

TOWN & VILLAGE OF LUDLOW

**LUDLOW SELECT BOARD
VILLAGE BOARD OF TRUSTEES**

SPECIAL JOINT BOARD MEETING MINTUES

July 12, 2023

SELECT BOARD MEMBERS PRESENT:

Brett Sanderson, Chairman	Scott Baitz	Bob Brandt
Justin Hyjek	George Tucker, Jr.	

VILLAGE TRUSTEES MEMBERS PRESENT:

Bob Brandt, Chairman	Justin Hyjek	Earl Washburn
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STAFF PRESENT:

Brendan McNamara	Jeff Billings	Stephanie Grover
Kevin MacPherson	Ron Tarbell	Diane Knight

OTHERS PRESENT:

Angela Kissell, Emergency Mgmt. Director	Eric Alden
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1. Call to Order

- a. Chairman Brett Sanderson. called the Special Joint Board Meeting to order for the Select Board at 2:00 pm.
- b. Chairman Bob Brandt called the Special Joint Board Meeting to order for the Village Trustees at 2:00 pm.

2. Consideration of any Changes, Additions or Removal to the Agenda

- a) Brendan McNamara said that they will need to add a brief executive session as #5 to the Agenda.

3. Status Update: Emergency Response to July 10th, Flooding Event

- a. Brendan McNamara said that the town is in a ‘tough spot’ right now. Brendan wanted to take a moment to thank the Emergency Response Team, as he couldn’t have done all that he could do without them.
- b. Brendan McNamara thanked the Board Members, stating that he appreciates their guidance and trust.
- c. Brendan continued to update the Boards on what has already been done:
 - i. On Monday the Emergency Team was activated and he has been meeting with the team 2-3/day since their activation.
 - ii. The Emergency Team first accessed the situation by considering loss of life & any rescue operations needed.
 - iii. Monday morning the mountain road came down onto Pond St. & the Okemo Marketplace area. Brendan said that as of today, we still do not know why this happened as the dams did what they were supposed to do.
 - iv. The WWTF is completely gone and we are working with VT. Rural Water to access everything and figure out the next step. There was a water leak at the plant which was due from Main Street. During this time, I don’t believe that anyone experienced and loss of pressure as we only recorded a 1 lb. pr pressure loss. The State has ordered us to be on a ‘Boiling Water’ Notice for all of our residents who are hooked onto our water system. This is for precautionary purposes only. We will have to wait for the State to clear us in order to lift the ‘Boiling Water’ notice.

We believe that we have reached out to all of the restaurants to make them aware and it is on our Town's website as well as the Emergency Management Facebook Page.

- v. We have an ambulance & crew in Proctorsville to assist with any calls on that side of Ludlow.
- vi. Brendan said that the infrastructure is what it is and FEMA will be involved. In order to declared a National Disaster, the State has to meet certain thresholds.
- vii. Brendan stated that we are doing many temporary fixes and we will need to do a lot of documenting, therefore he has asked Regional Planning for assistance.
- viii. Brendan says that there is a 'pop-up' Shaws at the Police Station if anyone is in need of groceries.
- ix. 5 a.m. Monday morning the Community Center was open for shelter and meals and as of today there were 2 people left at the Community Center.
- x. Scott Baitz said that he has 2 things to say. One is that he wants to include thanking Brendan for all of his work, staying right there with everyone and keeping everyone up to date with what was happening. The second item is that many people have messaged or talked with him in regards to being able to donate monetary funds. Brendan McNamara said that there is some talk about Carol Lighthall with the Okemo Valley Chamber & the Ludlow Rotary Club trying to create a Ludlow Disaster Relief Fund that he will be a part of and we will make it known that this is the only Fund that we have approved and know that it is safe.
- xi. Bob Brandt asked how people on Rublee Lane are doing. Brendan McNamara said that there was a truckload of food/supplies that were brought to them and no one needed any medical assistance.
- xii. Brendan stated that the Transfer Station will be open tomorrow and will remain open 7 days/week, 8 am – 5 pm until further notice and he would like to suggest that we do not charge people who need to clean up the debris/propane tanks/tires/appliances that have floated along and landed in our resident's yards. Scott Baitz asked if Pattie has any extra containers and Brendan said that he would follow up with her but he believed that she had. **MOTION by Scott Baitz and seconded by Bob Brandt to waive Transfer Station Fees for extras during this time. Motion passed unanimously.**

4. Action regarding purchasing policy as it relates to emergency response

- a. Brendan McNamara said that he has reviewed the purchasing policy and there is an emergency clause, which the boards could activate allowing the Municipal Manager to spend what is necessary during the recovery/rebuild stage in an emergency. The clause states that the Boards will be notified of any purchases that exceed \$5,000.00, but there would be no need to go through the bid process. During this time, there would no limit, however Brendan wanted the Boards to be aware that there will be a lot of documentation for FEMA, who would normally reimburse up to 90% of expenses spent to rebuild. **MOTION by Brett Sanderson and seconded by Scott Baitz to activate the emergency response purchasing policy. Motion passed unanimously.**
- b. Brendan McNamara wanted the Boards to be aware that Ghia Farm Road makes more sense to fix completely right now and not to do a temporary fix and then have to dig it all back up to insert a culvert.

5. Consider Executive Session

- a. Brendan McNamara advised that an Executive Session is needed.
- b. **MOTION by Brett Sanderson and seconded by Bob Brandt they move the Ludlow Select Board and Village Trustees into Executive Session. This motion for executive session includes the members present and the Municipal Manager. Motion passed unanimously.**
- c. The boards entered into executive session at 2:24 pm.
- d. The boards exited executive session at 2:30 pm.
- e. No action taken.

6. Adjourn:

- a. **MOTION by Brett Sanderson and seconded by Bob Brandt to adjourn. All in favor and the motion passed unanimously.**
- b. Meeting adjourned at 2:31 pm.

Respectfully submitted,

Diane Knight
Recording Secretary

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