

**TOWN OF LUDLOW  
BOARD OF CEMETERY COMMISSIONERS**

**REGULAR MEETING  
HEALD AUDITORIUM**

**Wednesday, September 15, 2021  
5:00 P.M.**

**Board Members Present:**

Brett Sanderson  
Bob Brandt

Lou Gabranski  
Bruce Schmidt

Herb Van Guilder

**Board Members Absent:**

Herb Van Guilder

**Others Present:**

Doug Sheehan

Noah Schmidt – Okemo Valley TV

**1. Call to Order**

A. Brett Sanderson called the meeting at 5:02.

**2. Consideration of Changes, Additions or Removal to the Agenda**

A. Scott Murphy said there are no changes

**3. Comments from Citizens**

A. There were none.

**4. Approve Minutes of Previous Meeting**

A. Brett Sanderson said that the minutes to be reviewed are from August 4, 2021.

**B. Motion by Bob Brandt and seconded by Lou Gabranski to accept the minutes from August 4, 2021 as presented. Motion passed to accept minutes as amended.**

**5. Sexton's Report**

A. Brett Sanderson noted that there were no comments on the Sexton's Report

## 6. Buildings & Grounds Report

- A. Lou Gabranski noted a typographical error in this report. The third bulleted item should read "...mowed each week."

## 7. New Business

### A. New Part-time Hire

- i. Scott Murphy said that they hired a part-time person (Josh MacPherson) and he is doing a great job. He is working on the projects suggested by Herb Van Guilder. The brush was cleared and the view from the bench by the corner looks gorgeous. He has cleared some of the fence lines. He is a big help and great addition to the staff.
- ii.

### B. No Exit Sign

- i. Lou Gabranski asked why there was no exit sign before they closed.
- ii. Doug Sheehan said that there were cones there for two weeks.
- iii. Bob Brandt said the cones were moved for one weekend, but are back.

### C. Grates

- i. Lou Gabranski said there was water coming off the hill and asked about the grates.
- ii. Scott Murphy said the grate is supposed to be re-installed. He will check with Kevin MacPherson.

### D. Path to the Top Gate

- i. Lou Gabranski said that fill had been brought in and asked why we don't level the area for parking.
- ii. Brett Sanderson said they are more concerned about people dumping trash there. We use it as a storage area for fill. He added that there is some drug activity up there.
- iii. Scott Murphy said they had called the police about it.
- iv. Bruce Schmidt asked how long the gate will be closed.
- v. Scott Murphy said until the High Street project is done, the end of this month or beginning of October.
- vi. Bob Brandt said that all of High Street is dug up.
- vii. Brett Sanderson said you can't get out.
- viii. Bruce Schmidt said they need signage, not just cones.
- ix. Lou Gabranski said there is no room to turn around.

### E. Toilet

- i. Lou Gabranski said the toilet smells and there are bugs flying around
- ii. Scott Murphy said they researched the luxury portable toilets but the prices are exorbitant - a 30 day lease is about \$3,500 and up to \$80,000 for 12 months.

## 8. Other Business

### A. Update on Lower Tomb Roof

- i. Scott Murphy said that the leak on the roof has been repaired. He said that the board had discussed putting shingles over shingles and he received a quote for shingles and standing

- seam. Does the board want to use shingles or seamless? It is not critical at this time. He said that Tyrell said shingles over shingles would last 30 – 40 years.
- ii. Brett Sanderson said that he is not sure about putting shingles over shingles. We don't know what's underneath.
  - iii. Bruce Schmidt said that the quote from Tyrell is now public record.
  - iv. Scott Murphy said he didn't put out an RFP; the quotes were included on the invoice for the work done.
    - v. Bruce Schmidt said he was asked to fix the roof. Now he is at a disadvantage and people will know his bid. We should have separated the invoice. We need to follow the process.
    - vi. Scott Murphy asked if the board wants to proceed with an RFP for standing seam.
    - vii. Brett Sanderson said they can strap it over shingles.
    - viii. Bruce Schmidt asked what would be the difference – putting shingles over shingles or standing seam over shingles.
    - ix. Brett Sanderson said it would be another moisture barrier. It stays drier. If you are using shingles, you need to know what is underneath.
    - x. Lou Gabranski said it is easy to strip off the shingles.
    - xi. Bruce Schmidt said to get a bid for it both ways.
    - xii. Brett Sanderson said they could strip it both ways.
    - xiii. Bruce Schmidt asked if the other tomb is okay.
    - xiv. Brett Sanderson said yes.

**B. Other Projects**

- i. Brett Sanderson asked about other projects.
- ii. Scott Murphy said to clear the growth by the fences.
- iii. Brett Sanderson asked about the flag station
- iv. Scott Murphy said that Herb Van Guilder said he wants to plant poppies. He said we can clear the ledge area.
  - v. Bruce Schmidt asked if we should keep a barrier between the house.
  - vi. Scott Murphy agreed.
  - vii. Bruce Schmidt said if we clear it, it will make the house more obvious.
  - viii. Scott Murphy said we would clear the smaller shrubs. We can leave that section alone.
  - ix. Bruce Schmidt said to leave it alone.

**9. Set Date for Next Meeting & Possible Agenda Items**

- A. Next regular meeting - Wednesday, October 19, 2021 at 5:00 p.m.

**10. Sign Warrant Orders**

- A. The warrant orders have been signed.

**11. Possible Executive Session/Personnel/Contracts/Legal Issues**

- A. Scott Murphy said none is needed.

12. **Adjourn**

- A. **MOTION by Bruce Schmidt and seconded by Bob Brandt to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 5:23 p.m.

Respectfully submitted,

Lisha Klaiber

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Brett Sanderson, Chairman

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Bruce Schmidt

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Bob Brandt

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Herb Van Guilder

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Lou Gabranski