

**DEVELOPMENTAL REVIEW BOARD****Monday - May 12, 2025*****REORGANIZATION AGENDA*****5:55 PM****MEMBERS PRESENT:**

George Tucker, Jr.	Phil Carter	Doug Sheehan
John Boehrer	Julie Nicoll	

**STAFF PRESENT:**

Rose Goings	Jarrold Jowdy	Lisha Klaiber - Recording Secy.
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**OTHERS PRESENT:**

Eric Alden	Anne Guest	Nicholas Nitsche
Keith Arlund	Giff Hummel	Ted Reeves
Scott Baitz	Joe Karl	Josh Sapp
George Benson	Adam Karle	Huseyin Sevincgil
Mary Benson	Elizabeth Karle	Jean Strong
Ben Bolen	Nadine Lynch	Sherry Tucker
Ned Bowen	Tim Meckel	Atta

**1. CALL TO ORDER**

A. Meeting called to order at 5:55 p.m. by Brendan McNamara. All board members present.

**2. ELECTION OF CHAIRPERSON - Current Chair - George Tucker, Jr.**

A. **MOTION by Julie Nicoll and seconded by John Boehrer to elect George Tucker Jr as chairman. Motion passed unanimously.**

**3. ELECTION OF VICE-CHAIRPERSON - Current Vice Chair- Phil Carter**

A. **MOTION by John Boehrer and seconded by Julie Nicoll to elect Phil Carter as vice-chairperson. Motion passed unanimously.**

**4. ELECTION OF CLERK - Current Clerk - Julie Nicoll**

A. **MOTION by John Boehrer and seconded by Doug Sheehan to elect Julie Nicoll as clerk. Motion passed unanimously.**

**5. ELECT PAPER OF RECORD**

A. George Tucker, Jr. advised that the current newspapers of record is THE VERMONT JOURNAL and THE RUTLAND HERALD (as back-up).

B. **MOTION by Julie Nicoll and seconded by Doug Sheehan to keep THE VERMONT JOURNAL as paper of record with THE RUTLAND HERALD as back-up. Motion passed unanimously.**

6. APPOINTMENT OF RECORDING SECRETARY

- A. **MOTION by Julie Nicoll and seconded by Phil Carter to appoint Lisha Klaiber as Recording secretary. Motion passed unanimously.**

7. ESTABLISH MEETING DATES AND TIMES

- A. Previous DRB meeting schedule was to hold regular meetings at 6:00 p.m. on the second Monday of each month with alternate dates on the 4th Monday of the month.
- B. **MOTION by John Boehrer and seconded by Phil Carter to keep the schedule of meetings as the second Monday of each month with alternate dates on the 4th Monday of the month. Motion passed unanimously.**

8. ADOPT RULES OF PROCEDURE

- A. Phil Carter noted that Article 2, Section 2.3 - Signature - currently reads..."If the Chair is unavailable, the Director of Planning and Zoning will be the official signature of the Board." He said that it should be the Vice Chair.
- B. **MOTION by Julie Nicoll and seconded by Doug Sheehan to adopt the Rules of Procedure as corrected. Motion passed unanimously.**

9. ADJOURN

- A. **MOTION by George Tucker Jr and seconded by John Boehrer to adjourn the reorganization meeting. Motion passed unanimously.**
- B. Meeting adjourned at 5:58 p.m.

Respectfully submitted,

Lisha Klaiber

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George Tucker, Jr., Chairman

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Julie Nicoll

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John Boehrer

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Doug Sheehan

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Phil Carter