

Rental Registry

Preliminary Minutes

July 11, 2022

Howard Barton Jr. Conference Room

Members Present:

Justin Hyjeck, Chair	Noah Schmidt	Peter Kolenda
Eric Alden, Vice Chair	Scott Baitz	
Charlie Rimer	Penny Trick	

Members Absent:

Rose Goings	Scott Murphy	Ryan Silvestri
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Others Present:

Stephen Messina	Robert Greenawalt, Okemo Valley TV
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1. Call to Order: Justin called the meeting to order at 5:30 pm.
2. Justin asked that the approval of the June 29, 2022 minutes be waived until the next meeting on July 27, 2022 since there is a Board of Selectmen Meeting tonight which many members are attending.
3. Penny Trick Agreed to be the temporary Recording Secretary for tonight only.
4. Comments from citizens: None
5. Identify third party company:
 - A. Justin said there are 2 third party companies being considered:
Granicus
GovOS
 - B. Eric said he met with GovOS this morning. They will put together information for us. Rutland just hired them. GovOS did a quick search

based upon ads and identified 170 Short term rentals (STR). GovOS will do more research. They also signed with Killington.

C. Justin said we should not put the cart before the horse. He said that GovOS knows the town wants to check on compliance.

D. Eric has a meeting with Granicus on Friday at 1:00 pm.

E. Eric had a meeting with the Chair of the Vermont STR Association who will help with how to do the Rental Registry.

F. Scott asked about the Killington information. Justin said we are not at the Killington level yet.

G. Justin said our goal is to figure out if we can even do a Rental Registry. He thanked everyone for their work so far.

H. Eric said he will do a summary of our information thus far.

6. Possibly Adopt / Discuss Fire Codes

A. Justin distributed the “Fire Safety Considerations for Short- Term Rental Operators” from the Vermont Department of Public Safety, Division of Fire Safety.

B. Justin said we must get information out first, then pursue the “Short Term Rental Safety, Health and Financial Obligations” checklist by the Department of Health which was distributed before the last meeting.

C. Peter said the check list should be part of the Rental Registry.

D. Noah asked why it isn’t done now. It should be required to be on the Rental Registry.

E. Scott suggested we send both the Rental Registry form and the “Short Term Rental Safety, Health and Financial Obligations” checklist out together.

F. Justin said he wants to educate and inform first.

G. Eric said it is a step-by-step process.

H. Justin said most of the information which needs to be distributed is on the “Fire Safety Considerations for Short-Term Rental Operators” sheet.

I. Justin said that life safety and fire safety trumps everything else but wastewater management can be included later. The town can discuss and adopt Fire Codes later.

J. Peter said we need to do other research first. Fire code is not in our purview.

K. Justin said we have:

1. An informational aspect, and

2. We need to explore the third-party application and

integration.

L. Eric asked what was the best way to collect data?

M. Justin said we already have a small amount of data from the Lister's office, tax records, etc.

N. Charlie said that simplification is essential.

O. Noah said let's look at the data we have.

P. Justin said we need to establish the Rental Registry first and then craft the next steps.

Q. Peter said that any other steps may have costs associated with it, such as the third-party company being used to collect information and we must have a fee to cover those costs.

R. Charlie asked if anything else is needed before the next meeting on July 27th?

S. Justin said we all need to review the information sent out by Eric. We know we can't mail information in the Tax Bill due to costs, so an individual mailing is required.

T. Justin suggested we develop a prototype. We need to review the information on Fire Safety so an informational packet can be compiled.

U. Peter said we don't want to mail just one page.

V. Noah asked what exactly do we send?

W. Justin said we compile what we want.

X. Charlie asked if we send it with a letter?

Y. Justin suggested we do a check list for the July 27th meeting.

Z. Eric said we should ignore wastewater management for now. Peter, Justin, and Charlie all agreed. Charlie said no one argues against fire safety, but wastewater management is different. Eric concurred.

AA. Peter and Charlie said that in the future we can look at other avenues to pursue re: rental properties.

BB. Eric reminded Justin that the meeting with Granicus is Friday at 1:00 pm.

CC. Justin summarized our next steps saying:

1. We need to develop a check list.
2. We need to send out information.
3. We need to explore a third-party application.

DD. Justin reminded everyone that our job is to determine if the town wants a Rental Registry.

EE. Noah concurred saying this is what the Board of Selectmen want us to report back on.

FF. Peter said a Fire code is a future problem.

7. The next meeting is July 27, 2022.

8. A Motion was made by Eric and seconded by Noah to adjourn at 6:00 pm.
It passed unanimously.

Respectfully submitted,

Penny L. Trick