

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSIONERDS**

SPECIAL MEETING MINUTES

Tuesday, September 27, 2016

Board Members Present:

Herbert VanGuilder
Louie Gabranski

Brett Sanderson
David Harlow

Martin Nitka

Staff Present:

Frank Heald

1. Call to Order

A. The Special Meeting was called to order by Chairman, Herbert VanGuilder at 9:30 am.

2. Consider Proposal to Truck Free Overburden from the South Face Project to Finish the Fill Area at the Cemetery.

- A. Frank Heald said that the South Face project offered free fill to the Cemetery. He added that they will need to truck the material and approximates using 1,000 yards to fill the area near Thompson Avenue and phase the fill to the fence.
- B. Frank Heald said the cost of the fill will be nothing – it is free. He added that Mike O’Neil could bring in a tri-axle truck at \$87 per hour to move 15-16 yards and load it with an excavator. Frank said they could also rent a dozer to level the areas, seed and mulch.
- C. Frank Heald estimated that the total project is estimated to be \$4,000, with a \$300 contingency.
- D. Frank Heald said that according to the financials, there is currently \$3,000 available in improvements and \$3,000 in the land site, for a total of \$6,000.
- E. Martin Nitka asked if the project would total as much as \$6,000.
- F. Frank Heald said no, he estimates the project finishing out at \$4,000. He added that the Town staff may be able to use 1-2 tandems and an excavator and get the job done right away at cost of \$65-\$70 per hour.
- G. Martin Nitka said he drove along the westerly portion of the cemetery line this morning and noticed a hole in the back left corner.
- H. Frank Heald said the depression by Thompson Avenue needs to be filled and leveled and there is a hole that runs by the fence that would need 3-4’ of fill tapering to the fence.
- I. Martin Nitka asked if the fence would need to be moved.
- J. Frank Heald said no, they would taper the material to the fence.

- K. Herbert VanGuilder asked if the fill would keep the water from flowing down Thompson Avenue.
- L. Frank Heald said yes.
- M. Herbert VanGuilder asked Frank Heald if he was happy with the contingency of \$300.
- N. Frank Heald said it is just an estimate and could run more/less, but he felt \$4,000 was in the ballpark.
- O. Herbert VanGuilder asked the Commissioners if they had any questions.
- P. MOTION by Brett Sanderson and seconded by David Harlow to approve the project submitted by Frank Heald to use the Fill from the South Face Project in Upper Cemetery at a cost not to exceed \$6,000. All in favor and the motion passed unanimously.

3. **Adjourn**

- A. MOTION by David Harlow and seconded by Brett Sanderson to adjourn the meeting. Motion passed unanimously.
- B. Meeting adjourned at 9:45 am.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

Herbert VanGuilder, Chairman

Martin Nitka

Louie Gabranski

Brett Sanderson

David Harlow