanderson advised that this is a yearly requirement.
- i. Brendan McNamara said there have been no changes since last year.
 - ii. **MOTION by Justin Hyjek and seconded by George Tucker, Jr. to approve and sign the Financial Plan, Codes and Standards and Certification of Compliance. Motion passed unanimously.**

11. **ARPA FUNDING MEETING DATE:**

- A. Brendan McNamara said the board needs to set a meeting to start this discussion. He suggested either Monday, April 15th or Wednesday, April 17th.
- B. **MOTION by Justin Hyjek and seconded by George Tucker, Jr. to set a public meeting for Wednesday, April 17, 2024 at 6:00 p.m. as the first meeting for discussions of use of ARPA funds. Motion passed unanimously.**

12. **REVIEW AND CONSIDER APPROVAL OF NOTE FROM M&T BANK – FOR PURCHASE OF HIGHWAY DEPARTMENT GRADER AND PICKUP TRUCK:**

- A. Brendan McNamara advised that the note is for \$327,000 at 4.87% to be paid in 5 annual payments of \$65,400, starting April 2025.
- B. Justin Hyjek noted that the purchase had been approved at a previous meeting.
- C. **MOTION by Justin Hyjek and seconded by Scott Baitz to sign the Bank Note from M&T Bank for the grader and pickup truck. Motion passed unanimously.**

13. USE OF TIMBER INN PROPERTY BY LUDLOW FIRE DEPARTMENT

- A. Brendan McNamara advised that he has met with Chief Kolenda and Deputy Chief Kissell regarding this property. He said that the FEMA buyout is complete and the property now belongs to the town. We have 90 days to demolish the buildings. They have discussed using the property for training for Search and Rescue, Forced entry and roof venting. It will be used for training for Mutual Aid. This is a great and unique opportunity, because the buildings are all coming down. We will get word out to citizens. We will work with other departments.
- B. Alan Couch asked to make sure that every precaution is taken for hazardous wastes and asbestos.
- C. Consensus among board members to permit these exercises.

14. CONSIDER ENCUMBERING HIGHWAY PAVING FUNDS FROM PREVIOUS FISCAL YEAR:

- A. Brendan McNamara said that there is a total of about \$102,951.50 in unused Highway paving funds from FY 2024. He would like to encumber it to roll over for use in FY 2025 paving this summer.
- B. **MOTION by George Tucker and seconded by Noah Schmidt to encumber the funds from FY2024 for use this coming summer. Motion passed unanimously.**
- C. Brendan McNamara said they had not gotten around to using the funds last year.

15. CONSIDER APPROVAL OF HIGHWAY BIDS:

- A. 2024 HWY F-600 Truck with Hook-Lift Set-Up/Plow Package. Brendan McNamara said there was only one bidder.

VENDOR	BID
Claremont Ford	NET PRICE - \$173,837.40

- i. Brendan McNamara said this vehicle is different from past models – smaller and more versatile. We only received one bid. We had sent RFP out to 5 vendors.
- ii. George Tucker, Jr. asked if we are keeping the current unit.
- iii. Brendan McNamara said yes.
- iv. **MOTION by George Tucker, Jr. and seconded by Scott Baitz to approve the bid from Claremont Ford for highway pickup as submitted. Motion passed unanimously.**

- B. FY 2025 Town Summer Paving – Okemo Access Road

VENDOR	BID	
Fuller Sand	\$264,070.32	\$82.58/Ton
Pike Industries	\$385,441.32	\$106.52/Ton

Wilk Paving	\$282,396.00	\$81.90/Ton
Springfield Paving	\$345,012.00	\$98.72/Ton
Bazin Bros.	\$331,752.75	\$94.50/Ton

- i. Brendan McNamara noted that we received 5 bids. This is to pave the Access Road from the trestle up. Last year, the Village did not receive the Class 2 paving grant and the town did. We must do the paving this year. We have applied for a Class 2 grant for the Village this year. If received, it would allow us to pave the entire road in one shot. Fuller is the low bidder, with a bid of \$264,070.32. Wilk's per ton price is lower, but Fuller bid less on the 9 sewer manholes – giving them a lower quote.
- ii. Justin Hyjek asked if this is a 100% funding.
- iii. Brendan McNamara said no, 80%/20% (town share 20).
- v. **MOTION by George Tucker, Jr. and seconded by Scott Baitz to award the paving bid to Fuller.**
- vi. Eric Alden said the board just encumbered unused funds from last year and asked if there are also unused funds from the village.
- vii. Brendan McNamara said we will try to do that. He said there is a culvert at the bottom that needs to be done and it is in the village.
- viii. Justin Hyjek asked where the Access Road ends.
- ix. Brendan McNamara said by the Pump house.
- x. Justin Hyjek asked if the road to the Fire Station will be repaired.
- xi. Bruce Schmidt said that he has met with the owner and this is a financial issue. Okemo is responsible for damages made by snowcats to the road from the base pump to the Sugar House. They are responsible from the Sugar House up to the top.
- xii. **Motion passed unanimously.**

16. **DEPARTMENT HEAD REPORTS:**

A. February 2024

- i. Justin Hyjek noted Ambulance calls have decreased in February and March.
- ii. Justin Hyjek gave kudos to the Planning/Zoning Department for denying a Certificate of Occupancy to a home listed as 5 bedrooms with of 8-person maximum occupancy. On inspection, it was found that there were 6 bedrooms, with 22 beds, 12 were observed in one room marked as a den on the submitted building plans

B. March 2024

- i. Justin Hyjek on the report for Planning/Zoning, Rose Goings wrote that normally, fees for COs are collected at the time the application fees are submitted, but there is no time limit on when the owner must file for the CO. One CO was applied for 10 years after the application - when the house was put on the market. There was never a sewer allocation. Very often people do not apply for the CO until they transfer the property. In her report, Rose Goings suggested a new regulation to deal with this.
- ii. Brendan McNamara agreed, saying that there has recently been a home that needed a CO that was supposed to have 4 bedrooms, but has 5. We need some mechanism to deal with these situations – possibly requirement to apply for CO within 2 years of construction completion.

17. **MUNICIPAL MANAGER UPDATES:**

- A. Brendan McNamara thanked the board for appointing him to this position and said that started one year ago
- B. Fire Chief Position
 - i. Brendan McNamara advised that they have received some applications. They have formed a committee with him, George Tucker, Jr., Justin Hyjek, Phil Carter, and Chief Billings.
- C. Local Hazard Mitigation Plan
 - i. Brendan McNamara said that he and Dave VanGuilder are continuing to work with Regional Planning Commission the 3rd Wednesday each month. The more people who attend, goes towards the town's match.
- D. Capital Equipment Fund
 - i. Brendan McNamara said this is being worked on
- E. Spring/Flood Clean-up
 - i. Brendan McNamara said they will be working as a municipality as a whole to clean up remainders from the flood and also regular spring clean-up.
 - ii. The dog park fencing has been piled up
 - iii. The Little League – Crown Point has cleaned up and mulched. We must decide what to do with that space – it will not be a Little League again. The town owns the property. He said the Little League will be at the high school. He said that Ludlow and Cavendish Little Leagues have decided to merge this year. He said we still have Dorsey and Fletcher (there is a diamond at the far-left side.) He said he has been working with Cavendish on ways to support both towns. We can put the Little Leagues at the High School.
- F. FEMA Buyouts
 - i. Brendan McNamara said the Timber Inn is done. Sam's is in the approval stage – the property still must be assessed.
 - ii. Noah Schmidt asked who pays for the demolition
 - iii. Brendan McNamara said state and FEMA – approximate cost for Timber Inn is \$100,000
 - iv. 18 Mill Street and Windsor County Youth Services are at the beginning stages. He said that the FEMA buyout process is difficult.
 - v. 62 Red Bridge Road – we are working with the owner and FEMA for an Elevation Project. It is at 75%./25% - with the owner share at 25%. There must be a cost analysis done. The program gives the owner an opportunity to stay in their house. The town handles a lot of the administrative side. He said that if there is anyone interested, they can call him.
- G. Weekly/Bi-Weekly Okemo Valley TV Updates
 - i. Brendan McNamara said he will be giving town updates on Okemo Valley TV weekly or bi-weekly, sitting with Patrick Cody and getting information about what is going on in town.

18. **OTHER BUSINESS:**

- A. 21 Main Street - Subway
 - i. Justin Hyjek asked the status of the Subway buyout.

- ii. Brendan McNamara said it has been “radio silent.” He said that the documentation has been sent out, but we have not heard from the owners.
- B. Lectern
- i. Bruce Schmidt suggested that the board consider using the lectern that was recently dedicated in memory of Marty Nitka.
- C. Eric Alden Comments
- i. Eric Alden said that the EMS plan is a list of names. But what are the actual plans and procedures. He said the town should cross-train people from different departments or do training together for mass casualty, flood, or fire. He asked about the bathroom at the Transfer Station. Town Properties – he said that Building Staff does not have training to do Capital Needs Assessment of the town owned properties. Status of High School Building
 - ii. Justin Hyjek said that regarding EMS, there is a group – Okemo Valley Technical Resources that is working to have all Emergency services come together – for cross training for ambulance, fire, safety. The group is in the fund-raising stage. It is a non-profit group.
 - iii. Brendan McNamara said there are members from Ludlow fire and ambulance, Proctorsville fire, Mount Holly fire. They are training on swift water rescue, and cross training. We have learned a lot over the last year. The more people know about the other services’ jobs, the better. They will do active shooter training.
 - iv. Justin Hyjek said that the town committed to 5 years to the Expeditionary School and the board should start thinking about holding a meeting about that building.
- D. Post Town Meeting
- i. Brendan McNamara said we should look at what a 1-to-3-year plan would look like for the town.
 - a. Infrastructure
 - b. Flood
 - c. Funding
 - d. General resources
- Brendan McNamara said we have a lot of big issues. He asked board members to send him idea for starting discussions. This will include the High School building.
- E. Town Website
- i. Justin Hyjek asked the status of the new website.
 - ii. Brendan McNamara said the renewal on the current website had already been signed. The new website is in the works.
 - iii. Justin Hyjek asked about fees for early termination of the existing contract.
 - iv. Brendan McNamara said it expires in 6 years. He will get numbers together for early termination. The new website is completely different from the current one.
 - v. Eric Alden asked if the current vendor can do the changes.
 - vi. Brendan McNamara said no, it is completely different.

19. **POSSIBLE AGENDA ITEMS FOR NEXT MEETING (MAY 6, 2024):**

- A. Brett Sanderson said the next meeting would be May 6, 2024 at 6:00 p.m.

- i. Brendan McNamara 1 – 3-year outlook
- ii. Justin Hyjek asked to put discussion of merger of town and village on the agenda
- iii. Justin Hyjek asked to put discussion of Local 1% options tax on the agenda
- iv. George Tucker, Jr. added: Old high school building, space for Police, Fire and Ambulance services, use of land, dog park ARPA funds, possible grants, Capital Improvement Plan, 1% Local Options tax, Dam Repairs, FEMA repayments, big dam project, Red Bridge Road house, dredge river, Fire Chief, Police Chief.
- v. Angela Kissell asked if the hiring process for the Police Chief will be the same as the process for the Fire Chief. It has been said that Jeff Warfle will be taking over.
- vi. Brendan McNamara said the process for the Police Chief will be the same as the Fire Chief.

20. **SIGN WARRANT ORDERS:**

- A. Brett Sanderson said that warrant orders have been signed.

21. **POSSIBLE EXECUTIVE SESSION/PERSONNEL/CONTRACTS/LEGAL:**

- A. Brett Sanderson advised that an Executive Session is not needed

22. **ADJOURN:**

- A. **MOTION by Justin Hyjek and seconded by George Tucker, Jr. to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 7:08 p.m.

Respectfully submitted,

Lisha Klaiber

Brett Sanderson, Chairman

Noah Schmidt

Scott Baitz

George Tucker, Jr.

Justin Hyjek