

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSIONERS**

**REGULAR MEETING
HEALD AUDITORIUM**

**Wednesday, October 20, 2021
5:00 P.M.**

Board Members Present:

Brett Sanderson
Bob Brandt

Lou Gabranski
Herb Van Guilder

Board Members Absent:

Bruce Schmidt

Others Present:

Doug Sheehan

Eric Chattergee – Okemo Valley TV

1. Call to Order

A. Brett Sanderson called the meeting at 5:00.

2. Consideration of Changes, Additions or Removal to the Agenda

A. Scott Murphy said there are no changes

3. Comments from Citizens

A. There were none.

4. Approve Minutes of Previous Meeting

A. Brett Sanderson said that the minutes to be reviewed are from September 22, 2021.

B. **Motion by Bob Brandt and seconded by Herb Van Guilder to accept the minutes from September 22, 2021 as presented.**

C. Herb Van Guilder voiced concerns about the lower cemetery entrance roof. He also said that he thinks that the portable bathroom is a joke. It is not kept up and is undesirable. It is a waste of money. He added that he has spoken to Bill Tyrell and thinks that they should shingle over the existing roof.

D. **Motion passed to accept minutes as presented.**

5. Sexton's Report

A. Herb Van Guilder said asked why Doug Sheehan is not at the office.

B. Scott Murphy said that Doug Sheehan has been there every day.

C. Herb Van Guilder said he has gone there and there is no one there and no sign as to where they are.

6. Buildings & Grounds Report

A. There were no comments

7. Possibly Award Bid for Lower Cemetery Entrance Roof

A. Scott Murphy advised that they had received one bid from Bill Tyrell, but the board wanted to follow the bid process. We put out an RFP and only received one bid – Tyrell. He said that Tyrell included a bid for shingles and a bid for standing seam

B. Herb Van Guilder said when he spoke to Mr. Tyrell, he was told that putting shingles over shingles would be good for 30 to 40 years.

C. Brett Sanderson said that most shingles companies will not cover issues if their shingles are installed over other shingles.

D. Herb Van Guilder said he would check with Bill Tyrell again.

E. Brett Sanderson said that Tyrell does mostly standing seam.

F. **Motion by Bob Brandt and seconded by Herb Van Guilder to accept the bid from Tyrell for standing seam, with existing roof removal for \$7,800.00.**

- G. Herb Van Guilder asked why gray, he would prefer green as it is more natural.
- H. **Bob Brandt amended his motion to include green,**
- I. **Motion passed unanimously.**

8. **New Business**

A. Fall Clean Up

- i. Herb Van Guilder said that he hopes that they are keeping up with fall clean-up, including cleaning up by the fence line, putting grates back and clearing brush.
- ii. Scott Murphy said they have been short staffed last month.
- iii. Herb Van Guilder said the employees are doing a good job.

B. Landscaping the Bank

- i. Herb Van Guilder said that the bank was supposed to be landscaped. He said that some flowers were planted, but mowed down. He said that he has lots of flowers that he would be willing to donate, but can't dig them up. He said that staff could come and dig them up. He added that the flowers that are in the cemetery have grown and could be split and part moved to the bank. He said that the board had told the Legion and Fire Department that the flag station would have flowers. He said that the Legion is putting in a new flag station at Veterans' Park

C. Flags

- i. Herb Van Guilder said that he is disappointed that the flags in the cemetery are not at half-staff. He said other flags in town are and asked who is responsible for this. He said that they should be in honor of General Colin Powell.
- ii. Scott Murphy said he would check with the Legion on this

9. **Set Date for Next Meeting & Possible Agenda Items**

- A. FY2023 Budget Workshop
- B. Next regular meeting - Wednesday, November 17, 2021 at 5:00 p.m.

10. **Sign Warrant Orders**

- A. Brett Sanderson said that the warrant orders need one more signature.

11. **Possible Executive Session/Personnel/Contracts/Legal Issues**

- A. Scott Murphy said none is needed.

12. **Adjourn**

- A. **MOTION by Bob Brandt and seconded by Louie Gabranski to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 5:14 p.m.

Respectfully submitted,

Lisha Klaiber

Brett Sanderson, Chairman

Bruce Schmidt

Bob Brandt

Herb Van Guilder

Lou Gabranski