

**DEVELOPMENTAL REVIEW BOARD
MINUTES**

July 13, 2020

SPECIAL MEETING – REORGANIZATION

MEMBERS PRESENT:

Phil Carter, Chairman	Julie Bowyer	Doug Sheehan
John Boehrer	Julie Nicoll	

STAFF PRESENT:

Rose Goings, by phone	Barbara Davis
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OTHERS PRESENT:

Scott Baitz	Bill Davis	Gary Rapanotti
Jean Beebe	Brian Glynn	Jean Stasz
Thomas Beebe	Scott Kilgus	Fred Wilson
Ned Bowen	Frank Provence	Lisha Klaiber, Recorder
Paul Carocchio	Rich Radonis	Eric Chattergee– Okemo Valley TV

1. **CALL TO ORDER**

A. Meeting opened at 5:55 p.m. by Phil Carter. All board members present.

2. **ELECTION OF CHAIRPERSON**

A. **MOTION by Julie Nicoll and seconded by John Boehrer to elect Phil Carter as chairman. Motion passed unanimously.**

3. **ELECTION OF VICE-CHAIRPERSON**

A. **MOTION by Julie Nicoll and seconded by Phil Carter to elect John Boehrer as vice-chairperson. Motion passed unanimously.**

4. **ELECTION OF CLERK**

A. **MOTION by Phil Carter and seconded by John Boehrer to elect Rose Goings as clerk. Motion passed unanimously.**

5. **DESIGNATION OF NEWSPAPER OF RECORD**

A. Phil Carter advised that the previous newspapers of record were THE VERMONT JOURNAL and THE RUTLAND HERALD (as back-up).

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- B. **MOTION by Julie Nicoll and seconded by Doug Sheehan to keep THE VERMONT JOURNAL as paper of record with THE RUTLAND HERALD as back-up.**

6. **APPOINTMENT OF RECORDING SECRETARY**

- A. **MOTION by Phil Carter and seconded by John Boehrer to appoint Lisha Klaiber as recording secretary. Motion passed unanimously.**

7. **ESTABLISH MEETING DATES AND TIMES**

- A. Previous DRB meeting schedule was to hold regular meetings at 6:00 p.m. on the second Monday of each month and alternate dates on the 4th Monday of the month.
- B. **MOTION by Phil Carter and seconded by Julie Nicoll to keep the schedule of meetings as the second Monday of each month with alternate dates on the 4th Monday of the month.**

8. **ADOPT RULES OF PROCEDURE**

- A. Phil Carter advised that the DRB has, in the past, adopted a set of Rules of Procedure.
- B. **MOTION by Phil Carter seconded by Doug Sheehan to continue with the existing Rules of Procedure.**

9. **ADJOURN**

- A. **MOTION by Phil Carter and seconded by Doug Sheehan to adjourn the special meeting. Motion passed unanimously.**
- B. **Phil Carter adjourned this special meeting at 6:01 p.m.**

Respectfully submitted,
Lisha Klaiber

Phil Carter, Chairman

Julie Nicoll

John Boehrer

Doug Sheehan

Julie Bowyer