

**Bid Opening Meeting
Commonwealth Avenue Drainage Project Engineering**

**September 1, 2016 - 10:10 AM
Town Hall Conference Room**

Present:

Frank Heald, Municipal Manager
Ulla Cook, Town Clerk/Treasurer
Ron Tarbell, Highway Foreman
Allison Hopkins, SWCRPC

Call to Order:

- a. Frank Heald called the Bid Opening meeting for the engineering for the Commonwealth Avenue Drainage Project to order at 10:10 am.
- b. Frank Heald said that the RFP required bidders to deliver their proposals to the SWCRPC office by 4:00 PM on August 31, 2016.

Bid Opening:

- a. Frank Heald said that as per the policy approved by the Select Board, this bid opening will take place with the Municipal Manager, Town Clerk/Treasurer and Highway Foreman. Bids will be opened, read and evaluated and awarded at the Select Board's regular meeting on September 5, 2016

VENDOR	LUMP SUM BID
DeWolfe Engineering	\$72,740
Wilcox & Barton Engineering	\$31,500
Otter Creek Engineering	\$32,000
Dufresne Group	\$54,500
Holden Engineering	\$54,069.93
Hoyle Tanner	\$158,820

- b. Frank Heald said they will need to spend some time to review all of the bids and make a recommendation to the Select Board to consider and award at their regular meeting on September 5, 2016.

Adjourn:

- a. Meeting adjourned at 10:32 am.

Respectfully Submitted,

Pam Cruickshank
Acting Clerk