

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSIONERS
REGULAR MEETING
HOWARD BARTON, JR. CONFERENCE ROOM**

Wednesday, May 18, 2022

Board Members Present:

Brett Sanderson
Bob Brandt

Lou Gabranski
Bruce Schmidt

Herb VanGuilder

Staff Present:

Scott Murphy

Doug Sheehan

1. Call to Order

- A. Scott Murphy called the meeting at 5:01.

2. Annual Board Re-Organization

- A. Elect Chair of the Board -
B. **Motion by Herb VanGuilder and seconded by Bob Brandt to retain same board officers as for 2020 – 2021. Motion passed unanimously.**
C. Elect Vice Chair of the Board – Bob Brandt
D. Elect Clerk of the Board - Bruce Schmidt.
E. Elect Signer of Deeds – Brett Sanderson
F. Appoint Lisha Klaiber as Recording Clerk.
G. Set Day and Time of Regular Meetings and Alternate Meetings.
i. Scott Murphy advised that the current schedule for regular meetings is the 3rd Wednesday of the month at 5:00 p.m.
ii. **Motion by Herb Van Guilder seconded by Louie Gabranski to continue with items G through I as presented. Motion passed unanimously.**

3. Consideration of Changes, Additions or Removal to the Agenda

- A. Scott Murphy said none are necessary.

4. Comments from Citizens

- A. There were none.

5. Approve Minutes of Previous Meeting

- A. Brett Sanderson said that the minutes to be reviewed are from December 15, 2021.
B. **Motion by Bob Brandt and seconded by Herb VanGuilder to accept the minutes from December 15, 2021 as presented.**

6. Sexton's Report

- A. Herb VanGuilder said that he has received calls and referred people to the Sexton. He is impressed with the way the Sexton took care of the issues complimented the Sexton.
- B. Louie Gabranski asked why the flags are not at half-staff in honor of the people who died from the virus. Benson's flag is at half-staff.
- C. Scott Murphy said that he receives notifications from the Veterans' Association that tells the town when to put the flags at half-staff.
- D. Brett Sanderson said the American Legion did the park, but he did not do the Electric Company.
- E. Herb VanGuilder asked where the new flag station will be.
- F. Brett Sanderson said the Legion is putting one in at the Vets' Park.
- G. Scott Murphy said that they will work on it after Memorial Day.

7. Buildings & Grounds Report

- A. Herb VanGuilder said that there is a huge brush pile in the back 40 and asked if they can get the fire department to clean it up.
- B. Scott Murphy said that he has spoken to Pete Kolenda and the chief said to let him know when they want them to come and burn the brush.
- C. Herb VanGuilder said that the crew has done a beautiful job landscaping and he has received many compliments. He suggested that we honor the crew with lunch or dinner. He said he is impressed with what they have done.
- D. Lou Gabranski asked if Gedron has paid their bill.
- E. Scott Murphy said no. They have been notified that there will be no more burials there until this is settled.
- F. Lou Gabranski asked if the situation with the person in the wrong place has been fixed.
- G. Doug Sheehan said that he did considerable research and poking around and they found that she is in the right place, but the paperwork was wrong.

8. Opening for the Season

- A. Scott Murphy said that the cemetery is open.

9. Seasonal Goals

- A. Herb VanGuilder said he spoke to Kevin MacPherson and they have more ideas for the flag station plants.

10. Directory Update

- A. Doug Sheehan said that it should be on-line soon. They have had problems with the way we number our grave sites. It should be on-line within a couple of weeks.

11. New Business

- A. Monuments
 - i. Scott Murphy said they will have the contractor they have used in the past, back in to straighten monuments.
 - ii. Doug Sheehan said that they also come on rainy days to clean the monuments.
- B. Flowers
 - i. Scott Murphy said that people have been planting plants and the crew will pull and replant them where needed.
- C. Other
 - i. Scott Murphy said that the area above the sluiceway it is narrow and filled with leaves. They will clean it out and weed-whack it.
 - ii. Herb VanGuilder said that several years ago, they considered extending that road up there and he would like to see more trees cut back. He would like to finish the flag station. He said that Tamika MacPherson got some perennial plants and they look good.
 - iii. Scott Murphy said she got them from Pam Todt.
 - iv. Herb VanGuilder said the lilies spread and look beautiful.
 - v. Scott Murphy said he will add the tree section to goals. He said there was a water line break by the old tomb.
 - vi. Doug Sheehan said that was fixed today.
 - vii. Scott Murphy said they have done fences, tree work and brush cutting.
 - viii. Herb VanGuilder said there are 2 paths to the Gill home and he would like to see them cleaned up. He said that Kevin MacPherson said he wants to buy a new tractor.
 - ix. Scott Murphy said he can't get the one we want. He is looking into a used one and the dealer is still trying to get us the one we want.
 - x. Herb Van Guilder said that 7 years ago, we started a program for replacement of mowers. We should approve what we need.
 - xi. Lou Gabranski asked what happened to the mirror by the exit.
 - xii. Doug Sheehan said that the one we have has been fixed 15 times and we are looking into buying a new one. We will look tomorrow and it will be the same kind as what we have.
 - xiii. Bob Brandt said the fence in the back of the house by Orion and High is in bad shape. It is a 95 foot piece. He added that we should also patch the trench across the pavement up there at the top, way in the back. It was dug up for the waterline.
 - xiv. Herb Van Guilder said the fence by the exit was taken out and not put back right. We should redo that fence.
 - xv. Doug Sheehan said the guy on the corner took it down.
 - xvi. Bruce Schmidt asked about Gedron and suggested that the Board Chair or the Municipal Manager should reach out the him. This should be taken care of.
 - xvii. Bruce Schmidt said asked if we have reached out to the family of the person that may have been buried in the wrong place.
 - xviii. Doug Sheehan said he had sent an email.

12. Other Business

- A. There was none.

13. Set Date for Next Meeting

- A. Next regular meeting - Wednesday, June 15, 2022 at 5:00 p.m.

14. **Sign Warrant Orders**

- A. The warrant orders have been signed.

15. **Possible Executive Session/Personnel/Contracts/Legal Issues**

- A. Scott Murphy said none is needed.

16. **Adjourn**

- A. **MOTION by Herb Van Guilder and seconded by Bruce Schmidt to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 5:22 p.m.

Respectfully submitted,

Lisha Klaiber

Brett Sanderson, Chairman

Bruce Schmidt

Bob Brandt

Herb VanGuilder

Lou Gabranski