

**TOWN & VILLAGE OF LUDLOW**  
**CONTRACT & OFFER COMMITTEE**  
**MINUTES**

**THURSDAY, APRIL 12, 2018**

**COMMITTEE MEMBERS PRESENT:**

Howard Barton, Jr.                      Robert Gilmore                      David Rose

**STAFF PRESENT:**

Frank Heald, Municipal Manager

**OTHERS PRESENT:**

Scott Murphy

**1. Call to Order**

- a. David Rose called the Contract and Offer Committee meeting to order at 1:00 pm.

**2. Consider Executive Session RE: Manager Contract & Offer Committee**

- a. MOTION by Howard Barton and seconded by Robert Gilmore that in accordance with the provisions of 1VSA §313 (a) (3), he moves that the Contract & Offer Committee and Frank Heald enter into Executive Session to; consider applicants relating to the selection of a new Municipal Manager. The premature public knowledge of this pending action could place the Town and Village of Ludlow at a substantial disadvantage. This motion for executive session includes the members present. Motion passed unanimously.
- b. The Contract & Offer Committee entered into executive session at 1:01 pm.
- c. The Contract & Offer Committee invited Scott Murphy into the executive session at 1:30 pm.
- d. The committee exited executive session at 2:10 pm.
- e. MOTION by Howard Barton, Jr. and seconded by Robert Gilmore hire Scott Murphy as the new Municipal Manager as per the terms of his contract with a start date of April 23, 2018. All in favor and the motion passed unanimously.

**3. Adjourn:**

- a. MOTION by Howard Barton, Jr., and seconded by Robert Gilmore to adjourn. All in favor and the motion passed unanimously.
- b. Meeting adjourned at 2:24 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

**LUDLOW SELECT BOARD**

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Howard Barton, Jr., Chairman

**VILLAGE BOARD OF TRUSTEES**

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Robert Gilmore, Chairman

**VILLAGE WATER COMMISSION**

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David Rose, Chairman