

**DEVELOPMENTAL REVIEW BOARD
MINUTES**

June 13, 2022

SPECIAL MEETING – REORGANIZATION

Join Zoom Meeting

<https://us02web.zoom.us/j/89445497136?pwd=aVI5WkVKOXN3VGdGZnFBN3lvQ2ltdz09>

Meeting ID: 894 4549 7136

Passcode: 480295

MEMBERS PRESENT:

Phil Carter, Chairman

John Boehrer

Julie Nicoll

Doug Sheehan

MEMBERS ASENT:

George Tucker, Jr.

STAFF PRESENT:

Rose Goings

Scott Murphy

OTHERS PRESENT:

Tom Berry

Paul Carrocchio

Lara Fram

Andi Goldman

Christine Keklak

Craig Kovalsky

Meredith McClements

Tom Montminy

Ron Parry

Joe Poston

Hank Prasse

Rebecca Prasse

Kim Price

Josh Sapp

Michelle Suker

Michael & Shelby – TPW

802-228-5639

434-401-1582

802-379-7088

Lisha Klaiber, Recorder

Okemo Valley TV

1. **CALL TO ORDER**

A. Meeting opened at 5:55 p.m. by Phil Carter. All board members present.

2. **ELECTION OF CHAIRPERSON**

A. **MOTION by John Boehrer and seconded by Julie Nicoll to elect Phil Carter as chairman. Motion passed unanimously.**

3. **ELECTION OF VICE-CHAIRPERSON**

A. **MOTION by Julie Nicoll and seconded by Phil Carter to elect John Boehrer as vice-chairperson. Motion passed unanimously.**

4. **ELECTION OF CLERK**

- A. **MOTION by Phil Carter and seconded by jnl to elect Rose Goings as clerk. Motion passed unanimously.**

5. **DESIGNATION OF NEWSPAPER OF RECORD**

- A. Phil Carter advised that the previous newspapers of record were THE VERMONT JOURNAL and THE RUTLAND HERALD (as back-up).
B. **MOTION by Doug Sheehan and seconded by jbh to keep THE VERMONT JOURNAL as paper of record with THE RUTLAND HERALD as back-up.**

6. **APPOINTMENT OF RECORDING SECRETARY**

- A. **MOTION by Phil Carter and seconded by dgs to appoint Lisha Klaiber as recording secretary. Motion passed unanimously.**

7. **ESTABLISH MEETING DATES AND TIMES**

- A. Previous DRB meeting schedule was to hold regular meetings at 6:00 p.m. on the second Monday of each month and alternate dates on the 4th Monday of the month.
B. **MOTION by jbh and seconded by dgs to keep the schedule of meetings as the second Monday of each month with alternate dates on the 4th Monday of the month.**

8. **ADOPT RULES OF PROCEDURE**

- A. Phil Carter advised that the DRB has, in the past, adopted a set of Rules of Procedure.
B. rgg advised that there is a copy of the rules in their packets and she asked board members to come into the office to sign the original, which will be kept in the book in the Planning and Zoning Office. Board members need to read it and agree to the rules.
C. jbh clarified that the board members need to sign the copy in the office.
D. rgg said yes, and they will need to sign it every year. She said that there are new members.
E. **MOTION by Phil Carter seconded by Doug Sheehan to continue with the existing Rules of Procedure.**

9. **ADJOURN**

- A. **MOTION by Phil Carter and seconded by Doug Sheehan to adjourn the special meeting. Motion passed unanimously.**
B. **Phil Carter adjourned this special meeting at 6:02 p.m.**

Respectfully submitted,
Lisha Klaiber

Phil Carter, Chairman

Julie Nicoll

John Bohrer

Doug Sheehan

George Tucker, Jr.