

**PRELIMINARY MINUTES**

**TOWN OF LUDLOW  
BOARD OF SELECTMEN**

**June 6, 2022**

**HEALD AUDITORIUM  
6:00 P.M.**

**Topic: Ludlow Select Board Regular Meeting**

**Time: June 6, 2022 06:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting: (For Viewing Purposes Only)**

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**BOARD MEMBERS PRESENT:**

Bruce Schmidt, Chairman  
Scott Baitz

Bob Brandt  
Justin Hyjek

Brett Sanderson

**STAFF PRESENT:**

Scott Murphy

Rose Goings

**OTHERS PRESENT:**

Eric Alden

Jim Alic

Kelly Barry

John Boehrer

Tiffany Card

Phil Carter

Alan Couch

Donald Dill

Eileen Dunseith

Richard Dunseith

Craig Goodman

Kathy Grant

Wendy Koenig

Bob Kottkamp

Ginny Kottkamp

Don Lagro

Jay Lushinks

Judy Lushinks

Delia Makhetha

Meredith Milliken

Betsy Mitchell

Ken Mitchell

John Murphy

Maryann Neal

Julie Nicoll

Logan Nicoll

Alice Nitka

Tim Pockette

Marissa Selleck

Doug Sheehan

Gary Sweeny

Jean Strong

Ron Tarbell

George Tucker, Sr.

George Tucker, Jr.

John Walter

Charlie Wittenhauser

1. **CALL TO ORDER**

- A. Bruce Schmidt called the meeting to order at 6:00 p.m. He led the meeting in the Pledge of Allegiance. He then asked everyone to have a moment of silence in respect of the veterans of D-Day.

2. **CONSIDERATION OF ANY CHANGES, ADDITIONS OR REMOVALS TO THE AGENDA**

- A. Scott Murphy said that no changes are needed.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

- A. Bruce Schmidt advised that the minutes to be approved are from the Regular Meeting of May 2, 2022 and Special meeting of May 16, 2022.
- B. Justin Hyjek said that for item 16P on page 7, it should read “He thinks that the trustees think that people want to use their property as they want...”
- C. **MOTION by Brett Sanderson and seconded Bob Brandt to approve the minutes of the Regular Meeting of May 2, 2022 as amended and Special meeting of May 16, 2022 as presented. Motion passed unanimously.**

4. **COMMENTS FROM CITIZENS**

- A. There were none.

5. **LIQUOR CONTROL BOARD – Outside Consumption Permit**

- A. Scott Murphy advised that the board needs to vote on Tom’s and Johnny’s

<b><u>Applicant</u></b>	<b><u>Business Name</u></b>	<b><u>Regular License Renewal</u></b>	<b><u>Additional Outside</u></b>
T.B.K Incorporated	Tom’s Loft Tavern	X	X
Johnny’s Kitchen, LLP	Johnny’s Kitchen		X

- B. **MOTION by Brett Sanderson and seconded by Bob Brandt to approve the application Tom’s Loft Tavern and Johnny’s Kitchen. Motion passed unanimously.**

- C. Scott Murphy advised that they have received an Application for Special Event Permit from Lawson’s Finest Liquids, LLC. The event will be held at Brewfest Beverage (199 Main Street) and they will block off an area and have samples for people. This will take place on August 4, 2022 beginning at 3:00 p.m. and go until 6:00 p.m. This is for board information only.

6. **LUDLOW BRIDGE #26 REPLACEMENT PROJECT & PLYMOUTH/LUDLOW CULVERT PROJECT**

- A. VT Trans Representatives to discuss upcoming construction work planned for Vail Bridge, the construction schedule and anticipated impacts. The public is invited to attend and ask questions.
- i. Gary Sweeny (VTRANS) said that the deck of the existing bridge was constructed in 1931, rebuilt in 1965 and is in very poor condition. He said there is surface rust and it is worse underneath. He said that the town has patched it before. The new bridge will have 2 12' wide travel lanes, 2 10' wide shoulders and 5.5' sidewalk with railing. It will be 47 feet long. There will be a new deck; the railing will be similar to that on the Walker Bridge. The estimated cost will be \$2.7 million for the contractor, plus staff.
  - ii. Tiffany Card said that they looked at the design and the impacts to the town, routes 103 and 100. Construction will be on an accelerated schedule, using PDUs (prefabricated bridge units.) They will keep the existing abutments and repair where needed. The original design included steel beams. We allow the contractor to value engineer the project and propose changes. The changes must be equally robust and more economical. The alternate, after design review will have prefabricated, concrete, pre-stressed slabs, strips with rapid setting concrete. This is more cost effective than steel and the lead time is less than steel. She said that the footprint of the new bridge will pretty much match that of the existing bridge. The schedule is still under review, but they estimate mobilization by July 4, 2022 and end by October, 2022. There will a 21-day bridge closure. The detour during closure will be state assigned for trucks. There will be reduced road width for work zones to complete the sidewalks and railing. They have talked to Ludlow Electric about the utilities and there will be overhead relocations prior to the contractor starting work. Ludlow Electric will be able to de-energize during times when the crane is there. They can back-feed services. This will all comply with OSHA regulations. The detour will be 26.5 miles – via VT 103, 100 and 155. Locals will probably find their own routes.
  - iii. Delia Makhetha advised that contact for questions for project activity. She can be reached at 603-263-8881 or [Delia.Makhetha@wsp.com](mailto:Delia.Makhetha@wsp.com) or you can go to <https://resources.vtrans.vermont>. She said there also is a QR code. You can call her or go to these sights for weekly updates.
  - iv. Logan Nicoll said that he can help with information. He said that the summer is a big time for tour buses and foliage. He asked if bus companies will receive detour information.
  - v. Delia Makhetha said that stake holders will be contacted.
  - vi. Logan Nicoll said he will send her a list of bus companies he is aware of.
  - vii. Charlie Wittenhauser asked when they will resurface on Dug Road.
  - viii. Eric Alden asked where the mobilization site will be.
  - ix. Gary Sweeny said they usually leave that up to the contractors to decide. We don't know yet. The contractor will visit the area.
  - x. Eric Alden asked when this will start, will they use the Municipal lot and how will it affect the people in town. He noted that there should be steps for the detour. He said that there are lots of kids down by Dorsey Park.
  - xi. Scott Murphy said that VTRANS reviewed the route for concerns and they are in fairly good condition.
  - xii. Eric Alden asked if traffic will go to Dorsey.
  - xiii. Bruce Schmidt said we will talk to the State about signage for the detour in Town. This is the first hearing. In the past, we have had to deal with detours and trucks and the police department will be involved. There was some initial discussion about Dug Road for local traffic. There have to be signs.

- xiv. Richard Dunseith said with the detour, it looks like there will be no trucks in Ludlow. There is no safe way for trucks to go.
- xv. Bruce Schmidt said 18 wheelers will go Route 100 South to Route 155 to Rutland (coming from the east.) Coming from Rutland is a bigger concern.
- xvi. Betsy Mitchell asked about a pedestrian detour. Gary Sweeny said that locals will find their way around. There will be no trucks on Dug Road or Pond Road.
- xvii. Betsy Mitchell asked if there are plans for the pedestrian bridge on La Mere Square. She noted that boards are up on the pedestrian bridge. She said that they are saying the bridge will be closed for 21 days, could it be additional days.
- xviii. Gary Sweeny said that there is nothing in the contract about additional days, but there is a bonus if it is completed on time. There is also a daily penalty if it is not done on time.
- xix. Betsy Mitchell said there will be mayhem and people will be turning around in our parking lot.
- xx. Gary Sweeny said there will be signs about parking downtown. He said the town owns the part of the road that is the State Class 1 road. He suggested that the town make no through traffic on Pond Street. The police department may have to enforce it. He said that Delia Makhetha will contact the trucking companies.
- xxi. Betsy Mitchell voiced her concerns about damage at La Mere Square and wants signs that all of the businesses are still open.
- xxii. Judy Lushinks said that it is very easy to say that trucks won't be using the streets, but they still do. There is no enforcement in town. How will they control the traffic on High and Pond Streets?
- xxiii. John Murphy said that another meeting is needed to get the answers that are not here tonight. He said that he doesn't see how the bridge can be done in 21 days. We need a street plan. There are ways to get around. We need to regroup and have another meeting.
- xxiv. Bruce Schmidt said we have been discussing this for 2 years and it has been on the Select Board agendas. He said that the Select Board had decided to go with the accelerated construction schedule. He has seen a 21-day process work before. He said they will look into the boards on the pedestrian bridge.
- xxv. Logan Nicoll asked how long the Walker Bridge was closed.
- xxvi. Justin Hyjek said 30 days and they finished a day or two early.
- xxvii. Logan Nicoll asked the hours they will be working.
- xxviii. Gary Sweeny said they will not be working nights or Sundays. They work from sunrise to sunset.
- xxix. Logan Nicoll asked why they would not be working nights.
- xxx. Gary Sweeny said because it is a residential area and also crew.
- xxxi. Meredith Milliken said that Streetscapes put 4 lamp posts on the bridge and asked where they will be stored and when and where they will be replaced.
- xxxii. Tiffany Card said they will be relocated as close to the current location as possible.
- xxxiii. Gary Sweeny said he does not know where they will be stored.
- xxxiv. Maryann Neal asked about the contractor.
- xxxv. Brett Sanderson said it is Cold River.
- xxxvi. Eric Alden said that the 21 days is just for the closure.
- xxxvii. Bruce Schmidt suggested that Scott Murphy offer Stearns Pit for staging or a certain number of spots in the Municipal lot. We have to have flow for the businesses. He said that the board understands the concerns.
- xxxviii. Justin Hyjek asked the life expectancy differential of the proposed alternate to the steel.
- xxxix. Tiffany Card said they are equivalent.
- xl. Justin Hyjek asked exact date of completion.
- xli. Tim Pockette said October 22, 2022. He added that if they go over, there are penalties.

- xlii. Bruce Schmidt encouraged people to take business cards. He said we need to work together as a town.
- xliii. Scott Murphy said that people can sign into the town website for updates.

B. Plymouth/Ludlow box culvert replacement project presentation

- i. Kelly Barry said that the location is close to the Plymouth line, by the Tyson store.
- ii. Gary Sweeney said the current culvert is corrugated steel and will be replaced with a concrete box. The project design is not as far advanced as the Vail project.
- iii. Kelly Barry said construction will be in 2024.
- iv. Gary Sweeney said they did have a property owners meeting, but since then, the properties have changed hands.
- v. Kelly Barry said this will be a state project and we are in between preliminary and final design. The structure will be 55 feet long and there will be 72 inches of corrugated metal. There is an historic property adjacent. The existing culvert has holes and some sections have been lost. There are full depth holes. The clear span does not meet the bank full width. There are no headwalls. There is a stream around the Tyson store basement. There are rocks and corrosion in the pipe. They will replace with a 4-sided precast block and the length and width will meet standards. They will improve the channel alignment. The historic house is across the street and to the right. They will have to do a little bit of driveway work. There is not a lot to this project. There will be 400 feet of new pavement work and guard rail work. They will use an accelerated construction schedule. The detour from Route 4 to Route 7 to rejoin with Routes 100/103. The project will be done over a 72 hour weekend. There will be an assigned detour.
- vi. Bruce Schmidt asked the approximate dates.
- vii. Kelly Barry said there is no real construction timeline. It will be in 2024 and we will be able to be specific about the 72-hour weekend.
- viii. Bruce Schmidt suggested pre-work in May or early June.
- ix. Gary Sweeney said they would try to do the work during a low flow period.
- x. Bruce Schmidt said try to push for late May, as it would have less impact. July would have more impact.
- xi. Kelly Barry said we have to consider the fish. She said this is just an informational session and we will keep you posted.
- xii. John Murphy said they will want to stay away from the fish inhabitation. He said they would want low flow. He said August is realistic.
- xiii. Bruce Schmidt said even October.

7. **POSSIBLY SIGN LETTER OF INTENT FOR GRANTS-IN-AID PROGRAM**

- A. Scott Murphy advised that the town uses this program to create roads projects. We usually have to pay in kind. In this case, the cost is about \$20,000 and we will pay about \$4,000. We will use this for the Access Road culverts.
- B. **MOTION by Bob Brandt and seconded by Brett Sanderson to sign the Letter of Intent for the Grants-In-Aid Program. Motion passed unanimously.**

8. **PLANNING DEPT/DEVELOPMENT REVIEW BOARD (DRB) TO DISCUSS LOCAL CHALLENGES**

- A. Bruce Schmidt said that he asked for this to be put on the agenda and invited Rose Goings and Phil Carter to talk about the Planning Department and DRB. There is a lot happening and what do they need and how can the Select Board support them.
- B. Phil Carter said the DRB is an on the record board. Ludlow started with the DRB in 1995 and there are only 14 on the record DRBs in Vermont. The DRB serves as a court, we take evidence. The Superior Court expects a higher level from us. If there is an appeal, the Court will not take evidence. They will look at the DRB evidence, findings of fact and conclusions of law. They will look to see if the DRB erred. DRB board members must know local and state zoning, flood hazard, fire regulations. It is not an easy board to be on. He said that attorneys know that a DRB hearing is court. It saves the town money and gives us more control. We also have Local ACT 250 review. The Superior Court expects high performance from us. He said that he believes that the Select Board should interview prospective members. This is unlike any other board. The cases we hear can be multi-million-dollar projects or small projects. We ask the Select Board to put the best people on the DRB and if they don't perform, get rid of them. This is a huge commitment.
- C. Rose Goings said that the Planning Commission has 2 new members and their next meeting will be on June 21, 2022. We are currently working with the Regional Planning Commission on Downtown Village area. She hopes that the new board will work well together and we can keep moving forward. She said that Cherry Nicoll we be on leave. Rose Goings said that she only has part time help and hopes to have a full-time assistant soon. She has been there for 25 years and it is hard with only part time help. Cherry Nicoll is an incredible help and Rose Goings said she would like to see what can be done when Cherry Nicoll returns.
- D. Bruce Schmidt asked if the boards need more direction. He suggested that once a year, the chairs of the DRB, Planning Commission, Rose Goings and Select Board get together.
- E. Rose Goings said that the Planning Commission meets the 3<sup>rd</sup> Tuesday of the month. They would like your input when they start working on the town. She would like more communication with the Select Board.
- F. Alan Couch said that he is frustrated that the Planning Commission comes up with common sense suggestions, and then there is always disagreement between the Select Board and Trustees. He suggested that the 2 entities be merged. Possibly make one board with maybe 9 members and hopefully stop fighting with each other.
- G. Rose Goings said the Trustees have not been in favor of a Rental Registry and she doesn't want it to die there and pass in the town. We need to have a joint meeting with the Select Board and Trustees.
- H. Bruce Schmidt said that he respects the charter and statutes. He said that he has mentioned and has asked for a joint meeting. When the Trustees are ready, we are here. We will not propose this; it has to come from them.
- I. Rose Goings asked if the Rental Registry Committee can have a joint meeting with the Select Board and Trustees.
- J. Bruce Schmidt asked Scott Murphy to see if the Trustees would be interested. The residents have to let the trustees know what they want.
- K. Justin Hyjek said that he was chosen to be the chair of the Rental Registry committee. They will be meeting June 13<sup>th</sup>, downstairs. They are at an impasse because the Select Board and Trustees are not together. He asked Scott Murphy to bring it up at the Trustees' meeting tomorrow. The committee wants to know what the Town and Village want. Why waste time, if it gets shot down.
- L. Bruce Schmidt said that the committee has been given a task of things to do for the town. He would like to see the committee keep moving.
- M. Justin Hyjek said that there are hot button topics, predominantly in the village. He thanked Alan Couch for his years of service to the town on the Planning Commission. He said that as a Village resident and business owner, he would like to see a rental registry.

- N. Bruce Schmidt asked Phil Carter what the Select Board can do to help. Should the DRB get a different stipend? He said that Phil Carter and Rose Goings write the decisions, should we hire a consultant to write the decisions. We want to hear what is needed
- O. Phil Carter said it comes down to the members of the DRB. They have to make the efforts.
- P. Justin Hyjek said that he would like to sit in to help formulate interview questions.
- Q. Phil Carter said if someone wants to get on the DRB, they need to understand what they have to do, what is expected. He said that when a new person comes on the board, he meets with them, one on one, to explain the rules. He said he tells them that when a hearing is in recess, it is against the law to discuss it. That is ex parte communication. We are a quasi-judicial board.
- R. Justin Hyjek asked if anyone has ever dropped out.
- S. Phil Carter said no. He added that the hearings can be complex and we need to ask the right questions. He said that he spends hours preparing for large hearings. The members have to step up.
- T. Justin Hyjek asked if there are any immediate actions this board should take.
- U. Phil Carter said in the future, when appointments are made, applicants should be interviewed. If they are not there on that night, they don't get appointed.
- V. Bruce Schmidt asked what the lengths of the terms are.
- W. Phil Carter said that next year, all of the terms are up. He said there is one 3-year term, one 2-year term and three 1-year terms. All 5 can be up at one time.
- X. Bruce Schmidt said we will look into that.
- Y. Scott Baitz noted that the DRB meetings are strictly zoom now and asked why.
- Z. Phil Carter said because he doesn't want to get COVID.
- AA. Rose Goings said that we have talked about changing term lengths.
- BB. Phil Carter suggested having two 3-year terms alternating. They would never meet.
- CC. Bruce Schmidt asked if we want to include car charging station included in public projects. If we don't, it will fall on the town.
- DD. Phil Carter said that would start with the definition of the project. That would be zoning.

**9. REVIEW BIDS AND POSSIBLY APPROVE CONTRACT FOR SUMMER PAVING**

- A. Scott Murphy said that we received 4 bids:
  - i. Wilk Paving, Inc. – 1,565 tons @ \$87.30/ton = \$136,624.50
  - ii. Fuller Sand – 315 tons @ \$88.00/ton = \$27,720.00
  - iii. Fuller Sand – 1,249 tons @ \$82.00/ton = \$102,418.00
  - iv. Pike Industries – 1,597 tons @ \$110.00/ton = \$175,670.00

TOWN ROADS	Wilk Paving \$87.30/ton	Fuller Sand \$88.00/ton	Pike \$110.00/ton
Locust Hill – 1” Shim Coat	315	315 @ \$88.00/ton	
Trailside Rd – 3” Repave/1” top	1,250	1,240 @ \$82.00/ton	
Trailside Rd – Reclaim/Grade Roll	\$10,681.80	\$8,433.00	\$16,866.00
	(5,622 sy @ \$1.90/sy	(5,622 sy @ \$1.50/sy	(5,622 sy @ \$3.00/sy
<b>Total Tons:</b>	<b>1,565</b>	<b>1,564</b>	<b>1,597</b>
<b>Total Paving:</b>	<b>\$147,306.30</b>	<b>\$138,571.00</b>	<b>\$192,536.00</b>

- B. Scott Murphy said that Fuller Sand and Gravel is the low bidder. He said that we have \$132,000 in the budget and this quote is \$138,571. This is close given the cost of oil.
- C. Bruce Schmidt said the distance is about 5,622 square yards.
- D. **MOTION by Brett Sanderson and seconded by Scott Baitz to accept the bid from Fuller Sand and Gravel as presented. Motion passed unanimously.**

10. **POSSIBLY ADOPT CHANGE TO PERSONNEL POLICY LANGUAGE**

- A. Bruce Schmidt said that this was discussed at our last meeting.
- B. Scott Murphy said that the work approved was changed to awarded (payment.)
- C. **MOTION by Brett Sanderson and seconded by Bob Brandt to accept the changes in the Personnel Policy Language as presented – changing accrued to awarded. Motion passed unanimously.**

11. **POSSIBLY AFFIRM THE DECLARATION OF INCLUSION INITIATIVE**

- A. Scott Murphy said that he has included a Declaration of Inclusion in their packets. This is a statewide effort and is at no cost to the town. The Declaration to be signed states:  
“The town of Ludlow condemns racism and welcomes all persons regardless of race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age or disability and wants everyone to feel safe and welcome in our community. As a town, we formally condemn discrimination in all its forms, commit to fair and equal treatment of everyone in our community, and will strive to ensure all our actions, policies and operating procedures reflect this commitment.”
- B. Justin Hyjek said he wants Ludlow to be open and welcoming.
- C. Bob Brandt said that he will be taking a course on inclusion on June 20<sup>th</sup>.
- D. Scott Murphy said that 50 towns in Vermont have already affirmed this and 15 more are discussing it.
- E. **MOTION by Bob Brandt and seconded by Scott Baitz to affirm the Declaration of Inclusion Initiative. MOTION approved unanimously**

12. **DEPARTMENT HEAD REPORTS**

- A. **Painting**
  - i. Bruce Schmidt asked if the end date for painting crosswalks Eric Alden asked if there is a way to see the final design version.
  - ii. Scott Murphy said he can show Mr. Alden what we have – a diagram of what it may look like. He said the state doesn’t give us the final design until it’s out to bid.
  - iii. would be July 4th.
  - iv. Ron Tarbell said definitely

13. **MUNICIPAL MANAGER UPDATES**

- A. **Grader Replacement**
  - i. Scott Murphy said that the grader was purchased used in 2012 (2009 model.) Its useful life generally is 20 years, but this one won’t make it. This one is scheduled for replacement in 2027, but will not make it. Ron Tarbell has suggested replacing it in 2024 and suggested that



- we preorder, through the RFP process, subject to Select Board and voter approval at town meeting. This would get us in the pipeline. We need to get the RFP out now.
- ii. Ron Tarbell said that the grader is down now and we are waiting for parts. He added that prices for parts are high now. If we order one now, we won't get delivery for about 1 ½ years.
  - iii. Brett Sanderson asked about leasing.
  - iv. Scott Murphy said the dealers don't want to lease anymore. We bought this one used, off a lease.
  - v. Brett Sanderson said we should look into an extended warranty. He added that the time frame to get equipment now is through the roof.
  - vi. Bruce Schmidt said that looking at 2024; we have \$82,000 in the budget for a truck. This is a significant purchase.
  - vii. Brett Sanderson said there is \$450,000 for the fire department truck.
  - viii. **MOTION by Brett Sanderson and seconded by Bob Brandt to put out an RFP for the purchase of a grader in 2024, subject to Select Board and voter approval at town meeting. Motion passed unanimously.**

B. Grand List Abstract

- i. Scott Murphy said that the Grand List has been lodged by the Listers and is up \$26,000,000, mostly from new construction and large buildings. There are 190 changes in appraisals and grievances will be heard on June 10 and June 11. So far, only 2 have lodged a grievance.

C. Red Bridge

- i. Scott Murphy said that there are new signs. The police suggested that there will not be speed bumps, as they are not needed and some people did complain about them. The large rocks will be redistributed and they will replace the splash board in the lake next week.
- ii. Don Lagro said the town would be opening itself up to lawsuits if a motorcycle hit one of the speed bumps and had an accident. Someone will get killed with those speed bumps.
- iii. Justin Hyjek said that he will trust the decision of the police department.
- iv. Bruce Schmidt said this is a discussion to support the decision of the police department to not have speed bumps. We will be asked, as board members about this.
- v. There was a general consensus not to have speed bumps and to continue enforcement.

14. **OTHER BUSINESS**

A. Mill Street Pedestrian Bridge

- i. Scott Murphy said that Gary Sweeny sent a letter last week. The schedule for completion is next year. VTRANS has received \$80,000,000. Our portion is 0% of the construction costs.
- ii. Eric Alden asked if there is a way to see the final design version.
- iii. Scott Murphy said he can show Mr. Alden what we have – a diagram of what it may look like. He said the state doesn't give us the final design until it's out to bid.

B. Buttermilk Falls Road

- i. Don Lagro said there are two families, with young children, living on the block. There is a lot of traffic, including the Okemo buses. Sometimes there are 80- 90 cars at the falls. Cars are speeding and there is late night traffic. The police department put up a camera and patrol, once in a while. He said that the ambulances run up there to put miles on the vehicles. He said the state put up new signs.

- ii. Brett Sanderson asked if Mr., Lagro is asking this board to change the speed limit on Buttermilk Falls Road to 25 MPH.
- iii. Bruce Schmidt asked Scott Murphy if there is a process required to change the speed limit.
- iv. Scott Murphy said the Select Board can do it and he will put something together for the next meeting.
- v. Bruce Schmidt said we can discuss it at our next meeting.
- vi. Scott Baitz said there are other roads that should have the speed limits lowered, such as Pleasant Street Ext. and West Hill Road.
- vii. Brett Sanderson said it would not do any good.
- viii. Bruce Schmidt said we are just asking Scott Murphy to bring some information about the process. We need more information to see what we want to do.
- ix. Don Lagro said that he will give Scott Murphy the names of some of the people on the road.

C. Health Officer

- i. Bob Brandt said that there is a property with rats and sewer problems located at 54 Soapstone. He said that he receives a call a week about it. There is junk in the backyard and it falls under junkyard ordinance. He said that we have contracted the owner.
- ii. Scott Murphy said that we have dealt with that property before. We do need to deal with this.
- iii. Bruce Schmidt asked what we need to do.
- iv. Bob Brandt said we should go after him.
- v. Bruce Schmidt said that we should get going on it. We need to find a way to protect the abutting property owners. He said that a property may have no more than 3 unregistered vehicles, but there is nothing about other stuff. He asked Bob Brandt to get going on this.
- vi. need to understand how we will handle town meeting voting.

D. Accounting

- i. Bruce Schmidt said the accounting from Ulla Cook shows us \$300,000 to the positive. He understands we have a staffing challenge. If we actually do have a \$300,000 positive, it will be the 3<sup>rd</sup> year in a row and we are over budgeting.
- ii. Scott Murphy said that Ulla Cook wants to come to our next meeting. He said this current budget will have a shortfall – with spending more than receiving.
- iii. Bruce Schmidt said there are only 3 weeks left in this current fiscal year.
- iv. Scott Murphy said that there will be \$100,000 to the Cemetery fund rollover capital account.

**15. POSSIBLE ITEMS AND DATES FOR NEXT MEETING**

A. July 11 or July 18

- i. Bruce Schmidt said we should go with the 18<sup>th</sup>,
- ii. Bruce Schmidt suggested asking Phil Carter to come and let us know what the DRB may need and how we can help. He said we should also ask the Planning Commission.

B. Ludlow Ambulance Service Status

- i. Bruce Schmidt said he would like to have Stephanie Grover at their next meeting. We should also put money in the budget and look into regionalization to start next July. We need to start doing something.
- ii. Scott Murphy said their finances are starting to come around. The revenue is close to the budget and the expenses are less than the budgeted amount. He said that it is tough getting good people and keeping them.
- iii. Brett Sanderson said they don't need to be riding the ambulance around.

- iv. Bruce Schmidt said they go out for breakfast and use the ambulance. We need to monitor this.
- v. Justin Hyjek said we need the ambulance. He said we have the Odd Fellows and the ski area.
- vi. Scott Murphy said that 2 years ago, we had an independent study done and there is no single answer.
- vii. Justin Hyjek said we need to do more outreach to other communities.
- viii. Don Lagro said that he spent 20 – 30 years on the service and it is illegal to eat or drink in the ambulance. We never rode the ambulance around just to ride it. He said that he has seen the ambulance on his road and at Singleton's. He said that the state laws have been thrown out the window.
- ix. Justin Hyjek asked if they should use their own cars when they go out for lunch.
- x. Scott Murphy said not if a call comes in during lunch.
- xi. Bruce Schmidt said that this board supports the ambulance service. He asked Scott Murphy to look into positive intent to monitor what they are doing. This is not an accusation that we don't support them. We support the ambulance service. We need to be mindful of expenses.
- xii. Justin Hyjek said that is our job.

16. **SIGN WARRANT ORDERS**

- A. Bruce Schmidt said that warrant orders have been signed.

17. **POSSIBLE EXECUTIVE SESSION/PERSONNEL/CONTRACTS/LLEGAL**

- A. Scott Murphy advised that an Executive Session is not needed

18. **ADJOURN**

- A. **MOTION by Brett Sanderson and seconded by Justin Hyjek to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 8:22 p.m.

Respectfully submitted,

Lisha Klaiber

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Bruce Schmidt, Chairman

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Justin Hyjek

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Scott Baitz

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Brett Sanderson

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Bob Brandt